

Licensed, Certified, & Registered Occupations in New Hampshire

December 2007



State of New Hampshire
John H. Lynch, *Governor*

New Hampshire Employment Security
Richard S. Brothers, *Commissioner*

Economic and Labor Market Information Bureau
Rick Ricker, *Director*

Acknowledgements

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We would also like to sincerely thank Ms. Pam Smarling, *New Hampshire House Committee Researcher*, for her assistance in identifying legislation that affects occupational licensing.

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Introduction

Licensed, Certified, and Registered Occupations in New Hampshire provides information about occupational licenses, certifications, or registrations issued by State boards, commissions, and departments. This handbook is the only compilation of information on occupational licensing in New Hampshire, but is not intended to replace detailed information available from regulatory authorities.

Information in this publication was reviewed by respective regulatory authorities during the fall of 2007. All information presented herein is subject to change at any time. Readers are urged to contact the appropriate authority to verify qualifications, requirements and fees.

Although every attempt was made to list all occupations with licensure, certification, or registration requirements in the State of New Hampshire, some occupations may have been omitted due to a lack of available information. Some occupations that do not have specifically defined regulations are listed in the appendices, including agricultural and racing occupations.

Occupations listed in this handbook are referenced in the State of New Hampshire Revised Statutes Annotated (RSA) as allowing an individual to practice or to declare themselves qualified only when specific requirements are met. Details of qualifications, requirements, and fees may be outlined in either the RSA or the administrative rules; applicants should review both for complete information.

In addition to state government requirements, there are references to providers of examinations, educational program approval, and professional organizations. Inclusion of this information is intended to provide readers with a convenient resource for research, but in no way constitutes an endorsement for any organization.

Not included in this handbook are licenses issued by municipalities; business activity licenses, such as those for food service establishments; business name registrations, which are issued by the New Hampshire Secretary of State; or licenses issued by Federal government agencies such as the Federal Aviation Administration (FAA) or the Federal Communications Commission (FCC)

Information from this handbook is also available on the Economic and Labor Market Information Bureau's web site, <www.nh.gov/nhes/elmi>.

Terminology

The terminology used in occupational regulations can be confusing. The terms *license* and *certification* are frequently interchangeable, and the term *certification* is also used to describe a *registration*. Regardless, these terms are typically defined as follows:

License

Licensing is generally used to describe the most restrictive method of regulation, requiring any person earning a living in the occupation to obtain permission from a government agency designated by law. To qualify for a license, applicants usually must meet requirements including completing an approved educational program, attaining a specific amount of work-related experience, passing an examination, reaching a specific age, providing proof of professional character, and paying a fee.

Certification

Generally, this term relates to use of title by a professional. In some cases, anyone may engage in the occupation but may not claim to be certified without meeting requirements and obtaining permission from a government agency. In other cases, certification is a title granted by a professional association indicating that certain requirements have been met, but there may be no legal requirement for certification. Applicants for certification usually must meet educational or experience requirements, pass an examination, and pay a fee.

Registration

Registration is usually the least restrictive type of regulation. In some cases, registration is voluntary. Applicants engaging in the occupation may be required to submit an application for placement on an official roster maintained by the regulatory agency. Requirements for registration are usually less than those required for certification or licensure, and may include evidence of residence, character references or similar documentation, and payment of a fee.

In addition to licensure, certification, and registration, there are a number of other terms used in this publication to describe regulated occupations and professions.

Administrative Rules

Administrative rules are regulations, standards or other statements of general applicability adopted by an agency to (a) implement, interpret or make specific a statute enforced or administered by such agency, or (b) prescribe or interpret an agency policy, procedure or practice requirement binding on persons outside the agency, whether members of the general public or personnel in other agencies. Rules have the force of law if validly adopted and filed. Unless specifically exempted by statute, New Hampshire agency rules must be adopted and then filed according to a rulemaking process contained in the Administrative Procedure Act, RSA 541-A, with oversight by the Joint Legislative Committee on Administrative Rules (JLCAR).

Reciprocity or Endorsement

Some occupational regulations allow reciprocity or endorsement, which is recognition of the validity of licenses or privileges granted by some other state or jurisdiction as acceptable for licensure in this state. Usually requirements in the other state or jurisdiction must be equal to or more stringent than requirements in this state, or a reciprocal agreement must be in place. Payment of a fee or passing an exam is frequently required in addition to proof of licensure. Applicants may also be required to submit proof of active employment for a specified period of time or report any prior disciplinary action.

Terminology (*continued*)

O*Net Code

O*Net is an occupational classification system that includes detailed analysis of occupational work duties, knowledge, skills, and abilities. O*Net is maintained as an electronic dictionary, allowing it to be fluid and constantly changing and making current information more readily available. O*Net occupational coding is based on the Standard Occupational Classification (SOC) system.

Related Training

Listed related training uses titles from the Classification of Instructional Programs. This taxonomy identifies educational programs by describing subject matter and curricular activities. The CIP was developed by the US Department of Education's National Center for Education Statistics to support accurate tracking, assessment, and reporting of fields of study and program completions activity. Correlation of programs and occupations assists in identification of training that may be used to attain educational requirements.

Accountant, Certified Public

Audit, review or compile financial statements and prepare reports. The purpose of such an audit is to determine if the records are kept in accordance with generally accepted accounting principles. They also may be involved with a client in preparing financial statements. Other work of accountants may include preparation of income tax forms, providing tax advice, estate planning, reviewing accounting systems and internal controls, and other special assignments requested by the client.

Statute/Rules

NH RSA 309-B; Administrative Rules Chapter Ac 100 - 500

Regulatory Agency

New Hampshire Board of Accountancy
78 Regional Drive, Building Two
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3286
(603) 271-8702
<www.nh.gov/accountancy>
Louise O. Romeo
boa@nh.gov

Certification Requirements

- ◆ Must be 21 years of age or older
- ◆ Must be of good professional character
- ◆ A conferred Bachelor's degree from an accredited college or university
- ◆ Either within the Bachelor's degree or outside the Bachelor's degree conferred by an accredited college or university, the candidate must have earned a minimum of 120 credit hours; a minimum of 24 of the earned credits must be in business, and 12 of those credits must be in accounting
- ◆ Two years of experience (a minimum of 3,000 hours) employed by a Certified Public Accountant or a Public Accountant if the candidate has a Bachelor's degree; or one year of experience (a minimum of 1,500 hours) if the candidate has a Master's degree in accounting, business administration, taxation, or finance

Examination

Exams are computerized and given by CPA Exam Services, National Association of State Boards of Accountancy. Candidates are strongly encouraged to take the exam tutorial and to read the information found in the "Candidate Bulletin." For information on applying for examination, determination of eligibility, exam site appointments, reporting of grades, and other exam procedures, go to <www.nasba.org>, click on exams, and then click on State of New Hampshire; contact CPA Exam Services at 1-800-272-3926; or questions may be e-mailed to cpaes-nh@nasba.org.

Continuing Education

A minimum of 120 hours of continuing education is required every three years, including four hours of ethics. A minimum of 20 hours of continuing education must be obtained each year.

Fees

Triennial licensure, CPA registration \$125.00
Triennial evaluation of continuing professional education \$75.00
Current examination fees may be found at <www.nasba.org>. All exam fees are subject to change.

Reciprocity

The Board may issue a certificate to any person holding a CPA certificate in another state provided the state has requirements equivalent to those in New Hampshire. Applicants who attended a foreign college must obtain a foreign evaluation. Information is available on the Board of Accountancy website.

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

2,900

O*Net Code

13-2011.01 Accountants
13-2011.02 Auditors

Accountant, Certified Public (*continued*)

Related Training

Accounting; Auditing; Taxation; Accounting and Finance; Accounting and Business Management; Accounting and Computer Science

Further Information

National Association of State Boards of Accountancy

150 Fourth Avenue North, Suite 700

Nashville, TN 37219-2417

phone (615) 880-4200

web <www.nasba.org>

New Hampshire Society of CPAs

1750 Elm Street Suite 403

Manchester, NH 03104

phone (603) 622-1999

web <www.nhscpa.org>

Acupuncturist

Provide acupuncture and oriental medicine to diagnose and treat illness, injury, pain, or other conditions by inserting needles through the skin at certain points on the body. Scope of the practice includes: electrical and magnetic stimulation; heat therapy; cupping and scraping techniques; dietary, nutritional, and herbal therapies; lifestyle counseling; acupressure; and massage.

Statute/Rules

NH RSA 328-G; Administrative Rules Chapter Acp 100 - 600

Regulatory Agency

Board of Acupuncture Licensing

New Hampshire Department of Health and Human Services
129 Pleasant Street, Brown Building
Concord, New Hampshire 03301-3857

phone
fax
web
contact person
e-mail

(603) 271-0853
(603) 271-5590
<www.nh.gov/acupuncture>
Connie Beliveau
cbeliveau@dhhs.state.nh.us

Licensure Requirements

- ◆ Must be 21 years of age or older
- ◆ Must be of good moral character
- ◆ Must have current, active National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) certification through examination or Credentials Documentation Review
- ◆ Must prove completion of a NCCAOM approved Clean Needle Technique course
- ◆ Must hold a baccalaureate, Registered Nurse, or Physician Assistant degree from an accredited institution or meet the waiver requirements spelled out in the "Application for Waiver of Degree" form
- ◆ Must have completed a postsecondary acupuncture college program which was ACAOM approved or in candidacy on the date the applicant graduated, or meet the waiver requirements spelled out in the "Waiver of Standard Acupuncture Education Requirements" form
- ◆ Pay the required fees and file with the Board the official licensure application

Examination

Written examination required

Continuing Education

Thirty continuing education units each biennium, as approved by the Board

Fees

License \$275.00
Biennial renewal \$225.00

Reciprocity

Not allowed — anyone who wants to practice acupuncture in New Hampshire must be licensed in New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

99

O*Net Code

29-1199.99 All Other Health Diagnosing and Treating Practitioners

Related Training

Acupuncture; Traditional Chinese/Asian Medicine and Chinese Herbology; Alternative and Complementary Medicine and Medical Systems, Other

Further Information

National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM)
76 South Laura Street, Suite 1290
Jacksonville, FL 32202
phone (904) 598-1005
web <www.nccaom.org>

Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM)
Maryland Trade Center #3
7501 Greenway Center Drive, Suite 760
Greenbelt, MD 20770
phone (301) 313-0855
web <www.acaom.org>

Alcohol and Drug Abuse Counselor

Provide qualified alcohol abuse counseling, drug abuse counseling, combined alcohol and drug abuse counseling, counseling to families with substance abusing members, and counseling to children of alcoholics. Work in close collaboration with physicians and other health care personnel in patient evaluation and treatment. Utilize community resources to help patient resume life in the community and restore optimum social and physical well being.

Statute/Rules

NH RSA 330-C; Administrative Rules Chapter Alc

Regulatory Agency

New Hampshire Board of Licensed Alcohol and Other Drug Abuse Professionals
29 Hazen Drive, Third Floor
Concord, New Hampshire 03301-3861

phone
fax
web
contact person
e-mail

(603) 271-4936
(603) 271-6116
Not provided
Lynne Blair
lblair@dhhs.state.nh.us

Licensure Requirements

Licensed Alcohol and Drug Abuse Counselor (LADC)

- ◆ Minimum of 270 hours of training and education
- ◆ 6,000 hours of supervised alcohol and drug abuse work experience. Effective January 1, 2006, candidates with a Master's degree in the field will be required to have 2,000 hours of supervised work experience instead of 6,000 hours.
- ◆ 300 hours of supervised practical training

Licensed Clinical Supervisor (LCS)

- ◆ Licensure as an Alcohol and Drug Counselor
- ◆ 10,000 hours of experience as an AODA counselor
- ◆ 4,000 hours of experience as a clinical supervisor in an alcohol and drug abuse specialty
- ◆ Minimum of 200 hours of face-to-face clinical supervision
- ◆ Thirty hours of training in clinical supervision covering assessment, evaluation, counselor development, management, administration and professional responsibility
- ◆ Pass an ICRC written test for clinical supervisors

Examination

- ◆ Oral and written International Certification Reciprocity Consortium/Alcohol and Other Drug Abuse, Inc. (ICRC) exam
- ◆ Prepare a case presentation which, after approval, is used as the basis for an oral interview. Reviews of case presentations and oral interviews are scheduled monthly.

Continuing Education

For all licensees, 48 hours of approved continuing education are required in the 24 months subsequent to date of licensure. For Clinical Supervisors, six hours of training on clinical supervision are required.

Fees

Application packet review, processing	\$50.00
Blank application packet.	\$10.00
Written exam.	\$75.00
Oral exam	\$75.00
Re-exam cost (written or oral)	\$75.00
Final licensure.	\$100.00
Biennial renewal.	\$200.00
Reciprocity application	<i>No Charge</i>
Reciprocity	\$100.00
Biennial renewal with LCS (Licensed Clinical Supervisor)	\$250.00

Reciprocity

Permitted through application to the International Certification Reciprocity Consortium/AODA

Alcohol and Drug Abuse Counselor (*continued*)

Residence or Citizenship

New Hampshire residency is not required, but applicants must live or work in
New Hampshire 51 percent of the time
US citizenship or status as a legal alien is required

Active Licenses

286

O*Net Code

21-1011.00 Substance Abuse and Behavioral Disorder Counselors

Related Training

Substance Abuse/Addiction Counseling; Clinical/Medical Social Work

Further Information

**International Certification and Reciprocity Consortium/Alcohol
and Other Drug Abuse (ICRC)**
298 South Progress Avenue
Harrisburg, PA 17109
phone (717) 540-4457
web <www.icrcaoda.org>

Architect

Architects provide professional services or creative work to plan and design structures and buildings, applying knowledge of design, construction procedures, zoning and building codes, and building materials to safeguard the public from hazards such as fire, panic, structural failure, and unsanitary conditions. Consult with clients to determine functional and spatial requirements along with aesthetic considerations. Plan layout of project, prepare scale drawings and contact documents for building contractors. Represent client in obtaining bids and awarding construction contracts. May direct activities of workers preparing drawings and specification documents.

Statute/Rules

NH RSA 310-A:37; Administrative Rules Chapter Arch 100 - 500

Regulatory Agency

New Hampshire Joint Board of Licensure and Certification

57 Regional Drive
Concord, New Hampshire 03301-8518

phone

(603) 271-2219

fax

(603) 271-6990

web

<www.nh.gov/jtboard/home.htm>

contact person

Louise Lavertu, Executive Director

e-mail

llavertu@nhsa.state.nh.us

Licensure Requirements

- ◆ Be at least 21 years of age and have graduated from an approved high school or its equivalent
- ◆ Possess one of the following combinations of professional education and experience:
 1. A National Architectural Accrediting Board or Canadian Architectural Certification Board accredited professional degree in architecture and at least three years' architectural experience in accordance with the National Council of Architectural Registration Boards (NCARB) Handbook for Interns and Architects 2002-2003 edition;
 2. A four-year pre-professional degree in architecture and at least seven years' architectural experience in accordance with the NCARB Handbook for Interns and Architects 2002-2003 edition; or
 3. If the candidate has no degree, they must have at least 13 years' architectural experience in accordance with the NCARB Handbook for Interns and Architects 2002-2003 edition
- ◆ Completion of the Intern Development Program through the National Council of Architectural Registration Boards (NCARB)
- ◆ Each applicant must provide no fewer than five references from unrelated individuals, with at least three being licensed architects having detailed knowledge of the applicant's architectural experience

Examination

Candidates must successfully pass the nine-part National Council of Examiners architectural registration examination

Continuing Education

Not required

Fees

Application	\$120.00
Certificate of licensure	\$50.00
Verification of licensure	\$15.00
Biennial renewal	\$120.00
NCARB council record application	\$200.00
State-to-state reciprocity	\$275.00
Certificate of licensure replacement fee	\$25.00

Reciprocity

Permitted if the other state's licensing requirements are substantially equivalent to or higher than those of New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Architect (*continued*)

Active Licenses

1,735

O*Net Code

17-1011.00 Architects, Except Landscape and Naval

Related Training

Architecture; Environmental Design/Architecture; Interior Architecture; Architectural History and Criticism

Further Information

National Council of Architectural Registration Boards (NCARB)

1801 K Street NW, Suite 1100-K

Washington, DC 20006

phone (202) 783-6500

web <www.ncarb.org>

Asbestos Abatement Site Supervisor

Asbestos Abatement Site Supervisors supervise asbestos abatement projects and workers for licensed asbestos abatement entities. They may also perform minor asbestos abatement projects.

Statute/Rules	NH RSA 141-E; Administrative Rules Chapter Env-A 1800
Regulatory Agency	Asbestos Licensing and Certification Asbestos Control Program New Hampshire Department of Environmental Services 29 Hazen Drive, PO Box 95 Concord, New Hampshire 03302-0095
phone	(603) 271-4609
fax	(603) 271-1381
web	< www.des.state.nh.us/eoh/ohp/forms.htm >
contact person	Joy EH Perkins, Industrial Hygienist
e-mail	jperkins@des.state.nh.us
Certification Requirements	<ul style="list-style-type: none">◆ Must be able to provide documentation of at least 12 months of asbestos abatement work experience◆ Must attend and complete an approved 40-hour training course for asbestos abatement contractors and supervisors
Examination	Written examination consisting of 100 multiple-choice questions, attaining a score of 70 percent or greater
Continuing Education	An annual eight-hour refresher course and passing a written examination of 25 multiple-choice questions with a score of 70 percent or greater are required
Fees	Certification \$200.00 Annual renewal \$200.00 Certificate replacement \$20.00
Reciprocity	Permitted if standards for licensure are substantially equivalent to those of New Hampshire
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	200
O*Net Code	47-1011.00 First-Line Supervisors/Managers of Construction Trades and Extraction Workers
Related Training	Hazardous Materials Information Systems Technology/Technician; Hazardous Materials Management and Waste Technology/Technician
Further Information	National Directory of AHERA Accredited Courses US Environmental Protection Agency EPA West Building National Program Chemicals Division 1200 Pennsylvania Avenue NW, Mail Code 7404T Washington, DC 20460 phone (202) 566-1081 web < www.epa.gov/asbestos/pubs/location.html >

Asbestos Abatement Worker

Asbestos Abatement Workers work on asbestos abatement projects under a certified site supervisor who is supervising the project for a licensed asbestos abatement entity. Remove asbestos from ceilings, beams, walls, boilers, and other structures following hazardous waste handling guidelines. Assemble scaffolding, seal off work area, spray chemical solution to soften asbestos, then scrape asbestos from surfaces. Shovel asbestos into disposal bags and load bag onto truck for removal and disposal.

Statute/Rules

NH RSA 141-E; Administrative Rules Chapter Env-A 1800

Regulatory Agency

Asbestos Licensing and Certification

Asbestos Control Program
New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone
fax
web
contact person
e-mail

(603) 271-4609
(603) 271-1381
<www.des.state.nh.us/eoh/ohp/forms.htm>
Joy EH Perkins, Industrial Hygienist
jperkins@des.state.nh.us

Certification Requirements

Must complete either an approved 32-hour asbestos worker training course or a 40-hour asbestos supervisor course

Examination

Written examination consisting of 50 multiple-choice questions attaining a score of 70 percent or greater

Continuing Education

An annual eight-hour refresher course and passing a written examination of 25 multiple-choice questions with a score of 70 percent or greater are required

Fees

Certification \$50.00
Annual renewal \$50.00
Certificate replacement \$20.00

Reciprocity

Permitted if standards for licensure are substantially equivalent to those of New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

750

O*Net Code

47-4041.00 Hazardous Materials Removal Workers

Related Training

Hazardous Materials Information Systems Technology/Technician; Hazardous Materials Management and Waste Technology/Technician

Further Information

National Directory of AHERA Accredited Courses

US Environmental Protection Agency
EPA West Building
National Program Chemicals Division
1200 Pennsylvania Avenue NW, Mail Code 7404T
Washington, DC 20460
phone (202) 566-1081
web <www.epa.gov/asbestos/pubs/location.html>

Asbestos Disposal Site Worker

Asbestos Disposal Site Workers are permitted to disturb asbestos at asbestos disposal sites for a licensed asbestos disposal site contractor. There must be at least one experienced asbestos disposal site worker on site, and there must be at least one experienced, certified asbestos disposal site worker for every certified asbestos disposal site worker-in-training.

Statute/Rules

NH RSA 141-E; Administrative Rules Chapter Env-A 1800

Regulatory Agency

Asbestos Licensing and Certification

Asbestos Control Program

New Hampshire Department of Environmental Services

29 Hazen Drive, PO Box 95

Concord, New Hampshire 03302-0095

phone

(603) 271-4609

fax

(603) 271-1381

web

<www.des.state.nh.us/eoh/ohp/forms.htm>

contact person

Joy EH Perkins, Industrial Hygienist

e-mail

jperkins@des.state.nh.us

Certification Requirements

- ◆ Must complete a basic training program or combination of programs that cover the basics of asbestos and the health effects associated with asbestos, along with state-of-the-art work practices for disturbing asbestos at asbestos disposal sites, and other topics as specified in the NH Administrative Rules Chapter Env-A 1814
- ◆ Must read and comprehend all information provided in a document published by the NH Department of Environmental Services in May 2000, titled *Guidance for Managing Asbestos Disposal Sites*
- ◆ Must have at least 40 hours of work experience involving the disturbance of asbestos at asbestos disposal sites. If the individual has less than 40 hours of work experience, the individual may apply as an Asbestos Disposal Site Worker-in-Training

Examination

Required—third party written examination consisting of at least 50 multiple-choice questions administered by the Bureau of Environmental and Occupational Health; attaining a score of 70 percent or greater

Continuing Education

Annual refresher training self-administered by the certificate holder, and passing a third-party written examination with a score of 70 percent or greater that is designed to test the trainee's understanding of the information covered by the basic training program, the document entitled *Guidance for Managing Asbestos Disposal Sites* and current and relevant federal, state, and local regulations

Fees

Certification \$50.00

Annual renewal \$50.00

Certificate replacement \$20.00

Reciprocity

Not permitted, this certificate is unique to New Hampshire

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

20 licensed contractors and 100 certified workers/workers-in-training

O*Net Code

47-4041.00 Hazardous Materials Removal Workers

Related Training

Hazardous Materials Information Systems Technology/Technician; Hazardous Materials Management and Waste Technology/Technician

Further Information

National Directory of AHERA Accredited Courses

US Environmental Protection Agency

EPA West Building, National Program Chemicals Division

1200 Pennsylvania Avenue NW, Mail Code 7404T

Washington, DC 20460

phone (202) 566-1081

web <www.epa.gov/asbestos/pubs/location.html>

Asbestos Inspector

Asbestos Inspectors identify and assess the condition of asbestos-containing materials.

Statute/Rules

NH RSA 141-E; Administrative Rules Chapter Env-A 1800

Regulatory Agency

Asbestos Licensing and Certification

Asbestos Control Program
New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone

(603) 271-4609

fax

(603) 271-1381

web

<www.des.state.nh.us/eoh/ohp/forms.htm>

contact person

Joy EH Perkins, Industrial Hygienist

e-mail

jperkins@des.state.nh.us

Certification Requirements

- ◆ Must apply for a certificate in accordance with NH Administrative Rules Chapter Env-A 1810.13
- ◆ Provide documentation of attendance and completion of an initial approved training course for asbestos inspectors
- ◆ Provide documentation of attainment of a score of 70 percent or greater on the required written examination
- ◆ Provide documentation demonstrating the applicant has a minimum of six months experience in a comparable occupation or two months field experience under the supervision of a certified asbestos inspector or management planner

Examination

Written examination consisting of 50 multiple-choice questions attaining a score of 70 percent or greater

Continuing Education

An annual four-hour refresher course and passing a written examination of 25 multiple-choice questions with a score of 70 percent or greater is required

Fees

Certification \$200.00
Annual renewal \$200.00
Certificate replacement. \$20.00

Reciprocity

Permitted if standards for licensure are substantially equivalent to those of New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

46

O*Net Code

29-9012.00 Occupational Health and Safety Technicians

Related Training

Hazardous Materials Management and Waste Technology/Technician; Occupational Health and Industrial Hygiene

Further Information

National Directory of AHERA Accredited Courses

US Environmental Protection Agency
EPA West Building
National Program Chemicals Division
1200 Pennsylvania Avenue NW, Mail Code 7404T
Washington, DC 20460
phone (202) 566-1081
web <www.epa.gov/asbestos/pubs/location.html>

Asbestos Management Planner

Asbestos Management Planners assess the health hazard posed by the asbestos-containing material, determine the appropriate response actions, and develop a schedule for implementing the response.

Statute/Rules

NH RSA 141-E; Administrative Rules Chapter Env-A 1800

Regulatory Agency

Asbestos Licensing and Certification

Asbestos Control Program

New Hampshire Department of Environmental Services

29 Hazen Drive, PO Box 95

Concord, New Hampshire 03302-0095

phone

(603) 271-4609

fax

(603) 271-1381

web

<www.des.state.nh.us/coh/ohp/forms.htm>

contact person

Joy EH Perkins, Industrial Hygienist

e-mail

jperkins@des.state.nh.us

Certification Requirements

- ◆ Must apply for a certificate in compliance with NH Administrative Rules Chapter Env-A 1810.14
- ◆ Provide documentation of attendance and completion of an approved management planning training course
- ◆ Provide documentation of passing the course with a score of 70 percent or greater on the written examination
- ◆ Provide documentation demonstrating the applicant has a minimum of an Associate's degree or certificate of completion in either: project planning, management, environmental sciences, engineering, construction, architecture, industrial hygiene, occupational health, or a related scientific field
- ◆ Provide documentation demonstrating the applicant has a minimum of six months experience in asbestos abatement fields including experience in asbestos management or a combination of education and experience equivalent to the above

Examination

Written examination consisting of 50 multiple-choice questions, attaining a score of 70 percent or greater

Continuing Education

An annual four-hour asbestos inspector refresher course, a four-hour asbestos management planner refresher course and passing a written examination of 25 multiple-choice questions for each course with a score of 70 percent or greater are required

Fees

Certification \$200.00

Annual renewal \$200.00

Certificate replacement \$20.00

Reciprocity

Permitted if standards for licensure are substantially equivalent to those of New Hampshire

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

19

O*Net Code

29-9012.00 Occupational Health and Safety Technicians

Related Training

Hazardous Materials Information Systems Technology/Technician; Hazardous Materials Management and Waste Technology/Technician; Occupational Health and Industrial Hygiene

Further Information

National Directory of AHERA Accredited Courses

US Environmental Protection Agency

EPA West Building, National Program Chemicals Division

1200 Pennsylvania Avenue NW, Mail Code 7404T

Washington, DC 20460

phone (202) 566-1081

web <www.epa.gov/asbestos/pubs/location.html>

Asbestos Project Designer

Asbestos Project Designers conduct, plan, design, and develop procedures for asbestos abatement projects, or provide other substantive direction or criteria for projects.

NH RSA 141-E; Administrative Rules Chapter Env-A 1800

Statute/Rules

Regulatory Agency

Asbestos Licensing and Certification

Asbestos Control Program
Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone

(603) 271-4609

fax

(603) 271-1381

web

<www.des.state.nh.us/eoh/ohp/forms.htm>

contact person

Joy EH Perkins, Industrial Hygienist

e-mail

jperkins@des.state.nh.us

Certification Requirements

- ◆ Must apply for a certificate in compliance with NH Administrative Rules chapter Env-A 1810.15
- ◆ Provide documentation of attendance and completion of an approved abatement project designer course
- ◆ Provide documentation of passing the course with a score of 70 percent or greater on the written examination
- ◆ Provide documentation the applicant has:
 1. at least 12 months experience in asbestos abatement fields and has a Bachelor's degree in industrial hygiene, occupational health, environmental science, biological or physical science; or
 2. at least 12 months experience in asbestos abatement fields and is a registered architect or registered engineer; or
 3. at least two years employment experience in asbestos abatement fields including experience in asbestos abatement design

Examination

Written examination consisting of 100 multiple-choice questions, attaining a score of 70 percent or greater

Continuing Education

An annual eight-hour refresher course and passing a written examination of 25 multiple-choice questions with a score of 70 percent or greater are required

Fees

Certification \$200.00
Annual renewal \$200.00
Certificate replacement \$20.00

Reciprocity

Permitted if standards for licensure are substantially equivalent to those of New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

16

O*Net Code

29-9012.00 Occupational Health and Safety Technicians

Related Training

Hazardous Materials Information Systems Technology/Technician; Hazardous Materials Management and Waste Technology/Technician; Occupational Health and Industrial Hygiene

Further Information

National Directory of AHERA Accredited Courses

US Environmental Protection Agency
EPA West Building, National Program Chemicals Division
1200 Pennsylvania Avenue NW, Mail Code 7404T
Washington, DC 20460
phone (202) 566-1081
web <www.epa.gov/asbestos/pubs/location.html>

Athlete Agent

Athlete agents are individuals who enter into an agency contract with a student-athlete or, directly or indirectly, recruits or solicits a student-athlete to enter into an agency contract. Individuals who represent to the public that the individual is an athlete agent are included. The following are excluded from registration requirements: spouse, parent, sibling, grandparent, or guardian of the student-athlete; or an individual acting solely on behalf of a professional sports team or professional sports organization.

Statute/Rules

NH RSA 332-J

Regulatory Agency

New Hampshire Department of State
State House, Room 204
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3242
(603) 271-6316
<www.sos.nh.gov>
Not specified
elections@sos.state.nh.us

Registration Requirements

- ◆ Submit application for registration to the Secretary of State
- ◆ Pay the registration fee

Examination

Not required

Continuing Education

Not required

Fees

Application fee \$100.00
Application based on certificate or licensure issued by another state . . . \$100.00
Biennial renewal \$50.00
Biennial renewal based on renewal of registration or licensure
submitted in another state \$50.00

Reciprocity

An individual holding a certificate of registration as an athlete agent in another state may submit a verified copy of such certificate or license in lieu of submitting an application in this state. An individual who has submitted an application for registration or licensure as an athlete-agent in another state may submit a verified copy of such application which shall be accepted as an application for registration in this state, provided that: the application was submitted in the other state within six months of the date the individual sought to obtain registration in this state and the applicant certifies that the information in the application is current; the application contains information substantially similar to or more comprehensive than that required by an application submitted in this state; and the application was signed by the applicant under penalty of perjury.

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Not provided

O*Net Code

13-1011.00 Agents and Business Managers of Artists, Performers, and Athletes

Related Training

Not related training

Further Information

Not provided

Athletic Trainer

Working under the direction of a physician, an athletic trainer may evaluate the physical condition of and advise and treat athletes. Help athletes maintain maximum physical fitness for participation in athletic competition. Prescribe routine and corrective exercises to strengthen muscles, recommend special diets, and give massages. Render first aid to injured players. Wrap athletes' fingers, wrists, ankles, etc., as needed to support muscles and ligaments. Treat chronic minor injuries and related disabilities to maintain athletes' performance.

Statute/Rules	NH RSA 326-G and 328-F; Administrative Rules Chapter Ahp 100 - 300, Med 1100, and Ath 100-500
Regulatory Agency	New Hampshire Office of Licensed Allied Health Professionals 2 Industrial Park Drive Concord, New Hampshire 03301-8525
phone	(603) 271-8389
fax	(603) 271-6702
web	< www.nh.gov/alliedhealth >
contact person	Tina Kelley
e-mail	tina.kelley@nh.gov
Licensure Requirements	<ul style="list-style-type: none"> ◆ Bachelor's degree from an accredited college or university ◆ Proof of receipt of a Bachelor's degree ◆ Successfully complete the certification examination administered by the Board of Certification for the Athletic Trainer (BOCATC)
Examination	National written examination required
Continuing Education	Continued BOCATC certification, requiring 80 hours of medically related continuing education credits every three years and adherence to a code of ethics
Fees	Application\$150.00 Biennial renewal\$100.00 License reinstatement\$200.00 <i>Licenses expire on December 31 of each even-numbered year</i>
Reciprocity	Not permitted
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	191
O*Net Code	29-9091.00 Athletic Trainers
Related Training	Athletic Training/Trainer
Further Information	Board of Certification for Athletic Trainers (BOCATC) 4223 South 143rd Circle Omaha, NE 68137-4505 phone (402) 559-0091 web < www.bocatc.org >

Attorney

Advise individuals and businesses on legal matters. Conduct civil and criminal lawsuits, advise clients on their legal rights, draw up documents, and gather evidence to formulate defense or initiate legal action. Prepare legal briefs; develop strategy, arguments, and testimony in preparation for presentation of case. Many attorneys specialize in a branch of law such as corporate, criminal, labor, patent, real estate, tax, or international law. Some help write laws and establish ways to enforce them. A few teach or hold management positions.

Statute/Rules

NH RSA 311; Supreme Court Rule 42

Regulatory Agency

New Hampshire Supreme Court

Supreme Court Building
1 Charles Doe Drive
Concord, New Hampshire 03301-6179

phone

(603) 271-2646

fax

(603) 513-5475

web

<www.courts.state.nh.us>

contact person

Sherri Kluesener, Bar Admissions Coordinator

e-mail

skluesener@courts.state.nh.us

Licensure Requirements

- ◆ Must be 18 years of age or older
- ◆ Must be of good moral character
- ◆ Complete at least three years toward a Bachelor's degree
- ◆ Graduate from a law school approved by the American Bar Association. Note that neither Massachusetts School of Law nor Southern New England School of Law are approved by the ABA, however, the New Hampshire Supreme Court has granted a waiver allowing graduates of these schools who are already members of the Bar in some other state to take the New Hampshire Bar exam.
- ◆ Must be a member of the New Hampshire Bar Association and pay annual dues

Examination

Pass the New Hampshire Bar Examination and the Multistate Professional Responsibility Examination (MPRE)

Continuing Education

Twelve credits per year

Fees

Examination, NH Bar \$250.00

Character and fitness fee. \$125.00

Annual dues, NH Bar Association *contact NH Bar*

Reciprocity

As of March 1, 2003, lawyers admitted to the bar in another state or the District of Columbia may be eligible for admission to the New Hampshire Bar on motion without examination

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required, but applicants must be domiciled in the United States

Active Licenses

Approximately 5,000

O*Net Code

23-1011.00 Lawyers

Related Training

Law; Legal Research and Advanced Professional Studies

Further Information

New Hampshire Bar Association

2 Pillsbury Street, Suite 300
Concord, NH 03301
phone (603) 224-6942
web <www.nhbar.org>

National Conference of Bar Examiners

402 West Wilson Street
Madison, WI 53703-3614
phone (608) 280-8550
TDD (608) 661-1275
web <www.ncbex.org>

Auctioneer

Auctioneers engage in the business of selling for another real, personal or mixed property by auction. Before an auction begins, auctioneers may decide what articles are worth and arrange them in lots according to type or value. They begin auctions by stating or asking for a starting bid, describing the merchandise and may tell bidders about the history or ownership of items. Ask for bids, and sell such item to the highest bidder. Keep records of the sale and ensure that consignors are properly paid.

NH RSA 311-B and Administrative Rules Chapter Auc 100 - 500

Statute/Rules

Regulatory Agency

New Hampshire Board of Auctioneers
c/o New Hampshire Department of State
State House, Room 204
107 North Main Street
Concord, New Hampshire 03301-4951

phone

(603) 271-3242

fax

(603) 271-6316

web

<www.sos.nh.gov/auctioneers>

contact person

Kaley Dion, Secretary

e-mail

kdion@sos.state.nh.us

Licensure

Requirements

- ◆ Recommendations from two licensed resident auctioneers
- ◆ Applicant must file a bond with the Secretary of State in the sum of \$10,000
- ◆ Applicants must have one of the following qualifications:
 1. Auction school certificate, with a minimum of 80 hours of instruction, including a minimum of 50 hours in core curriculum subject matter and 30 hours of optional subject matter; plus a written examination, given by the school, with a minimum passing score of 75 percent;
 2. A minimum of six months' apprenticeship over the course of not less than ten auctions under the supervision of a qualified auctioneer;
 3. A certified copy of a valid current auctioneer's license, held by the applicant from any other state whose laws are not sufficient for reciprocity, issued by the appropriate state agency, a letter of good standing from said agency, and an affidavit proving licensure for at least six months and conduct of at least ten auctions within the five year period of time immediately prior to the application; or
 4. License from another state with auctioneer's license requirements which are substantially equivalent to or higher than those of New Hampshire

Examination

Written examination required except for those eligible for reciprocity. Exams are offered four times per year.

Continuing Education

Not required

Fees

New Hampshire resident license (annual) \$85.00

Non-resident license (annual) \$125.00

All licenses expire annually on August 30

Reciprocity

Permitted with the states of Florida, Georgia, Indiana, Kentucky, Louisiana, Massachusetts, North Carolina, Ohio, Pennsylvania, South Carolina, Tennessee, Texas, and West Virginia

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

400

O*Net Code

41-9099.99 Sales and Related Workers, All Other

Related Training

Auctioneering

Further Information

New Hampshire Auctioneers Association

26 South Main St, PMB 189

Concord, NH 03301

web <www.newhampshireauctioneers.org>

Audiologist

Examine and provide remedial services for persons with hearing disorders. Administer and interpret tests to determine type and degree of hearing impairment. Refer patient to physician or surgeon if medical treatment is determined to be necessary. Plan and implement prevention and rehabilitation services, including hearing aid selection and orientation, counseling, lip reading, and other programs. May develop preventive and rehabilitative programs in consultation with a speech-language pathologist.

Statute/Rules

NH RSA 137-F; Administrative Rules Chapter Hcp 100 - 500

Regulatory Agency

New Hampshire Board of Hearing Care Providers

PO Box 446

Greenland, New Hampshire 03840-0446

phone

(603) 433-7512

fax

Not provided

web

Not provided

contact person

Kala Heron, Secretary

e-mail

kheron8541@comcast.net

Licensure Requirements

- ◆ Demonstrate sufficient evidence of good professional character and reliability to satisfy the Board that the applicant shall faithfully and conscientiously avoid professional misconduct and otherwise adhere to requirements
- ◆ Possess at least a Master's degree in audiology from an educational institution approved by the Board
- ◆ Complete a minimum of 350 hours of a supervised clinical practicum experience
- ◆ Complete a supervised post-graduate professional experience of at least nine consecutive months with a minimum of 30 hours per week (a one-year interim license is available to applicants that complete all but the post-graduate professional experience)

Examination

National written examination in Audiology

Continuing Education

Twenty hours continuing education units (CEUs) or equivalent are required biennially for renewal

Fees

Initial application \$150.00

License fee, including temporary and interim licenses . . . \$150.00

Biennial Renewal \$300.00

Late filing fee \$50.00

Renewal is due by July 1 of the odd year next succeeding issuance

Reciprocity

Permitted with proof of licensure requirements equivalent to or greater than those of New Hampshire RSA 137-F. A temporary license may be granted for up to 120 days to an applicant licensed in another jurisdiction that has applied for a license in New Hampshire.

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

69

O*Net Code

29-1121.00 Audiologist

Related Training

Audiology/Audiologist and Hearing Sciences; Audiology/Audiologist and Speech-Language Pathology/Pathologist

Further Information

**American Speech-Language
Hearing Association (ASHA)**

10801 Rockville Pike

Rockville, Maryland 20852

phone 1-800-498-2701

TTY (301) 897-5700 ext. 4157

web <www.asha.org>

ETS - The Praxis Series

PO Box 6051

Princeton, NJ 08541-6051

phone 1-800-772-9476

TTY (609) 771-7714

web <www.ets.org/praxis/prxasha.html>

Bail Bondsman, Professional

Investigate arrested persons to determine bondability. Interview bond applicant to ascertain character and financial status. Furnish bond for prescribed fee upon determining intention of accused to appear in court. Post and sign bond with court clerk to obtain release of client. Forfeit amount of bond if client fails to appear for trial.

Statute/Rules

NH RSA 598-A; Administrative Rules Chapter Atg-Se 100 - 1500

Regulatory Agency

Bureau of Securities Regulation
New Hampshire Department of State
State House, Room 204
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-1463
(603) 271-7933
<www.sos.nh.gov/securities>
Barry Glennon, Deputy Director
bglennon@sos.state.nh.us

Registration Requirements

- ◆ Must be a licensed Property and Casualty Insurance Producer
- ◆ Pass examination

Examination

Written examination required

Continuing Education

Not required

Fees

Application and examination \$400.00
Annual filing fee per county \$100.00
Registrations expire December 31 of each year

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

9

O*Net Code

33-9021.00 Private Investigators

Related Training

No related training

Further Information

Professional Bail Agents of the United States (PBUS)
1301 Pennsylvania Avenue NW, Suite 925
Washington, DC 20004
phone (202) 783-4120
web <www.pbuis.com>

Bail Recovery Agent

A person who is offered or given any compensation by a bail agent or surety in exchange for assisting the bail agent or surety in apprehending or surrendering any defendant, or keeping the defendant under necessary surveillance.

Statute/Rules

NH RSA 597: 7-b; Administrative Rules Chapter Atg-Se 100 - 1500

Regulatory Agency

Bureau of Securities Regulation
New Hampshire Department of State
State House, Room 204
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-1463
(603) 271-7933
<www.sos.nh.gov/securities>
Barry Glennon, Deputy Director
bglennon@sos.state.nh.us

Registration Requirements

- ◆ Possess liability insurance coverage in the amount of \$300,000 for bail recovery activities
- ◆ Must notify a municipality's chief law enforcement officer if the search is to be conducted in the municipality's jurisdiction
- ◆ Register annually with the Secretary of State

Examination

Training and certification are conducted through a program approved by the Professional Bail Agents of the United States

Continuing Education

Not required

Fees

None at this time

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

0

O*Net Code

33-9021.00 Private Investigators

Related Training

No related training

Further Information

Professional Bail Agents of the United States (PBUS)
1301 Pennsylvania Ave. NW Suite 925
Washington, DC 20004
phone (202) 783-4120
web <www.pbuis.com>

Barber

Barbers cut, trim, and style hair or beards. Many offer other services such as hair and scalp treatments, face massages, shaves, and shampoos. They must keep their scissors, combs, and other instruments clean and in good condition, and also maintain a clean work area. Those who own or manage a shop also order supplies, pay bills, keep records, and hire workers.

Statute/Rules

NH RSA 313-A:10; Administrative Rule Chapter Bar 100 - 400

Regulatory Agency

New Hampshire Board of Barbering, Cosmetology and Esthetics
2 Industrial Park Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3608
(603) 271-8889
<www.nh.gov/cosmet>
Lynda Elliott, Board Administrator
Not provided

Licensure Requirements

- ◆ Must be of good professional character
- ◆ Complete the fourth year of high school or its equivalent
- ◆ Receive training of: a minimum of 800 hours of training in a school of barbering licensed by the Board; or a minimum of 1,600 hours distributed over a period of at least 12 months under a licensed barber who has engaged in the practice of barbering within the state for at least two years
- ◆ Pass an examination conducted by the Board
- ◆ Pay a fee established by the Board

Examination

Written and practical examination required

Continuing Education

Not required

Fees

Apprentice registration \$25.00
Biennial apprentice renewal \$30.00
Examination \$99.00
Biennial renewal \$40.00

Licenses expire on the last day of the licensee's birth month in the odd year next succeeding its date of issuance

Reciprocity

Permitted if the other state's licensing requirements are substantially equivalent to or higher than those of New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Not provided

O*Net Code

39-5011.00 Barber

Related Training

Barbering/Barber

Further Information

DL Roope Administrations Inc.
(exam administrator)
PO Box 631
Hampden, ME 04444
phone 1-888-375-2020
web <dlroope.com>

**National-Interstate Council
of State Boards of Cosmetology**
7622 Briarwood Circle
Little Rock, AR 72205
phone (501) 227-8262
web <www.nictesting.org>

Barber, Master

Barbers cut, trim, and style hair or beards. Many offer other services such as hair and scalp treatments, face massages, shaves, and shampoos. Master barbers may also color, wave, curl, straighten, or bleach hair, and fit hairpieces. They must keep their scissors, combs, and other instruments clean and in good condition, and also maintain a clean work area. Those who own or manage a shop also order supplies, pay bills, keep records, and hire workers.

Statute/Rules

NH RSA 313-A:10; Administrative Rule Chapter Bar 100 - 500

Regulatory Agency

New Hampshire Board of Barbering, Cosmetology and Esthetics
2 Industrial Park Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3608
(603) 271-8889
<www.nh.gov/cosmet>
Lynda Elliott, Board Administrator
Not provided

Licensure Requirements

- ◆ Must be of good professional character
- ◆ Complete the fourth year of high school or its equivalent
- ◆ Receive training of: a minimum of 1,500 hours of training in a school of master barbering licensed by the Board; or a minimum of 3,000 hours distributed over a period of at least 18 months under a licensed barber who has engaged in the practice of barbering within the state for at least two years.
- ◆ Pass an examination conducted by the Board
- ◆ Pay a fee established by the Board

Examination

Written and practical examination required

Continuing Education

Not required

Fees

Apprentice registration \$25.00
Biennial apprentice renewal \$30.00
Examination \$99.00
Biennial renewal \$40.00
Licenses expire on the last day of the licensee's birth month in the odd year next succeeding its date of issuance

Reciprocity

Permitted if the other state's licensing requirements are substantially equivalent to or higher than those of New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

450

O*Net Code

39-5011.00 Barber

Related Training

Barbering/Barber; Hair Styling/Stylist and Hair Design; Salon/Beauty Salon Management/Manager

Further Information

DL Roope Administrations Inc.
(exam administrator)
PO Box 631
Hampden, ME 04444
phone 1-888-375-2020
web <dlroope.com>

**National-Interstate Council
of State Boards of Cosmetology**
7622 Briarwood Circle
Little Rock, AR 72205
phone (501) 227-8262
web <www.nictesting.org>

Body Art Practitioner

Practice physical body adornment in the following classifications: body piercing, branding, or tattooing.

Statute/Rules

NH RSA 314-A; Administrative Rules Chapter He-P 1100

Regulatory Agency

Licensing and Regulative Services

New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301

phone

(603) 271-0277

fax

(603) 271-5590

web

<www.dhhs.state.nh.us>

contact person

Connie Beliveau

e-mail

cbeliveau@dhhs.state.nh.us

Licensure Requirements

Minimum requirement of at least one year of apprenticeship training

Examination

Not required

Continuing Education

Three hours of continuing education for each individual classification, and completion of a sterilization course

Fees

Initial license, first classification \$150.00

Initial license, each additional classification. \$75.00

Annual renewal, first classification \$100.00

Annual renewal, each additional classification. \$75.00

Reciprocity

Permitted — Applicant must have documentation of practicing in another state for at least three years

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

264

O*Net Code

39-9099.99 Personal Care and Service Workers, All Other

Related Training

Permanent Cosmetics/Makeup and Tattooing

Further Information

Not provided

Boiler and Pressure Vessel Inspector

Inspect boilers and pressure vessels, which are closed vessels in which water or other fluid is heated, steam is generated, steam is superheated, or any combination of those, under pressure or vacuum for use externally to itself by the direct application of heat from the combustion of fuels, or from electricity or nuclear energy.

Statute/Rules

NH RSA 157-A; Administrative Rules Chapter Lab 1200

Regulatory Agency

Inspection Division

New Hampshire Department of Labor
95 Pleasant Street
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-2584 or 271-2585
(603) 271-2668
<www.labor.state.nh.us/boilers_vessels.asp>
Cynthia Flynn, Administrator
inspectiondiv@labor.state.nh.us

Licensure Requirements

Applicants must hold an active National Board of Boiler and Pressure Vessel Inspectors commission, and submit evidence with application

Examination

Written examination conducted by the National Board

Continuing Education

Not required

Fees

Initial license \$30.00
Annual renewal \$20.00

Reciprocity

Permitted for applicants who hold an active National Board commission and pay the license fee

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required if legally able to work in the United States

O*Net Code

47-4011.00 Construction and Building Inspectors

Related Training

No related training

Further Information

National Board of Boiler and Pressure Vessel Inspectors

1055 Crupper Avenue
Columbus, OH 43229-1183
phone (614) 888-8320
web <www.nationalboard.org>

Child Care Program Center Director

Child Care Center Directors direct the activities of child development facilities to provide instruction and care for children. Prepare budgets, authorize purchase of materials, interview and recommend hiring of staff, and other administrative duties. Maintain a safe and healthy learning environment.

Statute/Rules

NH RSA 170-E; Administrative Rule Chapter He-C 4002

Regulatory Agency

Bureau of Child Care Licensing

New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, New Hampshire 03301-3857

phone
fax
web
contact person
e-mail

1-800-852-3345 ext. 4624; or (603) 271-4624
(603) 271-4782
<www.dhhs.nh.gov/DHHS/BCCL>
Denise Corvino
Not provided

Licensure Requirements

Note that licensure of individuals is not required. Credentialing is voluntary.

- ◆ For employment in a child care nursery, group child care center, preschool program, or school-age program, all child care personnel must provide documentation of education and experience, with such documentation to be kept on file at the child care program
- ◆ Center Directors in a group child care program, child care nursery, preschool program, or center-based night care program must be at least 21 years of age and shall have a minimum of 1,000 hours experience working with children in a licensed program or public or private school and at least one of the following qualifications:
 1. A minimum of an Associate's degree in early childhood education;
 2. An additional 3,000 hours of experience working with children in a licensed program or in a public or private school and documentation of a current Child Development Associates (CDA) credential in center-based infant/toddler or preschool programs;
 3. An additional 1,500 hours of experience working with children in a licensed program or in a public or private school, plus documentation of a current CDA, acquired through the Head Start program, and documentation of employment in a Head Start program;
 4. A Bachelor's degree in education;
 5. Certification from the American Montessori Institute;
 6. College courses totaling 60 credits, including a minimum of 24 credits in early childhood education, early childhood special education, human growth and development, or child care administration; or
 7. Written documentation of employment as an agency director in a New Hampshire licensed agency on July 24, 1990, and documentation that the individual has five years experience in the position of agency director on that date; or written documentation dated prior to July 24, 1990, that the Department approved an individual's credentials as equivalent to an Associate's degree in early childhood education
- ◆ Center Directors in a school-age program shall have a high school diploma or general equivalency diploma and at least one of the following:
 1. An Associate's degree in early childhood education;
 2. Documentation of a current Child Development Associates (CDA) credential in center-based infant/toddler or preschool programs;
 3. A Bachelor's degree in education or recreation;
 4. Certification from the American Montessori Institute and 1,000 hours experience working with children;
 5. College courses totaling 12 credits in early childhood education, human growth and development, education, or recreation; or
 6. Experience working with children totaling 2,000 hours

Child Care Program Center Director *(continued)*

Examination	No examination is required, however, CPR and first aid certification are required
Continuing Education	<p>All center-based center directors, lead teachers, associate teachers, and family child care providers and workers shall complete six hours of training per calendar year in any of the following areas:</p> <ul style="list-style-type: none">◆ Child development◆ Health and safety, or life safety◆ Caring for children with special needs◆ Nutrition◆ Any child care related courses sponsored or funded by the Department, including but not limited to child care basics or beyond the basics◆ Classroom environments◆ Behavior guidance◆ First aid and CPR◆ Staff supervision◆ Financial management◆ Working with families◆ Legal issues in child care◆ Child welfare
Fees	There is a \$25.00 fee for application for a voluntary credential, which is valid for three years. Fees vary at the community level.
Reciprocity	Not permitted
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	1,177 licensed center and home child care programs
O*Net Code	11-9031.00 Education Administrators, Preschool and Child Care Center/Program
Related Training	Child Care and Support Services Management; Early Childhood Education and Teaching
Further Information	<p>Council for Professional Recognition (CDA) 2460 16th Street NW Washington, DC 20009-3575 phone 1-800-424-4310 web <www.cdacouncil.org></p> <p>American Montessori Society 281 Park Avenue South New York, NY 10010-6102 phone (212) 358-1250 web <www.amshq.org></p> <p>North American Montessori Teachers' Association (NAMTA) 13693 Butternut Road Burton, OH 44021-9571 phone (440) 834-4011 web <www.montessori-namta.org></p> <p>National Head Start Association 1651 Prince Street Alexandria, VA 22314-2818 phone (703) 739-0875 web <www.nhsa.org></p>

Child Care Program Lead Teacher

Child Care Program Lead Teachers provide a daily schedule of activities for play, meals, sleep, and toileting, and are responsible for children in their care.

Statute/Rules

NH RSA 170-E; Administrative Rule Chapter He-C 4002

Regulatory Agency

Bureau of Child Care Licensing

New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, New Hampshire 03301-3857

phone

1-800-852-3345 ext. 4624; or (603) 271-4624

fax

(603) 271-4782

web

<www.dhhs.nh.gov/DHHS/BCCL>

contact person

Denise Corvino

e-mail

Not provided

Licensure Requirements

Note that licensure of individuals is not required. Credentialing is voluntary.

- ◆ For employment in a child care nursery, group child care center, preschool program, or school-age program, all child care personnel must provide documentation of education and experience, with such documentation to be kept on file at the child care program
- ◆ Lead Teachers must be at least 21 years of age, have a high school diploma and at least one of the following:
 1. College courses totaling 12 credits in early childhood education, with three credits in human growth and development;
 2. An additional 3,000 hours of experience working with children in a licensed program or in a public or private school and documentation of a current Child Development Associates (CDA) credential in center-based infant/toddler or preschool programs;
 3. An additional 1,500 hours of experience working with children in a licensed program or in a public or private school, plus documentation of a current CDA, acquired through the Head Start program, and documentation of employment in a Head Start program;
 4. A minimum of 3,000 hours of supervised child care experience in a licensed program or public or private school, with written recommendation from a qualified center director or school administrator plus six credits in early childhood education and/or human growth and development, documentation of enrollment in a three credit Early Childhood Education course and a written plan for completion of three credits, to total 12 credits within 12 months of the date of hire
 5. Workshops, courses, or in-service training outside the classroom, totaling 144 hours, with at least 36 of those hours in human growth and development and/or early childhood education completed by December 31, 2000; or documentation of employment as a teacher in a New Hampshire licensed program on July 24, 1990, and documentation that the individual had five years experience in the position of teacher on that date; or
 6. Experience working with children totaling 2,000 hours

Examination

No examination is required, however, CPR and first aid certification are required

Child Care Program Lead Teacher *(continued)*

Continuing Education

All center-based center directors, lead teachers, associate teachers, and family child care providers and workers shall complete six hours of training per calendar year in any of the following areas:

- ◆ Child development
- ◆ Health and safety, or life safety
- ◆ Caring for children with special needs
- ◆ Nutrition
- ◆ Any child care related courses sponsored or funded by the Department, including but not limited to child care basics or beyond the basics
- ◆ Classroom environments
- ◆ Behavior guidance
- ◆ First aid and CPR
- ◆ Staff supervision
- ◆ Financial management
- ◆ Working with families
- ◆ Legal issues in child care
- ◆ Child welfare

Fees

There is a \$25.00 fee for application for a voluntary credential, which is valid for three years. Fees vary at the community level.

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

1,177 licensed center and home child care programs

O*Net Code

39-9011.00 Child Care Workers

Related Training

Child Care Provider/Assistant; Early Childhood Education and Teaching

Further Information

Council for Professional Recognition (CDA)

2460 16th Street NW
Washington, DC 20009-3575
phone 1-800-424-4310
web <www.cdacouncil.org>

American Montessori Society

281 Park Avenue South
New York, NY 10010-6102
phone (212) 358-1250
web <www.amshq.org>

North American Montessori Teachers' Association (NAMTA)

13693 Butternut Road
Burton, OH 44021-9571
phone (440) 834-4011
web <www.montessori-namta.org>

National Head Start Association

1651 Prince Street
Alexandria, VA 22314-2818
phone (703) 739-0875
web <www.nhsa.org>

Child Care Program Associate Teacher

Child Care Program Associate Teachers provide a daily schedule of activities for play, meals, sleep, and toileting, and are responsible for children in their care.

Statute/Rules

NH RSA 170-E; Administrative Rule Chapter He-C 4002

Regulatory Agency

Bureau of Child Care Licensing

New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, New Hampshire 03301-3857

phone

1-800-852-3345 ext. 4624; or (603) 271-4624

fax

(603) 271-4782

web

<www.dhhs.nh.gov/DHHS/BCCL>

contact person

Denise Corvino

e-mail

Not provided

Licensure Requirements

Note that licensure of individuals is not required. Credentialing is voluntary.

- ◆ For employment in a child care nursery, group child care center, preschool program, or school-age program, all child care personnel must provide documentation of education and experience, with such documentation to be kept on file at the child care program
- ◆ **Child Care Workers** in group child care programs, child care nurseries, preschool programs, and center-based night care programs shall be at least 18 years of age and have at least one of the following:
 1. Six college credits in early childhood education or early childhood special education, including three credits in human growth and development;
 2. A minimum of 2,000 hours of supervised experience in a licensed program or public or a private school with recommendation from the center director plus documentation of enrollment in a three credit early childhood education course, and a plan for completion of an additional three credits for a total of six credits earned within a year of employment;
 3. A minimum of 1,000 hours of supervised child care experience in a program or public or private school, with written recommendation from the center director or school administrator, plus three college credits in early childhood education, or early childhood special education, or documentation of enrollment in a three credit course in one of those areas, completed on or before December 31, 2000;
 4. A high school diploma or general equivalency diploma and documentation of successful completion of a two-year vocational child care course;
 5. Workshops, courses, or in-service training outside of the classroom, totaling 72 hours, with at least 12 of these hours in human growth and development and the remainder in early childhood education or early childhood special education completed on or before December 31, 2000; or
 6. Documentation of employment as a child care worker in a New Hampshire licensed agency on July 24, 1990, and documentation that the individual had five years experience in the position of child care worker on that date
- ◆ **Associate Teachers** in a school-age program shall be at least 18 years of age, have a high school diploma or general equivalency diploma plus one of the following:
 1. Experience working with school-age children totaling 300 hours;
 2. Workshops, conference sessions or non-credit courses totaling 36 hours; or
 3. College courses totaling three credits, in education, human growth and development, behavior management, or recreation

Child Care Program Associate Teacher *(continued)*

Licensing Requirements *continued*

- ◆ **Child Care Assistants** in group child care programs, child care nurseries preschool programs, and center-based night care programs shall:
 1. Be at least 16 years of age
 2. Work with children only under the direct supervision and observation of a staff person who meets at least the minimum qualifications of an associate teacher
- ◆ **Child Care Assistants** in a school-aged programs shall:
 1. Be at least 16 years of age
 2. Work with children only under the direct supervision and observation of a center director or associate teacher
- ◆ **Family Child Care Providers, Workers, or Assistants**
 1. Family child care providers shall be at least 21 years of age. If between 18 and 21 years old, they must submit documentation that they have a high school diploma or general equivalency diploma and successfully completed a two-year child care curriculum approved by the Department of Education or college courses totaling six credits in human growth and development or early childhood education
 2. Family child care workers shall be 18 years of age or older
 3. Family child care assistants shall be 16 years of age or older and shall work under the supervision of the family child care provider at all times

Examination

No examination is required, however, CPR and first aid certification are required

Continuing Education

All center-based center directors, lead teachers, associate teachers, and family child care providers and workers shall complete six hours of training per calendar year in any of the following areas:

- ◆ Child development
- ◆ Health and safety, or life safety
- ◆ Caring for children with special needs
- ◆ Nutrition
- ◆ Any child care related courses sponsored or funded by the Department, including but not limited to child care basics or beyond the basics
- ◆ Classroom environments
- ◆ Behavior guidance
- ◆ First aid and CPR
- ◆ Staff supervision
- ◆ Financial management
- ◆ Working with families
- ◆ Legal issues in child care
- ◆ Child welfare

Fees

There is a \$25.00 fee for application for a voluntary credential, which is valid for three years. Fees vary at the community level.

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

1,177 licensed center and home child care programs

O*Net Code

39-9011.00 Child Care Worker

Related Training

Child Care Provider/Assistant

Child Care Program Associate Teacher *(continued)*

Further Information

Council for Professional Recognition (CDA)

2460 16th Street NW
Washington, DC 20009-3575
phone 1-800-424-4310
web <www.cdacouncil.org>

American Montessori Society

281 Park Avenue South
New York, NY 10010-6102
phone (212) 358-1250
web <www.amshq.org>

North American Montessori Teachers' Association (NAMTA)

13693 Butternut Road
Burton, OH 44021-9571
phone (440) 834-4011
web <www.montessori-namta.org>

National Head Start Association

1651 Prince Street
Alexandria, VA 22314-2818
phone (703) 739-0875
web <www.nhsa.org>

Chiropractor

Examine patients to determine the nature and extent of disorders by using physical examinations, x-rays, and standard or special laboratory procedures or tests. Prescribe a treatment plan, which usually includes manipulations or adjustments of the spinal column. May also prescribe additional treatments such as heat, light, water or nutritional therapy. Chiropractors do not perform surgery or prescribe drugs.

Statute/Rules

NH RSA 316-A; Administrative Rules Chapter Ch 100 - 400

Regulatory Agency

Chiropractic Board of Examiners

New Hampshire Department of Health and Human Services
29 Hazen Drive
Concord, New Hampshire 03301-6504

phone
fax
web
contact person
e-mail

(603) 271-4560
(603) 271-0597
Not provided
Marie E. Crowley, Secretary
Not provided

Licensure Requirements

- ◆ Graduate from a degree-granting accredited chiropractic college recognized by an established chiropractic accrediting agency approved by the US Department of Education
- ◆ Successfully complete Parts I through IV of the National Boards

Examination

Required — National Board examinations

Continuing Education

Twenty hours of approved continuing education required for biennial renewal

Fees

Examination fee\$150.00
License fee.....\$150.00
Biennial renewal fee\$300.00
Verification of good standing\$25.00
Mailing list fee\$25.00

Reciprocity

No, but license may be issued by endorsement pursuant to the Administrative Rules Chapter Ch 305

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

420

O*Net Code

29-1011.00 Chiropractor

Related Training

Chiropractic

Further Information

National Board of Chiropractic Examiners

901 54th Avenue
Greeley, CO 80634
phone (970) 356-9100
web <www.nbce.org>

Cosmetologist

Help people look attractive by giving shampoos, cutting and styling hair and giving advice on hair care. Straighten, curl, bleach, or dye hair. Give manicures and facials, advise on the use of makeup, and clean and style wigs and hairpieces. Make appointments and keep records of products used by their regular customers. Work in shops with manicurists and estheticians. Those who run their own shops hire and supervise workers, keep business records, and order supplies.

Statute/Rules

NH RSA 313-A:11; Administrative Rules Chapter Bar 100 - 500

Regulatory Agency

New Hampshire Board of Barbering, Cosmetology and Esthetics
2 Industrial Park Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3608
(603) 271-8889
<www.nh.gov/cosmet>
Lynda Elliott, Board Administrator
Not provided

Licensure Requirements

- ◆ Must be of good professional character
- ◆ Complete high school or its equivalent
- ◆ Receive training of a minimum of 1,500 hours in a school of cosmetology approved by the Board; or a minimum of 3,000 hours distributed over a period of at least 18 months under a licensed cosmetologist
- ◆ Pass an examination conducted by the Board
- ◆ Pay a fee established by the Board

Examination

Written and practical examinations required

Continuing Education

Not required

Fees

Apprentice registration \$25.00
Biennial apprentice renewal \$30.00
Examination \$99.00
Biennial renewal \$40.00

Licenses expire on the last day of in the licensee's birth month in the even year next succeeding its date of issuance

Reciprocity

Permitted if the other state's licensing requirements are substantially equivalent to or higher than those of New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

8,000

O*Net Code

39-5012.00 Hairdressers, Hairstylists, and Cosmetologists

Related Training

Cosmetology/Cosmetologist, General; Make-Up Artist/Specialist; Hair Styling/Stylist and Hair Design; Facial Treatment Specialist/Facialist; Salon/Beauty Salon Management

Further Information

DL Roope Administrations Inc.
(exam administrator)
PO Box 631
Hampden, ME 04444
phone 1-888-375-2020
web <dlroope.com>

National-Interstate Council of State Boards of Cosmetology
7622 Briarwood Circle
Little Rock, AR 72205
phone (501) 227-8262
web <www.nictesting.org>

Cosmetology, Barbering, Esthetics, or Manicurist Instructor

Teach students in public or private schools. Organize programs of practical and technical instruction, involving demonstrations of skills required in cosmetology, barbering, esthetics or manicure. Lecture on practices, methods, processes and terminology. Instruct students in subject areas such as safety precautions, use and maintenance of tools and equipment, and codes or regulations related to the trade. Plan and supervise work of students in training, and test and evaluate progress.

Statute/Rules

NH RSA 313-A:9; Administrative Rules Chapter Bar 100 - 500

Regulatory Agency

New Hampshire Board of Barbering, Cosmetology and Esthetics
2 Industrial Park Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3608
(603) 271-8889
<www.nh.gov/cosmet>
Lynda Elliott, Board Administrator
Not provided

Licensure Requirements

- ◆ High school graduate
- ◆ Must be currently licensed as a barber, cosmetologist, manicurist, or esthetician and have completed one of the following:
 1. At least 800 hours of instructor training in a school for barbering and cosmetology, 700 hours of instructor training in a school for esthetics, or 550 hours of instructor training in a school for manicuring; or
 2. At least 12 months of actual employment in a shop and have completed 500 hours of instructor training in a school for barbering and cosmetology, 400 hours of instructor training in a school for esthetics, or 250 hours of instructor training in a school for manicuring; or
 3. Have at least eight years of actual employment in a shop

Examination

Written and practical examinations required

Continuing Education

Instructor license renewal requires continuing education of 28 hours per renewal period

Fees

Examination \$175.00
Biennial renewal \$55.00
Licenses expire on the last day of the licensee's birth month in the even year next succeeding its date of issuance

Reciprocity

Permitted if the other state's requirements are substantially equivalent to or higher than those of New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

300

O*Net Code

25-1194.00 Vocational Education Teachers, Postsecondary

Related Training

Cosmetology, Barber/Styling, and Nail Instructor

Further Information

DL Roope Administrations Inc.
(exam administrator)
PO Box 631
Hampden, ME 04444
phone 1-888-375-2020
web <dlroope.com>

National-Interstate Council of State Boards of Cosmetology
7622 Briarwood Circle
Little Rock, AR 72205
phone (501) 227-8262
web <www.nictesting.org>

Court Reporter

Court reporters participate in judicial proceedings and at meetings where the spoken word must be preserved in written transcript. Use verbatim methods and equipment to capture, store, retrieve, and transcribe pretrial and trial proceedings or other information. Create verbatim transcripts of speeches, conversations, legal proceedings, meetings, and other events when written accounts of spoken words are necessary for correspondence, records, or legal proof, ensuring a complete, accurate, and secure legal record. Court reporters work in a variety of settings, such as attorney's offices, meetings, conventions, and government agencies at all levels from federal to state and local government bodies. Includes stenocaptioners who operate computerized stenographic captioning equipment to provide captions of live or prerecorded broadcasts for hearing-impaired viewers.

Statute/Rules	NH RSA 330-A; new rules under development	
Regulatory Agency	New Hampshire Joint Board of Licensure and Certification 57 Regional Drive Concord, New Hampshire 03301	
phone	(603) 271-2219	
fax	(603) 271-6990	
web	< www.nh.gov/jtboard/home.htm >	
contact person	Louise Lavertu, Executive Director	
e-mail	llavertu@nhsa.state.nh.us	
Licensure Requirements	<ul style="list-style-type: none"> ◆ Must be at least 18 years of age ◆ Must be of good moral character ◆ Meet the qualifications of and holding the title of Registered Professional Reporter (RPR) issued by the National Court Reporters Association or Certified Voice Reporter (CVR) issued by the National Verbatim Reporters Association ◆ Until July 1, 2008, the Board of Court Reporters may grant an initial license to any court reporter holding a valid certified court reporter certificate, providing that the person meets the criteria for applicants for licensure 	
Examination	To be determined	
Continuing Education	To be in compliance with requirements of the National Court Reporters Association or the National Verbatim Reporters Association	
Fees	Application <i>to be determined</i> License bond \$1,000.00 Biennial renewal <i>to be determined</i>	
Reciprocity	Rules to be determined	
Residence or Citizenship	New Hampshire residency is not required US citizenship or the legal ability to work in the United States is required	
Active Licenses	Not provided	
O*Net Code	23-2091.00 Court Reporters	
Related Training	Court Reporting/Court Reporter	
Further Information	National Court Reporters Association 8224 Old Courthouse Road Vienna, VA 22182-3808 phone 1-800-272-6272 TTY (703) 556-6289 web < www.ncraonline.org >	National Verbatim Reporters Association 207 Third Avenue Hattiesburg, MS 39401 phone (601) 582-4345 web < www.nvra.org >

Dental Hygienist

Provides educational, clinical, and therapeutic services supporting total health through the promotion of optimal oral health. Responsible for providing treatment that helps to prevent oral disease, including cavities and periodontal disease. This professional is especially knowledgeable about the preventive aspects of dental disease and helps educate patients to improve oral health. They may work in settings such as private dental offices and clinics, public health agencies, hospitals, nursing homes, private industry, or serve as civilian employees of the military.

Statute/Rules

NH RSA 317-A:21; Administrative Rules Chapter Den 100 - 500

Regulatory Agency

New Hampshire Board of Dental Examiners
2 Industrial Park Drive
Concord, New Hampshire 03301-8520

phone
fax
web
contact person
e-mail

(603) 271-4561
(603) 271-6702
<www.nh.gov/dental>
Raymond J. Jarvis, DMD or Marat Morrill
dentalboard@nhsa.state.nh.us

Licensure Requirements

- ◆ Must be at least 18 years of age
- ◆ Must be of good professional character
- ◆ High school graduate
- ◆ Complete an educational specialty program of at least two years that is recognized by the American Dental Association Commission of Accreditation of Dental and Dental Auxiliary Educational Programs

Examination

Must pass national and regional examinations acceptable to the Board

Continuing Education

Twenty continuing education units (CEUs) every two years with 15 CEUs in clinical dental hygiene care, including successful completion of a basic life support course

Fees

Application and examination \$75.00
Biennial registration \$140.00
Inactive registration (biennial) \$60.00
Application for hygienist to administer local anesthesia . . . \$10.00

Reciprocity

Endorsement certification shall be considered for any person holding a current, unsuspended, unrestricted license to practice dental hygiene in another state and who has maintained an active dental hygiene practice in one or more states for not less than three years immediately prior to submitting the application, and deposits the required credentials with the Board

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

1,032

O*Net Code

29-2021.00 Dental Hygienists

Related Training

Dental Hygiene/Hygienist

Further Information

American Dental Association
211 East Chicago Avenue
Chicago, IL 60611-2678
phone (312) 440-2500
web <www.ada.org>

North East Regional Board of Dental Examiners
8484 Georgia Avenue, Suite 900
Silver Spring, MD 20910
phone (301) 563-3300
web <www.nerb.org>

Dentist

Undertakes to diagnose and treat diseases of the oral cavity and adjacent structures. Supervises individuals in the care of the mouth and instructs them in the ways to prevent dental disease. Most practice general dentistry, oral surgery, orthodontics, or periodontics. Some dentists teach in dental schools, do research, conduct dental programs, or serve as military commissioned officers.

Statute/Rules	NH RSA 317-A:7; Administrative Rules Chapter Den 100 - 500	
Regulatory Agency	New Hampshire Board of Dental Examiners 2 Industrial Park Drive Concord, New Hampshire 03301-8520	
phone	(603) 271-4561	
fax	(603) 271-6702	
web	<www.nh.gov/dental>	
contact person	Raymond J. Jarvis, DMD or Marat Morrill	
e-mail	dentalboard@nhsa.state.nh.us	
Licensure Requirements	<ul style="list-style-type: none"> ◆ High school graduate ◆ Three or four years of college ◆ Graduate of a school of dentistry (four years) accredited by the American Dental Association ◆ A permit and an application fee are required to administer general anesthesia, deep sedation, and conscious sedation 	
Examination	Must pass national and regional examinations acceptable to the Board, unless credentials qualify applicant for licensure	
Continuing Education	Forty continuing education units (CEUs) every two years, with 30 CEUs in clinical dental care subjects, including successful completion of a basic life support course	
Fees	Application \$175.00 Biennial registration \$300.00 Inactive registration (biennial) \$135.00 Application to administer general anesthesia and sedation \$10.00	
Reciprocity	Endorsement certification shall be considered for each applicant who holds a current, unsuspended, unrestricted license and registration certificate to practice dentistry who deposits with the Board the required credentials if, for the three years immediately prior to submitting the application, the applicant: (1) has practiced clinical dentistry in one or more states; or (2) has been in dental specialty training; or (3) has been in active military dental service; or (4) has been in any combination thereof	
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required	
Active Licenses	881	
O*Net Code	29-1021.00 Dentist; 29-1023.00 Orthodontist; 29-1024.00 Prosthodontist	
Related Training	Dentistry; Advanced/Graduate Dentistry and Oral Sciences	
Further Information	American Dental Association 211 East Chicago Avenue Chicago, IL 60611-2678 phone (312) 440-2500 web <www.ada.org>	North East Regional Board of Dental Examiners 8484 Georgia Avenue, Suite 900 Silver Spring, MD 20910 phone (301) 563-3300 web <www.nerb.org>

Dietitian

Dietitians organize, plan, and conduct food service or nutritional programs to assist in promotion of health and control of disease. They may administer the activities of a department providing quantity food service. They may plan, organize, and conduct programs in nutritional research.

Statute/Rules

NH RSA 326-H; Administrative Rules Chapter Diet 100 - 500

Regulatory Agency

Board of Licensed Dietitians

Office of Operations Support
New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, New Hampshire 03301-3857

phone
fax
web
contact person
e-mail

(603) 271-0853
(603) 271-5590
<www.dhhs.nh.gov/DHHS/LRS/ELIGIBILITY/dietitian-license.htm>
Connie Beliveau
cbeliveau@dhhs.state.nh.us

Licensure Requirements

- ◆ Must be of good character
- ◆ Hold a baccalaureate or higher degree from a regionally accredited college or university in the United States and have completed a major course of study in human nutrition, nutrition education, food and nutrition, dietetics, public health nutrition, or food systems management
- ◆ Successfully complete a dietetic internship of no less than 900 hours, pre-professional practice program, or coordinated program with documented experience in the practice of dietetics under supervision of a registered, certified, or licensed dietitian
- ◆ Successfully pass the examination administered by the Commission on Dietetic Registration
- ◆ Maintain continuing professional education requirements

Examination

Written examination required

Continuing Education

Twenty hours of continuing professional education related to the relevant practice in the 24 months prior to renewal

Fees

New license \$150.00
Biennial renewal \$100.00

Reciprocity

Permitted provided the requirements or standards for certification or licensure in that state are equivalent to, or greater than, those of New Hampshire

Residence or Citizenship

New Hampshire residency requirements are not specified
US citizenship requirements are not specified

Active Licenses

429

O*Net Code

29-1031.00 Dietitians and Nutritionists

Related Training

Dietetics/Dietitian; Clinical Nutrition/Nutritionist

Further Information

Commission on Dietetic Registration

120 South Riverside Plaza, Suite 2000
Chicago, IL 60606-6995
phone (312) 899-0040 ext. 5500
web <www.cdrnet.org>

Driver Education Instructor Public or Commercial Motor Vehicle Schools

Successfully instruct students to safely operate a motor vehicle in various traffic environments and conditions. Attain student familiarity and understanding of laws, rules and regulations and the natural laws and limitations that foster their development. Work towards a socially responsible vehicle operator, who minimizes risk factors through positive decision making. Use the latest best practices in instruction to obtain objectives from a clearly defined curriculum. Employ a variety of instructional techniques in the classroom and in-vehicle to ensure student comprehension and success. Support an understanding of attitude and health-related issues on the thought and driving process and obtaining competence in safely operating a motor vehicle.

Statute/Rules

NH RSA 183:11, XXXI and 263:19; Administrative Rules Chapter Saf-C 3100; and Ed 306.27, 306.36, 505.07, 507.13, 509, 512, and 610.02

Regulatory Agencies

Division of Motor Vehicles

New Hampshire Department of Safety
23 Hazen Drive
Concord, New Hampshire 03305-0001

phone	(603) 271-2485
fax	(603) 271-1760
web	< www.nh.gov/safety/dmv/ >
contact person	Jay O'Leary, Supervisor of Driver Education
e-mail	joleary@safety.state.nh.us

Office of Safety and Driver Education

New Hampshire Department of Education
101 Pleasant Street
Concord, New Hampshire 03301-3852

phone	(603) 271-3869
fax	(603) 271-1953
web	< www.ed.state.nh.us/education/doe/organization/ProgramSupport/Certification/DriverEd >
contact person	Philip Fujawa, Educational Consultant
e-mail	pfujawa@ed.state.nh.us

Certification Requirements

- ◆ High school graduate or GED
- ◆ Valid driver's license for the class of vehicle in which applicant desires to instruct
- ◆ A minimum of five consecutive years of licensed driving experience
- ◆ Must be of good character, reputation, and fitness to instruct driver education
- ◆ Current physical exam, repeated every three years
- ◆ Applicants must obtain approval from both the NH Department of Safety and the NH Department of Education

Secondary School Certificate

Provisional Certificate (valid two years)

1. Have attained certification as a New Hampshire approved educator
2. Complete a minimum of eight credits in courses designed to meet competencies in Saf-C 3103.05 a–d with a grade of 75 or higher (college level courses)

Standard Certificate (valid three years)

1. Meet the standards for a provisional secondary school certificate (above)
2. Complete a supervised teaching experience in New Hampshire during the past two years including a minimum of 60 hours of classroom and 240 hours of behind-the-wheel instruction
3. Obtain six credits of college-level courses designed to meet competencies in Saf-C 3103.05 e–f with a grade of 75 or higher

**Certification
Requirements
*continued***

Driver Education Instructor (*continued*)

Commercial Motor Vehicle School Certificate

Provisional Certificate (valid two years)

1. High school diploma or equivalent
2. Complete a minimum of eight credits in courses designed to meet competencies in Saf-C 3103.05 a–d with a grade of 75 or higher (college level courses)

Standard Certificate (valid three years)

1. Meet the standards for a provisional commercial school certificate (above)
2. Complete a supervised teaching experience in New Hampshire during the past two years including a minimum of 60 hours of classroom and 240 hours of behind-the-wheel instruction
3. Obtain six credits of college-level courses designed to meet competencies in Saf-C 3103 e–f with a grade of 75 or higher

Certification Competencies (Saf-C 3103.05 a - d)

Standard A

The program shall provide the student with knowledge of the basic elements of driver and traffic safety education, including:

1. theories of accident causation;
2. interpretation of the elements of the Highway Transportation System;
3. components of the driving task;
4. psychological and physiological factors affecting driver behavior; and
5. laws and rules that regulate motor vehicle operation

Standard B

The program shall provide teacher candidates with experiences which expand skills in operating motor vehicles under normal and adverse weather conditions

Standard C

The program shall provide supervised, professional teacher experiences

Standard D

The program shall provide the student with knowledge of the organization and management of a driver and traffic safety education program

Standard E

The program shall provide the student with knowledge of:

1. processes of human growth, development, and learning including the characteristics of particular age groups such as adolescents or adults;
2. skills used in recognizing, analyzing, evaluating, and employing specific teaching and diagnostic techniques and instructional materials appropriate to the classroom and behind-the-wheel environments; and
3. skills needed to work effectively with educationally or physically handicapped students in the regular classroom

Standard F

The program shall provide the student with knowledge of the effects of alcohol and other drug use, particularly as they relate to decision-making and driving behaviors

Examination

Physical exam; written exam on traffic and driver education regulations; and road test on driving skills are all required

Continuing Education

Professional growth activities totaling 75 hours with a minimum of 30 hours in driver education every three years. Any college courses must be completed with a grade of 75 or higher.

Fees

Provisional certification \$25.00
Standard certification \$40.00

Reciprocity

Yes, provided applicant has proper courses and credits

Driver Education Instructor (*continued*)

Residence or Citizenship

New Hampshire residency is not specified
US citizenship is not specified

Active Licenses

260 secondary and commercial instructors

O*Net Code

25-2031.00 Secondary School Teacher, Except Special and Vocational Education
25-3021.00 Self-Enrichment Education Teachers

Related Training

Driver and Safety Teacher Education

Further Information

American Driver and Traffic Safety Education Association
Highway Safety Center
Indiana University of Pennsylvania
R&P Building
Indiana, PA 15705
phone 1-800-896-7703
web <adtsea.iup.edu/adtsea>

Education Administrator

Education Administrators are school professionals required to hold an administrator certificate whose duties involve the development, supervision, or internal management of a school, school system, or school program rather than the furnishing of direct instructional or other services to pupils. Includes superintendents, assistant superintendents, special education administrators, business administrators, principals, associate principals, curriculum administrators, district administrators, and career and technical education directors.

Statute/Rules

NH RSA 186; Administrative Rules Chapter Ed 506.01 – 506.06; 507.01

Regulatory Agency

Bureau of Credentialing

Division of Program Support
New Hampshire Department of Education
101 Pleasant Street
Concord, New Hampshire 03301-3860

phone

(603) 271-2408

fax

(603) 271-4134

web

<www.ed.state.nh.us/education/doe/organization/programsupport/boc.htm>

contact person

Dr. Judith D. Fillion, Division Director

e-mail

jfillion@ed.state.nh.us

Certification Requirements

- ◆ Submit application for certification and non-refundable application fee
- ◆ Alternative methods of qualification for administrator certification:
 - Alternative 1:* Completion of an approved program of professional preparation in education administration
 - Alternative 2:* Completion of a comparable program outside of New Hampshire
 - Alternative 3:* Qualification based on Demonstrated Competencies and Equivalent Experiences
- ◆ Specific education qualifications as follows:

Superintendent

- ◆ One of the following educational and experience requirements:
 1. CAGS or Doctorate in a State Board of Education approved education administration program; or
 2. College or university transcripts that demonstrate sufficient mastery of the subject matter of an educational administration collegiate program; or
 3. Have acquired specific educational leadership competencies, skills, and knowledge through experience in comparable leadership positions in education or other professions if qualifying under Alternative 3, Demonstrated Competencies and Equivalent Experience
- ◆ Submit completed application forms with previous work record, education record, and a minimum of three confidential references
- ◆ Candidates employed as assistant superintendents for a minimum of three years and meeting all other requirements may be certified as superintendents

Assistant Superintendent

- ◆ Be enrolled in a State Board of Education approved school administration program for no longer than a period of six years leading to a recommendation for certification as a superintendent by the designated official of the preparing collegiate Department of Education upon completion of the program; or
- ◆ Have a plan approved by the Bureau to acquire the competencies, skills, and knowledge itemized in Ed 506.02 (b)

Business Administrator

- ◆ One of the following educational qualifications:
 1. Bachelor's degree or Master's degree in a State Board of Education approved program in business administration; or
 2. Have acquired specific competencies, skills, and knowledge through experience in comparable business management positions; or

Education Administrator (*continued*)

3. Have demonstrated the equivalent of completing an approved program in business administration through experience in comparable business management position(s) and have successfully completed an individualized professional development plan, for which candidates must have attained a baccalaureate by plan completion
- ◆ Submit completed application forms with previous work records and education record

Principal

- ◆ Have completed three years of experience as a professional educator
- ◆ Educational qualifications of:
 1. Completion of a program approved by the State Board of Education in school administration/leadership and recommendation for certification by the designated official of the preparing collegiate Department of Education; or
 2. Demonstrate specific competencies, skills, and knowledge gained through experience in comparable leadership positions in education or other professions
- ◆ Submit completed application forms with previous work records and education record

Associate Principal

- ◆ Be enrolled in an approved program in school administration/leadership for no longer than a period of six years leading to a recommendation for certification by the designated official of the preparing collegiate Department of Education upon completion of the program
- ◆ Submit completed application forms with previous work records and education record

Curriculum Administrator

- ◆ A curriculum administrator is the administrator of a school district or school administrative unit who directs the curriculum, instruction, and assessment activities of a school district or administrative unit
- ◆ Have met one of the following entry-level requirements:
 1. Have:
 - ◆ At least a Master's degree in either curriculum and instruction or in education with additional coursework in the areas of curriculum instruction and assessment; and
 - ◆ A minimum of three years of experience as an educator; or
 2. Demonstrate specific competencies, skills, and knowledge gained through experience in comparable positions in education or other professions

District Administrator

- ◆ Administrates a school district or school administrative unit with 400 or fewer total school age enrollments and with no more than two public schools
- ◆ Have completed five years of experience as a principal
- ◆ Educational qualifications of:
 1. Completion of a program approved by the State Board of Education in school administration/leadership and recommendation for certification by the designated official of the preparing collegiate Department of Education; or
 2. Demonstrate specific competencies, skills, and knowledge gained through experience in comparable leadership positions in education or other professions
- ◆ Submit completed application forms with previous work records and education record

Special Education Administrator

- ◆ Have at least a Master's degree in education or administration, or a related field such as learning disabilities

Education Administrator (*continued*)

Certification Requirements *continued*

- ◆ A minimum of three years progressively responsible experience under a license or certification in related special education areas, as documented by positive recommendations or evaluations from the candidate's supervisor(s) which demonstrate that the candidate has worked with students with disabilities in approved schools or programs

Career and Technical Education Director

- ◆ Have completed at least three years of successful paid and progressively responsible experience in the field of career and technical education, with experience within the three years prior to the application as an administrator, supervisor, or teacher; and
- ◆ Educational qualifications of:
 1. Completion of a program approved by the State Board of Education in career and technical education or administration at the Master's degree level or higher and recommendation for this certification by the designated official of the preparing collegiate Department of Education; or
 2. Demonstrate the competencies, skills, and knowledge as listed in the Administrative Rules Chapter Ed 507.01 (b) through experience in comparable leadership positions in career and technical education or other professions as specified in Ed 505.03

Examination

Not required

Continuing Education

Staff development activities totaling 75 clock hours (or alternative to clock hours) in the school district and/or school administrative unit staff development plan during the three-year certification period

Fees

Three-year certificate \$130.00
 Three-year renewal \$130.00
 Competency review, Alternative 3 \$300.00
 Additional endorsements, per endorsement \$20.00
 Duplicate credential \$20.00
 Late filing fee \$50.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
 US citizenship is not required

Active Licenses

Not provided

O*Net Code

11-9032.00 Education Administrators, Elementary and Secondary School
 25-9031.00 Instructional Coordinators

Related Training

Educational Leadership and Administration; Administration of Special Education; Educational, Instructional, and Curriculum Supervision; Elementary and Middle School Administration/Principalship; Secondary School Administration/Principalship; Superintendency and Educational System Administration

Further Information

New Hampshire Association of School Principals
 2 Pillsbury Street, Suite 500A
 Concord, NH 03301
 phone (603) 225-3431
 web <www.nhasp.org>

Further Information
continued

Education Administrator (*continued*)

New Hampshire Association of Special Education Administrators

Building #4 – Suite 205

105 Loudon Road

Concord, NH 03301

phone (603) 224-7555

web <www.nhasea.org>

New Hampshire School Administrators Association

46 Donovan Street, Suite 3

Concord, NH 03301

phone (603) 225-3230

web <www.nhsaa.org>

New Hampshire School Boards Association

25 Triangle Park Drive, Suite 101

Concord, NH 03301

phone (603) 228-2061

web <www.nhsba.org>

Educational Interpreter/ Transliterater

Educational Interpreters/Transliteraters provide translation services for persons ages three to 21. An interpreter is a person who provides interpretation services, which is the process of conveying information between American Sign Language (ASL) and English. Transliteration is the process of conveying messages via visible manual representations of the English language such as manually coded English, signed English, and signing exact English (SEE). This process conveys information from one mode, spoken or signed, of English to another mode of English.

Statute/Rules

NH RSA 186; Administrative Rules Chapter Ed 507.35

Regulatory Agency

Bureau of Credentialing

Division of Program Support
New Hampshire Department of Education
101 Pleasant Street
Concord, New Hampshire 03301-3860

phone
fax
web
contact person
e-mail

(603) 271-2408
(603) 271-4134
<www.ed.state.nh.us/education/doe/organization/programsupport/boc.htm>
Dr. Judith D. Fillion, Division Director
jfillion@ed.state.nh.us

Certification Requirements

- ◆ Submit application for certification and non-refundable application fee
- ◆ Hold a minimum of an Associate's degree
- ◆ Receive a passing grade on the Educational Interpreter Performance Assessment Written Test (EIPA-WT) as specified in Ed 507.35 (c)
- ◆ Meet one of the following entry-level requirements:
 1. Certificate of completion from an educational interpreter training program or educational interpreter preparation program;
 2. Educational Interpreter certification from another state whose standards are equivalent to Ed 507.35;
 3. Hold a current national certification from either the Registry of Interpreters for the Deaf, Inc. (RID) or the National Association of the Deaf (NAD) of at least level III; or
 4. Receive a passing grade on the practical examination in signing for the Educational Interpreter Performance Assessment (EIPA) as specified in Ed 507.35 (c)

Examination

Educational Interpreter Performance Assessment Written Test (EIPA-WT), and a practical examination in signing as specified in Ed 507.35 (c) for those qualifying by examination

Continuing Education

Staff development activities totaling 75 clock hours (or alternative to clock hours) in the school district and/or school administrative unit staff development plan during the three-year certification period

Fees

Three-year certificate\$130.00
Three-year renewal\$130.00
Late filing fee.\$50.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Not provided

O*Net Code

27-3091.00 Interpreters and Translators

Related Training

American Sign Language (ASL); Sign Language Interpretation and Translation

Educational Interpreter/Transliterators (continued)

Further Information

Registry of Interpreters for the Deaf

333 Commerce Street
Alexandria, VA 22314
phone (703) 838-0030
TTY (703) 838-0459
web <www.rid.org>

National Association of the Deaf

8630 Fenton Street, Suite 820
Silver Spring, MD 20910-3819
phone (301) 587-1788
TTY (301) 587-1789
web <www.nad.org>

Electrician, Apprentice

Electricians install, repair, alter and maintain electrical conductors, fittings, devices and fixtures for heating, lighting or power purposes. They must comply with the current edition of the National Electric Code. Apprentice electricians learn to perform above duties under direct supervision of a Master or Journeyman Electrician.

Statute/Rules

NH RSA 319-C; Administrative Rules Chapter Elec 100 - 500

Regulatory Agency

Bureau of Electrical Safety and Licensing

New Hampshire Department of Safety
33 Hazen Drive
Concord, New Hampshire 03305

phone
fax
web
contact person
e-mail

(603) 223-4289
(603) 223-4295
<www.nh.gov/safety/divisions/firesafety/building/electrician>
Pamela Olin, Administrative Assistant
elecinfo@dos.nh.gov

Identification Card Requirements

Must possess high school diploma or equivalent or be enrolled in a Board approved "youth apprenticeship program for high school students"

Examination

Not required

Continuing Education

A 30-hour course, based on areas of deficiency in the exam, shall be required yearly for apprentices, after completion of the 576 hours of schooling, starting with their fifth renewal

Fees

\$15.00 for an identification card, which is valid for 12 months and can be renewed with a \$15.00 fee upon receipt of evidence of satisfactory completion of 144 hours of related classroom instruction, each year for four years (576 hours total)

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

1,299

O*Net Code

47-2111.00 Electricians

Related Training

Electrician; Electrical and Power Transmission Installation/Installer, General

Further Information

Office of Apprenticeship

US Department of Labor
Cleveland Federal Building
55 Pleasant Street
Concord, NH 03301
phone (603) 225-1444
web <www.doleta.gov/oa>

IBEW Local 490

Joint Apprenticeship and Training
48 Airport Road
Concord, NH 03301
phone (603) 226-3964
web <www.ibew490.org/node/32>

Apprenticeship Office

NH Department of Education
21 South Fruit Street, Suite 20
Concord, NH 03301
phone (603) 271-3384
web <www.ed.state.nh.us/education/doe/organization/adultlearning/Career%20Development/Apprenticeship.htm>

New Hampshire Department of Labor

95 Pleasant Street
Concord, NH 03301
phone (603) 271-3171
web <www.labor.state.nh.us/apprenticeships.asp>

Electrician, High Medium Voltage

High Medium Voltage Electricians install, repair, alter and maintain electrical conductors, fittings, devices, fixtures and equipment, from the source of supply to the first disconnecting means of a building or structure, for over 600 volt power distribution systems including associated controls and metering. They must comply with the current edition of the National Electric Code.

Statute/Rules

NH RSA 319-C; Administrative Rules Chapter Elec 100 - 500

Regulatory Agency

Bureau of Electrical Safety and Licensing

New Hampshire Department of Safety

33 Hazen Drive

Concord, New Hampshire 03305

phone

(603) 223-4289

fax

(603) 223-4295

web

<www.nh.gov/safety/divisions/firesafety/building/electrician>

contact person

Pamela Olin, Administrative Assistant

e-mail

elecinfo@dos.nh.gov

Licensure Requirements

Show proof of completion of a state, federal, or employer certification program approved by the Board

Examination

Not required

Continuing Education

Not required at this time

Fees

License\$45.00

Triennial renewal\$135.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

172

O*Net Code

49-9051.00 Electrical Power Line Installers and Repairers

Related Training

Electrical and Power Transmission Installation/Installer, General; Lineworker

Further Information

National Fire Protection Association

1 Batterymarch Park

Quincy, MA 02169-7471

phone (617) 770-3000

web <www.nfpa.org>

Electrician, High Medium Voltage Trainee

High Medium Voltage Electricians install, repair, alter and maintain electrical conductors, fittings, devices, fixtures and equipment, from the source of supply to the first disconnecting means of a building or structure, for over 600 volt power distribution systems including associated controls and metering. They must comply with the current edition of the National Electric Code. High Medium Voltage Trainee electricians learn to perform above duties under supervision of a High Medium Voltage Electrician, Master or Journeyman Electrician.

Statute/Rules

NH RSA 319-C; Administrative Rules Chapter Elec 100 - 500

Regulatory Agency

Bureau of Electrical Safety and Licensing

New Hampshire Department of Safety

33 Hazen Drive

Concord, New Hampshire 03305

phone

(603) 223-4289

fax

(603) 223-4295

web

<www.nh.gov/safety/divisions/firesafety/building/electrician>

contact person

Pamela Olin, Administrative Assistant

e-mail

elecinfo@dos.nh.gov

Identification Card Requirements

Must be employed by a High Medium Voltage or Master Electrician

Examination

Not required

Continuing Education

Not required at this time

Fees

Trainee ID card \$10.00

Annual renewal \$10.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

29

O*Net Code

49-9051.00 Electrical Power Line Installers and Repairers

Related Training

Electrical and Power Transmission Installation/Installer, General; Lineworker

Further Information

Office of Apprenticeship

US Department of Labor

Cleveland Federal Building

55 Pleasant Street

Concord, NH 03301

phone (603) 225-1444

web <www.doleta.gov/oa>

New Hampshire Department of Labor

95 Pleasant Street

Concord, NH 03301

phone (603) 271-3171

web <www.labor.state.nh.us/apprenticeships.asp>

Electrician, Journeyman

Electricians install, repair, alter and maintain electrical conductors, fittings, devices and fixtures for heating, lighting or power purposes. They must comply with the current edition of the National Electric Code. Journeyman Electricians are employed by and perform the above duties under the direction of a Master Electrician and each may directly supervise one Apprentice Electrician.

Statute/Rules

NH RSA 319-C; Administrative Rules Chapter Elec 100 - 500

Regulatory Agency

Bureau of Electrical Safety and Licensing

New Hampshire Department of Safety

33 Hazen Drive

Concord, New Hampshire 03305

phone

(603) 223-4289

fax

(603) 223-4295

web

<www.nh.gov/safety/divisions/firesafety/building/electrician>

contact person

Pamela Olin, Administrative Assistant

e-mail

elecinfo@dos.nh.gov

Licensure Requirements

- ◆ Four years (8,000 hours) of practical experience as an apprentice to a licensed electrician
- ◆ Four years of schooling (144 hours per year) in electricity

Examination

Written examination required

Continuing Education

A 15-hour course on each new edition of the National Electric Code (proof required with renewal once every three years)

Fees

Examination \$50.00

License \$45.00

Triennial renewal \$90.00

Reciprocity

Permitted, with Massachusetts, Vermont, and Maine

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

3,632

O*Net Code

47-2111.00 Electrician

Related Training

Electrician; Electrical and Power Transmission Installation/Installer, General

Further Information

National Fire Protection Association

1 Batterymarch Park

Quincy, MA 02169-7471

phone (617) 770-3000

web <www.nfpa.org>

Electrician, Master

Master Electricians perform work as their principal or auxiliary business or as businesses hire; they may employ others to do electrical work. Electricians install, repair, alter, and maintain electrical conductors, fittings, devices, and fixtures for heating, lighting, or power purposes. They must comply with the current edition of the National Electric Code.

Statute/Rules	NH RSA 319-C; Administrative Rules Chapter Elec 100 - 500
Regulatory Agency	Bureau of Electrical Safety and Licensing New Hampshire Department of Safety 33 Hazen Drive Concord, New Hampshire 03305
phone	(603) 223-4289
fax	(603) 223-4295
web	< www.nh.gov/safety/divisions/firesafety/building/electrician >
contact person	Pamela Olin, Administrative Assistant
e-mail	elecinfo@dos.nh.gov
Licensure Requirements	<ul style="list-style-type: none">◆ Pass Journeyman's examination◆ One year (2,000 hours) of practical experience as a licensed journeyman
Examination	Written examination required
Continuing Education	A 15-hour course on each new edition of the National Electric Code (proof required with renewal once every three years)
Fees	Examination\$50.00 License\$105.00 Triennial renewal.....\$210.00
Reciprocity	Permitted, with Massachusetts, Vermont, and Maine
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	5,253
O*Net Code	47-2111.00 Electrician
Related Training	Electrician; Electrical and Power Transmission Installation/Installer, General
Further Information	National Fire Protection Association 1 Batterymarch Park Quincy, MA 02169-7471 phone (617) 770-3000 web < www.nfpa.org >

Electrologist

Remove unwanted hair from patrons for cosmetic purposes by applying an electric current to the hair root. Prepare patron's skin with antiseptic solution and insert sterile needles into hair follicle. Adjust equipment controls to regulate flow of electricity, then remove hair from follicle, using tweezers.

Statute/Rules

NH RSA 314; Administrative Rules Chapter He-P 1300

Regulatory Agency

Licensing and Regulative Services

Office of Operations Support

New Hampshire Department of Health and Human Services

129 Pleasant Street

Concord, New Hampshire 03301-3857

phone

(603) 271-0853

fax

(603) 271-5590

web

<www.dhhs.nh.gov/DHHS/LRS/ELIGIBILITY/electrologist-license.htm>

contact person

Connie Beliveau

e-mail

cbeliveau@dhhs.state.nh.us

Licensure Requirements

- ◆ Must be of good professional character
- ◆ High school graduate
- ◆ Training of at least 1,100 hours in a school of electrology obtained no less than ten months prior to graduation and approved by the New Hampshire Department of Health and Human Services

Examination

Written and practical examination required, except for applicants licensed through reciprocity

Continuing Education

Completion of ten hours of continuing education during the previous two-year period is required for renewal, with five hours of live instruction

Fees

Application	\$150.00
Initial license	\$25.00
Examination	\$100.00
Biennial renewal	\$100.00
Duplicate license	\$25.00

Reciprocity

Applicants who hold a license in another state may apply for licensure by reciprocity provided that state's requirements are equivalent to or higher than New Hampshire's requirements

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

104

O*Net Code

39-9099.99 Personal Care and Service Workers, All Other

Related Training

Electrolysis/Electrology and Electrolysis Technician

Further Information

American Electrology Association

web <www.electrology.com>

Elevator or Accessibility Lift Mechanic and Inspector

Construct, maintain, or repair elevators or accessibility lifts, which are inclined stairway chairlifts and inclined and vertical wheelchair lifts, including gates, any doors, wells, enclosures, runway means and appurtenances required for operation. Elevator inspectors inspect and test elevators and accessibility lifts.

Statute/Rules

NH RSA 157-B; Administrative Rules Chapter Lab 1303

Regulatory Agency

Inspection Division
New Hampshire Department of Labor
95 Pleasant Street
Concord New Hampshire 03301

phone

(603) 271-2656

fax

(603) 271-2668

web

<www.labor.state.nh.us/boilers_elevators.asp>

contact person

Cynthia Flynn, Administrator

e-mail

inspectiondiv@labor.state.nh.us

Licensure Requirements

Elevator Inspector or Accessibility Lift Inspector

- ◆ File application
- ◆ Pass examination with a minimum score of 70 percent
- ◆ If applicable, provide current qualified elevator inspector (QEI) certification
- ◆ A minimum of two years experience as an accessibility lift mechanic must be met for an accessibility lift inspector license
- ◆ A minimum of two years experience as an elevator mechanic must be met for an elevator inspector license
- ◆ Inspectors with experience in excess of five years within the state may be exempted from examination by the commissioner

Elevator Mechanic

- ◆ File application
- ◆ Pass examination with a minimum score of 70 percent
- ◆ A minimum of two years experience as an elevator mechanic's helper or apprentice must be met for an elevator mechanic license
- ◆ Mechanics with experience in excess of five years within the state may be exempted from examination by the commissioner

Accessibility Lift Mechanic

- ◆ File application
- ◆ Pass examination specific to technical knowledge on accessibility lifts with a minimum score of 70 percent
- ◆ A minimum of two years experience as an accessibility lift mechanic's helper or apprentice must be met for an accessibility lift mechanic license
- ◆ Anyone working as an accessibility lift mechanic, or as a helper under the direct and immediate supervision of a licensed accessibility lift mechanic for at least 1,800 hours each year during the previous five continuous years within New Hampshire may be exempted from examination by the commissioner

Examination

Written and oral examinations required

Continuing Education

Not required

Fees

Initial license \$50.00
Biennial renewal \$35.00

Reciprocity

Anyone holding a certificate or license of competency from a state that has a standard of examination equal to that of this state may be issued a license without examination with payment of a \$35.00 fee

Elevator or Accessibility Lift Mechanic and Inspector *(continued)*

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required if legally able to work in the United States

Active Licenses

Not provided

O*Net Code

47-4021.00 Elevator Installers and Repairers

Related Training

Industrial Mechanics and Maintenance Technology

Further Information

National Association of Elevator Safety Authorities (NAESA)

6957 Littlerock Road SW, Suite A
Tumwater, WA 98512
phone (360) 292-4968
web <www.naesai.org>

American Society of Mechanical Engineers (ASME)

3 Park Avenue
New York, NY 10016-5990
phone 1-800-843-2763
web <www.asme.org>

Embalmer

Prepare bodies for interment in conformity with legal requirements. Embalm the body if requested to do so by the family. Prepare the deceased for viewing, dress bodies and place them in caskets, and may arrange funeral details.

Statute/Rules

NH RSA 325; Administrative Rules Chapter Frl 100 - 300

Regulatory Agency

Board of Registration of Funeral Directors and Embalmers

29 Hazen Drive
Concord, New Hampshire 03301

phone

(603) 271-4648

fax

(603) 271-5056

web

<www.nh.gov/funeral>

contact person

Board Secretary

e-mail

funeralbd@dhhs.state.nh.us

Licensure Requirements

- ◆ Must be at least 18 years of age
- ◆ Must be of good professional character
- ◆ Complete at least 60 credit hours at an accredited postsecondary educational institution; or have completed successfully a course of instruction in an embalming school prior to 1975, have been actively licensed since graduation, and present to the Board a letter of good standing from the licensing state
- ◆ Complete a one-year course in apprenticeship under the supervision of a duly licensed or registered embalmer actively engaged in embalming within the state
- ◆ Complete a course of instruction in an embalming school, maintaining at that time a standard satisfactory to the Board
- ◆ Pass such examinations as the Board may deem proper to ascertain his or her efficiency and qualifications to engage in embalming
- ◆ Obtain the appropriate license from the Board

Examination

Written and practical examinations are required

Continuing Education

Minimum of seven credit hours per year

Fees

Application\$75.00
License\$75.00
Practical examination\$150.00
Annual renewal - apprentice.....\$50.00
Annual renewal - embalmer\$75.00

Reciprocity

Applicants licensed in another state may apply for licensure if requirements in the state they were licensed in are equivalent or superior to those of New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

5

O*Net Code

39-4011.00 Embalmers

Related Training

Mortuary Science and Embalming/Embalmer

Further Information

**American Board of
Funeral Service Education**
3432 Ashland Avenue, Suite U
St. Joseph, MO 64506
phone (816) 233-3747
web <www.abfse.org>

**New Hampshire Funeral Directors
Association (NHFDA)**
P.O. Box 386
Pittsfield, NH 03263
phone (603) 435-7953
web <www.nhfda.org>

Emergency Care Provider/ First Responder

Emergency Care Providers administer emergency medical treatment and transport sick or injured persons to medical facilities, working as a member of an emergency medical team. Assist in removal of victims from the scenes of accidents. Determine the nature and extent of illness or injury and establish priorities for emergency treatment. Administer first aid such as the application of splints, treatment of wounds, administration of artificial resuscitation, giving initial care to poison and burn victims, and assisting in childbirth. If injury or illness is serious, they contact hospital personnel by radio. May use helicopters to transport critically ill or injured patients to a trauma center. First Responders administer emergency medical treatment and stabilize sick or injured persons at the scene while waiting for an ambulance to arrive. Extricate victims from automobiles and perform other types of rescue as well.

Statute/Rules

NH RSA 153-A; Administrative Rules Chapter Saf-C 5900

Regulatory Agency

Division of Fire Standards and Training and Emergency Medical Services
New Hampshire Department of Safety
33 Hazen Drive
Concord, New Hampshire 03305-0003

phone
fax
web
contact person
e-mail

(603) 223-4218
(603) 271-4567
<www.nh.gov/safety/divisions/fstems/ems>
Tammy M. Fortier, NREMT-I
tfortier@safety.state.nh.us

Licensure Requirements

- ◆ Must be at least 18 years of age
- ◆ A cardiopulmonary resuscitator course, with appropriate examinations and tests. American Red Cross (ARC) training is recognized as valid for 12 months from the date of completion and American Heart Association (AHA) training is valid for two years from date of completion.
- ◆ Training programs which will qualify for licensing:
 1. **Emergency Care Provider**
 - ◆ Emergency Medical Technician - Basic
 - ◆ Emergency Medical Technician - Intermediate
 - ◆ Emergency Medical Technician - Paramedic
 2. **First Responder**
 - ◆ Department of Transportation First Responder Course; or
 - ◆ American Red Cross Emergency Response with appropriate examinations and tests

Examination

Written and practical examinations and Nationally Registered First Responder examinations are required

Continuing Education

Biennial requirements:
Nationally Registered Emergency Medical Technician - Basic 48 hours
Nationally Registered Emergency Medical Technician - Intermediate . . . 36 hours
Nationally Registered Emergency Medical Technician - Paramedic 24 hours

Fees

Commercial service ambulance and rescue license \$100.00
Ambulance vehicle - for profit. \$20.00
Ambulance service - not for profit *No fee*
Renewal fee for paid service attendants *No fee*
Volunteer ambulance and rescue attendants *No fee*

Reciprocity

Not permitted — must be Nationally Registered

Emergency Care Provider/First Responder (continued)

Residence or Citizenship	New Hampshire residency is required, or applicant must be affiliated with a licensed New Hampshire unit US citizenship is not required
Active Licenses	4,500
O*Net Code	29-2041.00 Emergency Medical Technicians and Paramedics
Related Training	Emergency Care Attendant (EMT Ambulance); Emergency Medical Technology/Technician (EMT Paramedic)
Further Information	<p>National Registry of Emergency Medical Technicians (NREMT) Rocco V. Morando Building 6610 Busch Blvd., PO Box 29233 Columbus, OH 43229 phone (614) 888-4484 web <www.nremt.org></p> <p>Becker Training Associates (offers exams in NH) 180 Mutton Road Webster, NH 03303 phone (603) 648-6467 web <www.beckertraining.com></p> <p>American Red Cross National Headquarters 2025 E Street, NW Washington, DC 20006 phone (202) 303-4498 web <www.redcross.org></p> <p>American Heart Association National Center 7272 Greenville Avenue Dallas, TX 75231 phone 1-800-242-8721 web <www.americanheart.org></p>

Engineer, Professional

Determine how to combine raw materials to produce goods or build projects such as roads, dams, and bridges. Their duties vary with engineering fields, but may include planning and overseeing construction and research projects, designing equipment and machinery, and inspecting and testing materials and products. Examples of engineering fields include civil, industrial, nuclear, chemical, electrical and mechanical.

Statute/Rules

NH RSA 310-A:12; Administrative Rules Chapter Eng 100 - 500

Regulatory Agency

New Hampshire Joint Board of Licensure and Certification
57 Regional Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-2219
(603) 271-6990
<www.nh.gov/jtboard/home.htm>
Louise Lavertu, Executive Director
llavertu@nhsa.state.nh.us

Licensure Requirements

- ◆ Must be of good professional character
- ◆ A minimum of a Bachelor of Science degree, or the equivalent, from an Accreditation Board for Engineering and Technology (ABET) accredited university in an engineering curriculum
- ◆ Certification as an “engineer-in-training” as a result of an eight-hour NCEES fundamentals of engineering examination
- ◆ Four years of accumulated experience under the direction of a Licensed Professional Engineer

Examination

Written examination required, offered twice a year (April and October)

Continuing Education

Thirty professional development hours per biennium

Fees

Professional engineer application \$100.00
Biennial renewal \$130.00
Professional engineer examination. \$160.00
Engineer-in-training examination and application. \$125.00
Reciprocity \$200.00

Reciprocity

Permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

5,791

O*Net Code

17-2000.00 Engineers (17 specialties)

Related Training

Engineering, all engineering fields

Further Information

Accreditation Board for Engineering and Technology (ABET)
111 Market Place, Suite 1050
Baltimore, MD 21202
phone (410) 347-7700
web <www.abet.org>

National Council of Examiners for Engineering and Surveying (NCEES)
PO Box 1686
280 Seneca Creek Road
Clemson, SC 29633-1686
phone 1-800-360-3196
web <www.ncees.org>

Esthetician

Provides beauty services for customers. Give facials, apply makeup, give therapeutic skin care treatments, remove superfluous hair, and apply eyelashes. Keep up with current trends in beauty care and use cosmetic preparations and appliances. Work in beauty parlors with cosmetologists and manicurists.

Statute/Rules

NH RSA 313-A:13; Administrative Rules Chapter Bar 100 - 500

Regulatory Agency

New Hampshire Board of Barbering, Cosmetology and Esthetics
2 Industrial Park Drive
Concord, New Hampshire 03301

phone

(603) 271-3608

fax

(603) 271-8889

web

<www.nh.gov/cosmet>

contact person

Lynda Elliott, Board Administrator

e-mail

Not provided

Licensure

Requirements

- ◆ Must be of good professional character
- ◆ Complete high school or its equivalent
- ◆ Pay a fee established by the Board
- ◆ Complete a course of at least 600 hours of training in a school approved by the Board and pass an examination conducted by the Board, or have proof of professional practice for three years prior to July 1, 1989
- ◆ Credit towards hours requirement for esthetician training may be given to a licensed cosmetologist or barber for equivalent training in the cosmetology or barber program in a school approved by the Board upon certification of the training school. Cosmetologists licensed by the Board may obtain the training hours in subjects required by the Board in increments at separate schools but must present certifications to the Board for all required hours and curriculum subjects.

Examination

Written and practical examination required

Continuing Education

Not required

Fees

Apprentice registration \$25.00
Biennial apprentice renewal \$30.00
Examination \$99.00
Biennial renewal \$40.00

Licenses expire on the last day of the licensee's birth month in the odd year next succeeding its date of issuance

Reciprocity

The Board shall license any applicant who is similarly licensed in any other state, provided the other state's licensing requirements are substantially equivalent to or higher than those of this state

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

1,500

O*Net Code

39-5094.00 Skin Care Specialists

Related Training

Aesthetician/Esthetician and Skin Care Specialist; Facial Treatment Specialist/Facialist; Cosmetology/Cosmetologist, General

Further Information

DL Roope Administrations Inc.
(exam administrator)
PO Box 631
Hampden, ME 04444
phone 1-888-375-2020
web <dlroope.com>

National-Interstate Council of State Boards of Cosmetology
7622 Briarwood Circle
Little Rock, AR 72205
phone (501) 227-8262
web <www.nictesting.org>

Explosives Worker/Blaster

Place and detonate explosives to demolish structures or to loosen, remove, or displace earth, rock, or other materials. May perform specialized handling, storage, and accounting procedures. Includes seismograph shooters. Explosives are defined as any material or container containing a chemical compound or mixture that is commonly used or intended for the purpose of producing an explosion and that contains any oxidizing or combustible materials or other ingredients in such proportions, quantities, or packing that an ignition by fire, friction, concussion, or detonation of any part of the compound or mixture may cause such a sudden generation of highly heated gases that the resultant gaseous pressure is capable of producing destructive effects on contiguous objects.

Statute/Rules

NH RSA 158; Administrative Rules Chapter Saf-C 1600

Regulatory Agency

Permits and Licensing Unit

New Hampshire State Police
33 Hazen Drive, Room 106
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3575
(603) 271-0306
<www.nh.gov/safety/divisions/nhsp/ssb/permitslicensing>
Sgt. Andrew J. Lubrano
Not provided

Certificate of Competency Requirements

- ◆ Must be 21 years of age or older
- ◆ Submit an application in person
- ◆ Obtain a passing grade on the competency test
- ◆ Demonstrate familiarity with applicable rules and laws, and obtain endorsements from two persons who are holders of a valid certificate of competency and who have knowledge of the applicant's competency to conduct blasting operations. The endorser must have been present when explosives were used and the applicant must have assisted the endorser with the loading and firing of the explosive.
- ◆ Applicants for a certificate of competency with no restriction shall also submit documentation verified by an endorser and copies of blast records establishing experience with at least 25 separate blasting operations that had a combined weight of at least 10,000 pounds

Examination

Written competency examination required

Continuing Education

Not required

Fees

Certificate of Competency - Blasting \$40.00
Certificate renewal (*every four years*) \$40.00
Explosives regulation book. \$5.00
Duplicate certificate \$3.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

312

O*Net Code

47-5031.00 Explosives Workers, Ordnance Handling Experts, and Blasters

Related Training

Blasting/Blaster

Further Information

Society of Explosives Engineers, Inc.
30325 Bainbridge Road
Cleveland, OH 44139
phone (440) 349-4400
web <www.isee.org>

Firefighter

Control and extinguish fires, protect life and property, and maintain equipment as volunteers or paid employees of city, township, state, or federal government. Certification applies to full-time career firefighters who are employed as a member of a fire department providing fire service to the general public as their principal source of income and who perform fire, rescue, or related duties for \$20,000 or more in any given consecutive twelve month period; or who have been assigned to work on a permanent basis the number of hours per week established by the hiring authority as a full work week.

Statute/Rules

NH RSA 21-P:12-a; Administrative Rules Chapter Fire 100 - 900

Regulatory Agency

Division of Fire Standards and Training and Emergency Medical Services

New Hampshire Department of Safety

33 Hazen Drive

Concord, New Hampshire 03305

Physical Location: 222 Sheep Davis Road, Concord, New Hampshire

phone

(603) 271-2661

fax

(603) 271-1091

web

<www.nh.gov/safety/divisions/fstems/trainingcert>

contact person

Dennis C. Rosolen, Bureau Chief

e-mail

drosolen@safety.state.nh.us

Certification Requirements

- ◆ Must be at least 18 years of age
- ◆ Must be of good character
- ◆ High school diploma or equivalent
- ◆ Must pass medical and physical fitness requirements
- ◆ Background check — no felony convictions
- ◆ Must pass an oral interview
- ◆ Complete a program of fire training within the first year of hire as a career firefighter

Examination

- ◆ Physical agility test
- ◆ Written exam (general knowledge)

Continuing Education

Not required

Fees

Recruit School for Level I and II Certification and
Certified Career Firefighters \$4,500.00

Reciprocity

Permitted, with individual review of out-of-state credentials

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

1,400

O*Net Code

33-2011.01 Municipal Firefighters
33-2011.02 Forest Fire Fighters

Related Training

Fire Science/Firefighting

Further Information

National Volunteer Fire Council

1050 17th Street NW, Suite 490

Washington, DC 20036

phone (202) 887-5700

web <www.nvfc.org>

US Fire Administration

16825 S. Seton Ave.

Emmitsburg, MD 21727

phone (301) 447-1000

web <www.usfa.dhs.gov>

Fireworks Display Specialist

Assembles and sets off fireworks displays at fairs, expositions, or celebrations. Display fireworks are large fireworks designed primarily to produce visible or audible effects by combustion, deflagration, or detonation, including ground or aerial pieces, or special effects.

Statute/Rules

NH RSA 160-B; Administrative Rules Chapter Saf-C 5000

Regulatory Agency

Permits and Licensing Unit

New Hampshire State Police
33 Hazen Drive, Room 106
Concord, New Hampshire 03301

phone

(603) 271-3575

fax

(603) 271-0306

web

<www.nh.gov/safety/divisions/nhsp/ssb/permitslicensing>

contact person

Sgt. Andrew J. Lubrano

e-mail

Not provided

Certificate of Competency Requirements

- ◆ Must be 18 years of age or older
- ◆ Submit proof of identification
- ◆ Submit a completed application form in person
- ◆ Pass a written competency test
- ◆ Have been present and assisted an endorser with the display of Class B fireworks for a combined amount of at least ten separate displays comprising of a minimum each of 100 shells of three inches in diameter or larger
- ◆ Supply the endorsement of at least two persons who hold a valid certificate of competency for the display of Class B fireworks, attest that the applicant was present and assisted the endorsers with the display of Class B fireworks, and submit documentation of the displays at which the applicant assisted

Examination

Written competency examination required

Continuing Education

Not required

Fees

Certificate of Competency - Fireworks \$40.00
Certificate renewal (*every four years*) \$40.00
Fireworks regulation book \$3.00
Duplicate certificate \$3.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

166

O*Net Code

13-1199.99 Business Operations Specialists, All Other

Related Training

No related training

Further Information

American Pyrotechnics Association

PO Box 30438
Bethesda, MD 20824
phone (301) 907-8181
web <www.americanpyro.com/>

Forester, Professional

Plan, develop, and control environmental factors affecting forests, range land, and farm land and their resources for economic and recreational purposes through activities such as researching soil erosion, conducting fire-prevention programs, reforestation, and preservation of natural resources.

Statute/Rules

NH RSA 310-A:104; Administrative Rules Chapter Fors 100 - 500

Regulatory Agency

New Hampshire Joint Board of Licensure and Certification
57 Regional Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-2219
(603) 271-6990
<www.nh.gov/jtboard/home.htm>
Louise Lavertu, Executive Director
llavertu@nhsa.state.nh.us

Licensure Requirements

- ◆ Good professional character
- ◆ A four-year forestry degree and two years experience; or a two-year forestry degree and four years experience; or a four-year related degree and four years experience; or a two-year related degree and six years experience; or no degree and eight years experience
- ◆ Application with residence, education, summary of technical experience, and five references

Examination

Written examination is required

Continuing Education

Twenty hours of continuing education required for biennial renewal

Fees

License, no examination \$120.00
Examination \$100.00
State-to-state reciprocity \$120.00
Re-examination \$100.00
Biennial renewal \$120.00
Replacement of license certificate \$30.00

Reciprocity

Granted to licensed foresters from states whose requirements are comparable to the requirements of RSA 310-A as it relates to forestry and the practice of forestry

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

290

O*Net Code

19-1032.00 Foresters

Related Training

Forestry, General; Forest Management/Forest Resource Management

Further Information

Society for the Protection of New Hampshire Forests
54 Portsmouth Street
Concord, NH 03301
phone (603) 224-9945
web <www.spnhf.org>

Society of American Foresters
5400 Grosvenor Lane
Bethesda, MD 20814-2198
phone (301) 897-8720
web <safnet.org>

Fuel Gas Fitter

Fuel Gas Fitters install, repair, alter, service, demolish, or remove pipes, fixtures, fittings, appliances or apparatus necessary for supplying natural gas or propane for residential or non-residential use from the point of delivery. This includes all gas piping before connection to the combustion zone, the applicable venting of flue gases to the outside atmosphere, and the provisions for air for combustion and ventilation. Fuel gas fitters may be known as hearth system installation and service technicians, liquefied propane installation technicians, liquefied propane service technicians, natural gas installation technicians, natural gas service technicians, or piping installers.

NOTE: This regulation became effective January 1, 2007

Statute/Rules

NH RSA 153: 27; Administrative Rules Chapter Saf-C 8000

Regulatory Agency

Bureau of Building Safety and Construction

Division of Fire Safety
New Hampshire Department of Safety
33 Hazen Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 223-4289
(603) 223-4294
<www.nh.gov/safety/divisions/firesafety/building/mechanical/gasfitters>
Robert Farley, Deputy Fire Marshal
fmo@safety.state.nh.us

Licensure Requirements

- ◆ Applicants for all specialty licenses must be at least 18 years of age
- ◆ Technicians working in gas fitting prior to January 1, 2007, and applying for a licence prior to January 1, 2009, may apply for a license by providing the following:
 1. An affidavit, signed by the technician and notarized, that the technician has a minimum of 8,000 hours of field experience relevant to the installation and service of gas appliances and equipment, and has received educational training for installation and service of gas appliances and equipment
 2. At the first renewal of the technician's license, the technician shall:
 - a. provide proof of completion of an eight hour NFPA 54, National Fuel Gas Code, class, or successfully pass a test on the content of NFPA 54; and
 - b. Provide proof of completion of at least eight hours of continuing education on gas fitting
- ◆ Applicants in Training
 1. Individuals who are in the process of meeting requirements for a specialty license shall be issued a restricted specialty license for the applicable specialty
 2. The restricted specialty license shall be clearly marked "IN TRAINING"
 3. Restricted license holders are required to be supervised by a specialty license holder in the same specialty, or a higher qualification, with no more than two trainee licensees under the supervision of a single specialty licensee
- ◆ As of August 15, 2007, there are five approved training and testing programs that meet the educational component of the rules. The approved entities are: Certified Employee Training Program (CETP), North American Technician Excellence (NATE), Granite State Trade School (GSTS), Bay State/Northern Utilities (BSNU), and the National Fireplace Institute (NFI). A specific list of approved program training modules for each specialty license is available on the Bureau's web site at <www.nh.gov/safety/divisions/firesafety/building/mechanical/gasfitters>

Piping Installer Specialty License

- ◆ Installs propane and natural gas piping from the point of delivery to gas appliance(s) or other gas utilization equipment
- ◆ Educational and experience requirements:
 1. A minimum of 48 hours of educational training, covering basic gas theory, piping installation, and NFPA 54, National Fuel Gas Code, as related to those items
 2. A minimum of 1,000 working hours of on-the-job experience in the trade relevant to the installation of gas piping within 60 consecutive months

Fuel Gas Fitter (*continued*)

3. A New Hampshire licensed plumber who demonstrates that he or she is licensed in good standing shall be qualified for a gas piping installer license upon demonstration of (1) above

Liquefied Propane Gas Installation Technician Specialty License

- ◆ Installs propane gas piping from the point of delivery to the appliance(s) and/or installs gas appliances and any other gas utilization equipment using liquefied petroleum gas
- ◆ Educational and experience requirements:
 1. A minimum of 72 hours of educational training, covering basic gas theory, liquefied propane gas piping installation, placement of propane utilization equipment into service, liquefied propane gas equipment installation and venting, and NFPA 54, National Fuel Gas Code, as related to those items
 2. A minimum of 2,000 hours of field experience relevant to the installation of liquefied propane gas piping, liquefied propane gas appliances, or liquefied propane gas utilization equipment within 60 consecutive months
 3. Holders of a gas piping installer license may qualify for a liquefied propane gas installation technician license upon successful completion of a formal education program of at least 24 hours in the subject matter in (1) above, and a minimum of 1,000 hours of field experience relevant to the installation of liquefied propane gas appliances or liquefied propane gas utilization equipment within 60 consecutive months
 4. Applicants who have met experience requirements for a natural gas installation specialty license will be considered as having met experience requirements for this specialty license

Natural Gas Installation Technician Specialty License

- ◆ Installs natural gas piping from the point of delivery to the appliance(s) and/or installs residential or non-residential gas appliances or other gas utilization equipment using natural gas
- ◆ Educational and experience requirements:
 1. A minimum of 72 hours of educational training in basic gas theory, natural gas piping installation, placing natural gas utilization equipment into service, natural gas equipment installation and venting, and NFPA 54, National Fuel Gas Code, as related to those items
 2. A minimum of 2,000 hours of field experience relevant to the installation of natural gas piping, natural gas appliances, or natural gas utilization equipment within 24 consecutive months
 3. Holders of a gas piping installer license may qualify for a natural gas installation technician license upon successful completion of a formal education program of at least 24 hours in the subject matter in (1) above, and a minimum of 1,000 hours of field experience relevant to the installation of natural gas appliances or natural gas utilization equipment within 60 consecutive months
 4. Applicants meeting the experience requirements for a liquefied propane gas installation technician specialty license will be considered as having met experience requirements for this specialty license

Liquefied Propane Gas Service Technician Specialty License

- ◆ Services and repairs liquefied propane gas piping from the point of delivery to the appliance(s) and/or services and repairs residential or non-residential gas appliances and any other gas utilization equipment using liquefied propane gas
- ◆ Educational and experience requirements:
 1. A minimum of 96 hours of educational training covering basic gas theory, liquefied propane gas piping installation, placement of propane utilization equipment into service, liquefied propane gas equipment installation and venting, troubleshooting electrical circuits and control devices, identifying operating characteristics and components of common sensing devices, gas pressure measurements, ignition safety systems, flue gas analysis and carbon monoxide detection, and NFPA 54, National Fuel Gas Code, as related to those items

Fuel Gas Fitter (*continued*)

2. A minimum of 5,000 hours of field experience relevant to the installation or servicing of liquefied propane gas piping, liquefied propane gas appliances, or liquefied propane gas utilization equipment within 60 consecutive months
3. Holders of a liquefied propane gas installation technician license may qualify for a liquefied propane gas service technician license upon successful completion of a formal educational program of at least 24 hours in the subject matter in (1) above, and documenting a minimum of 3,000 hours of field experience relevant to the service of liquefied propane gas appliances or liquefied propane gas utilization equipment within 60 consecutive months
4. Applicants who have met experience requirements for a natural gas service technician specialty license will be considered as having met experience requirements for this specialty license

Natural Gas Service Technician Specialty License

- ◆ Services and repairs natural gas piping from the point of delivery to the appliance(s) and/or services and repairs residential or non-residential gas appliances and any other gas utilization equipment using natural gas
- ◆ Educational and experience requirements:
 1. A minimum of 96 hours of educational training covering basic gas theory, natural gas piping installation, placing natural gas utilization equipment into service, natural gas equipment installation and venting, troubleshooting electrical circuits and control devices, identifying operating characteristics and components of common sensing devices, gas pressure measurements, ignition safety systems, flue gas analysis and carbon monoxide detection, and NFPA 54, National Fuel Gas Code, as related to those items
 2. A minimum of 5,000 hours of field experience relevant to the installation or servicing of natural gas piping, natural gas appliances, or natural gas utilization equipment within 60 consecutive months
 3. Holders of a natural gas installation technician license may qualify for a natural gas service technician license upon successful completion of a formal educational program of at least 24 hours in the subject matter in (1) above, and a minimum of 3,000 hours of field experience relevant to the service of natural gas appliances or natural gas utilization equipment
 4. Applicants who have met the requirements for a liquefied propane gas service technician specialty license will be considered as having met experience requirements for this specialty license

Hearth System Installation and Service Technician Specialty License

- ◆ Installs, services, and repairs liquefied propane gas or natural gas hearth appliances and venting systems
- ◆ Educational and experience requirements:
 1. A minimum of at least 48 hours of educational training covering basic gas theory, liquefied propane gas and natural gas piping installation, placing propane and natural gas utilization equipment into service, liquefied propane gas and natural gas equipment installation and venting, diagnostics and troubleshooting of hearth system appliances, gas pressure measurements and detection, flue gas analysis and leak detection, ignition control systems, and NFPA 54, National Fuel Gas Code, as related to those items
 2. A minimum of 2,000 hours of field experience relevant to the installation and service of hearth appliances and hearth appliance venting systems within 60 consecutive months

Examination

Required — all new applicants must pass a written examination with a score of 75 percent or higher relevant to the educational requirements, including NFPA 54, National Fuel Gas Code, as outlined for each specialty license

Continuing Education

A minimum of eight hours of technical instruction relevant to the gas industry in the last 24 months. Those renewing more than one specialty license are not required to obtain continuing education hours for each specialty license.

Fuel Gas Fitter *(continued)*

Fees	<p> Application, original specialty license \$225.00 Biennial renewal, any specialty license \$200.00 Late fee for renewal of any specialty license \$75.00 Reinstatement fee for any specialty license \$125.00 Replacement fee, lost or damaged license \$50.00 Application for original license, non-New Hampshire license holder . . . \$250.00 Fee for multiple specialties on an original license \$50.00 <i>All licenses expire on the last day of the licensee's month of birth, two years from the date of issuance</i> </p>
Reciprocity	<p> A license may be issued to an applicant who presents evidence of being authorized to perform these duties by another state, jurisdiction, or country that maintains professional standards equivalent to or higher than those of this state, provided that the other state, jurisdiction, or country provides a reciprocal privilege for New Hampshire licensees. Applicants must submit an application, evidence of required field experience, copies of the license issued and documentation of professional standards required by the other state, jurisdiction, or country, and pay the applicable licensing fee. </p>
Residence or Citizenship	<p> New Hampshire residency is not required US citizenship is not required </p>
Active Licenses	Not provided
O*Net Code	<p> 47-2152.01 Pipefitters and Steamfitters 49-9031.00 Home Appliance Repairers </p>
Related Training	Pipefitting/Pipefitter and Sprinkler Fitter; Appliance Installation and Repair Technician
Further Information	<p> National Fire Protection Association 1 Batterymarch Park Quincy, MA 02169-7471 phone (617) 770-3000 web <www.nfpa.org> </p> <p> Certified Employee Training Program (CETP) Propane Gas Association of New England PO Box 859 Moultonborough, NH 03254-0859 phone (603) 544-2226 web <www.pgane.org> </p> <p> North American Technician Excellence (NATE) 4100 North Fairfax Drive #210 Arlington, VA 22203-1657 phone (703) 276-7247 web <www.natex.org> </p> <p> Granite State Trade School PO Box 374 Auburn, NH 03032 phone (603) 396-5577 web <www.granitestatetradeschool.com> </p> <p> Bay State Gas/Northern Utilities web <www.northernutilities.com> </p> <p> National Fireplace Institute (NFI) 1901 North Moore Street, Suite 600 Arlington, VA 22209-1708 phone (703) 524-8030 web <www.nficertified.org> </p>

Funeral Director

Assist the family and friends of the deceased in making business and personal arrangements for the funeral service and burial. Obtain the information needed for the death certificate. Arrange to have the body transported to the funeral home and prepare it for disposition either by burial or cremation. Embalm the deceased if requested. Discuss details of the funeral with the family and other parties involved, such as making arrangements with the cemetery, placing obituary notices in the newspaper, ordering flowers, etc. Contact the clergyman if there is to be a religious service, provide cars for the service, receive and usher guests to their seats and organize the funeral procession. Complete the various forms necessary for benefits including veterans, social security and other insurance papers.

Statute/Rules

NH RSA 325; Administrative Rules Chapter Frl 100 - 300

Regulatory Agency

New Hampshire Board of Registration of Funeral Directors and Embalmers
29 Hazen Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-4648
(603) 271-5056
<www.nh.gov/funeral>
Board Secretary
funeralbd@dhhs.state.nh.us

Licensure Requirements

- ◆ Must hold an embalmer's license
- ◆ Pass such examinations as the Board may deem proper to ascertain his/her efficiency and qualifications to engage in funeral directing
- ◆ Obtain the appropriate license from the Board

Examination

Written examination required

Continuing Education

Minimum of seven credit hours per year

Fees

License\$100.00
Examination\$150.00
Annual renewal\$150.00

Reciprocity

According to the provisions of RSA 325

Residence or Citizenship

New Hampshire residency is not required
US citizenship is required

Active Licenses

200

O*Net Code

11-9061.00 Funeral Directors

Related Training

Funeral Service and Mortuary Science, General; Funeral Direction/Service

Further Information

American Board of Funeral Service Education
3432 Ashland Avenue, Suite U
St. Joseph, MO 64506
phone (816) 233-3747
web <www.abfse.org>

New Hampshire Funeral Directors Association (NHFDA)
P.O. Box 386
Pittsfield, NH 03263
phone (603) 435-7953
web <www.nhfda.org>

Geologist, Professional

Professional Geologists study composition, structure, and history of the earth's crust; examine rocks, minerals, and fossil remains to identify and determine the sequence of processes affecting the development of the earth; apply knowledge of chemistry, physics, biology, and mathematics to explain these phenomena and to help locate mineral and petroleum deposits and underground water resources; prepare geologic reports and maps, and interpret research data to recommend further action for study.

Statute/Rules	NH RSA 310-A:118; Administrative Rules Chapter Geo 100 - 500	
Regulatory Agency	New Hampshire Joint Board of Licensure and Certification 57 Regional Drive Concord, New Hampshire 03301	
phone	(603) 271-2219	
fax	(603) 271-6990	
web	< www.nh.gov/jtboard/home.htm >	
contact person	Louise Lavertu, Executive Director	
e-mail	llavertu@nhsa.state.nh.us	
Licensure Requirements	<ul style="list-style-type: none"> ◆ Must be of good professional character ◆ A Bachelor's degree in geology or a related field which included 30 credit hours or 45 quarter hours in geology from an accredited four-year college ◆ All candidates must pass the Fundamentals of Geology and the Practice of Geology written examinations ◆ Five years experience in the practice of geology, of which at least three years must have been under the supervision of a professional geologist 	
Examination	Written examination required, offered twice a year (March and September)	
Continuing Education	A minimum of 24 professional development hours per biennium	
Fees	Professional geologist application \$200.00 Fundamentals of geology examination \$200.00 Practice of geology examination \$200.00 Biennial renewal \$150.00	
Reciprocity	Permitted, providing requirements of the licensing jurisdiction are substantially equivalent to those of this state, and verification of licensure and examination are submitted to the Board	
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required	
Active Licenses	653	
O*Net Code	19-2042.00 Geoscientists, Except Hydrologists and Geographers	
Related Training	Geology/Earth Science, General; Geochemistry; Geophysics and Seismology; Geochemistry and Petrology	
Further Information	National Association of State Boards of Geology (ASBOG) PO Box 11591 Columbia, SC 29211-1591 phone (803) 739-5676 web < www.asbog.org >	American Institute of Professional Geologists 1400 W 122nd Ave, Suite 250 Westminster, CO 80234 phone (303) 412-6205 web < www.aipg.org >
	Geological Society of NH 26 South Main St., PMB 133 Concord, NH 03301 web < www.gsnhonline.org >	

Guardian ad Litem

A Guardian ad Litem is any person who is appointed by the court to represent the best interest of a child or incompetent adult in any proceeding where the court deems it is necessary to appoint such a person.

NOTE: Rules are subject to change during the Joint Legislative Committee on Administrative Rules (JLCAR) approval process

Statute/Rules

NH RSA 490-C; Administrative Rule Chapter Gal 100 - 500

Regulatory Agency

New Hampshire Guardian ad Litem Board

State House Annex
25 Capitol Street - Room 120
Concord, New Hampshire 03301-6312

phone

(603) 271-1199

fax

(603) 271-8889

web

<www.nh.gov/gal>

contact person

GAL Board

e-mail

gal.board@nh.gov

Licensure Requirements

- ◆ Be at least 25 years of age
- ◆ Possess a current telephone number
- ◆ Have access to reliable transportation
- ◆ Hold either:
 1. A Bachelor's degree from an accredited college or university plus at least three years of experience in professional or volunteer activities dealing with children or incapacitated adults, consisting of at least 200 hours of experience in each of the three years;
 2. An Associate's degree from an accredited college or university plus at least five years of experience in professional or volunteer activities dealing with children or incapacitated adults, consisting of at least 200 hours of experience in each of the five years; or
 3. An advanced degree from an accredited college or university beyond the Bachelor's degree, for which a Bachelor's degree is a prerequisite, plus at least one years of experience in professional or volunteer activities dealing with children or incapacitated adults, consisting of at least 200 hours of experience in that year
- ◆ Complete the following training:
 1. Board commissioned general overview Guardian Ad Litem training of at least 16 hours;
 2. At least one Board commissioned area specific training;
- ◆ Never have been convicted or pled guilty to any felony in any jurisdiction which has not been reversed or overturned on appeal and annulled
- ◆ Not currently be an individual listed on the central registry of founded abuse and neglect reports
- ◆ Never have been suspended from any activity as a guardian ad litem in any jurisdiction other than New Hampshire as the result of misconduct in the performance of his/her duties as guardian ad litem, or as the result of a failure to be of good character, unless such suspension was reversed or overturned on appeal
- ◆ Never have had any certification, registration, approval or appointment as a guardian ad litem revoked as the result of misconduct in the performance of his/her duties as guardian ad litem, or as the result of a failure to be of good character, unless such suspension was reversed or overturned on appeal
- ◆ Never have been convicted of, or pled guilty to, any misdemeanor involving a child as a victim which has not been annulled; or any misdemeanor which has not been annulled related to false swearing, indecent exposure, forgery, or stalking; or the law of a jurisdiction other than the State of New Hampshire, if the misdemeanor would constitute any of the offenses listed
- ◆ If presently or formerly authorized to practice as an attorney in this or any other jurisdiction, never have been disbarred
- ◆ Submit completed application

Guardian ad Litem *(continued)*

Examination	Not required
Continuing Education	Thirty continuing education credits within the expiring period of certification giving rise to the request for renewal
Fees	Certification\$75.00 Certificate renewal\$75.00 Recertification or reinstatement\$100.00 Filing fee, provision of continuing education\$50.00 <i>Certifications expire three years after the date of issue</i>
Reciprocity	Not permitted
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	Not provided
O*Net Code	23-2099.99 Legal Support Workers, All Other
Related Training	Legal Support Services, Other
Further Information	CASA (Court Appointed Special Advocates) for Children of New Hampshire PO Box 1327 Manchester, NH 03105-1327 phone 1-800-626-0622 web <www.casanh.org> National CASA (Court Appointed Special Advocates) For Children 100 West Harrison North Tower, Suite 500 Seattle, WA 98119 phone 1-800-628-3233 web <www.nationalcasa.org>

Guidance Counselor

Administer school guidance and counseling programs, which must be developmentally appropriate and designed to address the educational and career needs of all students. Guidance and counseling programs must deliver career, occupational, and educational information; student appraisal activities; placement services; and identification and referral of students in need of special services, including suicide prevention and psychiatric referrals. High school guidance programs must also provide for the delivery of career and college counseling.

Statute/Rules

NH RSA 186; Administrative Rules Chapter Ed 507.06 - 507.07

Regulatory Agency

Bureau of Credentialing
Division of Program Support
New Hampshire Department of Education
101 Pleasant Street
Concord, New Hampshire 03301-3860

phone
fax
web
contact person
e-mail

(603) 271-2408
(603) 271-4134
<www.ed.state.nh.us/education/doe/organization/programsupport/boc.htm>
Dr. Judith D. Fillion, Division Director
jfillion@ed.state.nh.us

Certification Requirements

- ◆ Submit application for certification and non-refundable application fee
- ◆ Alternative methods of qualification for certification:
 - Alternative 1:* Completion of an approved program of professional preparation in school guidance counseling
 - Alternative 2:* Completion of a comparable program outside of New Hampshire
 - Alternative 3:* Qualification based on Demonstrated Competencies and Equivalent Experiences, requiring both written examination and oral review
- ◆ Specific educational requirements by position as follows:
 - School Guidance Counselor**
 1. Have completed a State Board of Education approved school counseling collegiate program at the Master's degree level or higher; or
 2. Have acquired the competencies, skills, and knowledge of a guidance counselor through:
 - ◆ Completion of courses related to school counseling at the Master's degree level or higher and completion of a counseling internship in a school setting; or
 - ◆ Experience in comparable positions in school guidance and counseling or other professions closely related to school guidance and counseling
 - Guidance and Counseling Director**
 1. Currently possess New Hampshire certification as a school guidance counselor
 2. At least three years of successful paid and progressively responsible experience in the field of school guidance and counseling, with recent leadership experience

Examination

Not required

Continuing Education

Staff development activities totaling 75 clock hours (or alternative to clock hours) in the school district and/or school administrative unit staff development plan during the three-year certification period

Fees

Three-year certificate\$130.00
Three-year renewal\$130.00
Competency review, Alternative 3\$300.00
Late filing fee. \$50.00

Reciprocity

Permitted with over 41 states according to the provisions of the Interstate Contract

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Guidance Counselor *(continued)*

Active Licenses

Not provided

O*Net Code

21-1012.00 Educational, Vocational, and School Counselors

Related Training

Counselor Education/School Counseling and Guidance Services

Further Information

American School Counselors Association

1101 King Street, Suite 625

Alexandria, VA 22314

phone 1-800-306-4722

web <www.schoolcounselor.org>

Guide, Hunting and Fishing

Plan, organize, and conduct hunting and fishing trips for individuals and groups. Plan the itinerary for trips, applying knowledge of the countryside to determine best routes and sites. May arrange for transportation, instruct party members in laws or use of gear, prepare meals, care for animals, sell or rent equipment, administer first aid to the injured, and pilot airplanes or drive land or water vehicles.

Statute/Rules

NH RSA 215; Administrative Rules Chapter Fis 1300, Fis 1106.03

Regulatory Agency

Law Enforcement Division

New Hampshire Fish and Game Department
11 Hazen Drive
Concord, New Hampshire 03301-6500

phone

(603) 271-3127

fax

(603) 271-8859

web

<wildlife.state.nh.us/Licensing/guide_guidelines.htm>

contact person

Secretary

e-mail

law@wildlife.nh.gov

Licensure Requirements

- ◆ Must be at least 18 years of age
- ◆ Skilled in use, management, and handling of firearms, boats and canoes
- ◆ Be safe and competent under all circumstances
- ◆ Certified in both First Aid and CPR
- ◆ Hunting guides must show proof of completing a Hunter's Safety Course
- ◆ Possess a license for the species for which guiding is being done
- ◆ Pass a written examination
- ◆ Pass criminal and Fish and Game records check

Examination

Written examination required — administered through the Law Enforcement Division

Continuing Education

Not required

Fees

Resident hunting or fishing guide \$59.50

Resident hunting or fishing guide, over age 65 \$5.00

Non-resident hunting or fishing guide \$200.50

Licenses expire on December 31 of each year

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is required

Active Licenses

114

O*Net Code

39-6022.00 Travel Guides

Related Training

No related training

Further Information

American Red Cross

(CPR and First Aid Certification)

2025 E Street, NW
Washington, DC 20006

phone (202) 303-4498

web <www.redcross.org>

Hawker/Peddler

Travel from town to town or from place to place in the same town selling or bartering goods, or offering to perform personal services for household repairs or improvements, or keep a regular place of business and sell and deliver to another location. The following are exempted from this regulation: itinerant vendors; those who sell products of their own farm labor; anyone selling personal goods on their personal property; sales conducted by nonprofit organizations for benefit of the organization; industry or association trade show sales; or sellers of antique, used, or vintage goods.

Statute/Rules

NH RSA 320

Regulatory Agency

New Hampshire Department of State
State House, Room 204
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3242
(603) 271-6316
<www.sos.nh.gov/H&PLaw.html>
Office Secretary
elections@sos.state.nh.us

Licensure Requirements

- ◆ Must apply for a license made upon blanks prepared by the Secretary of State requiring such information regarding the applicant's character and qualifications as the Secretary shall deem pertinent
- ◆ Licensees are permitted to do business in any city or town of this state providing the licensee complies with all local ordinances, bylaws and regulations
- ◆ If an applicant not a natural person applies for a license under this chapter, the sum of \$5,000 deposited with the Secretary of State in cash or surety bond is required

Examination

Not required

Continuing Education

Not required

Fees

License (annual)\$50.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

500

O*Net Code

41-9091.00 Door-To-Door Sales Workers, News and Street Vendors,
and Related Workers

Related Training

No related training

Further Information

Not provided

Hazardous Waste Coordinator

Certified Hazardous Waste Coordinators are responsible for ensuring that the generator is aware of and in compliance with applicable requirements relating to hazardous waste management, including but not limited to storage, transportation, and disposal. Full quantity generators (FQG) or any other generators that generate more than 220 pounds of hazardous waste per month must have a certified hazardous waste coordinator on staff at the facility where the hazardous waste is generated.

Statute/Rules	NH RSA 147-A:5 III; Administrative Rules Chapter Env-Wm 509.02(a)(2)
Regulatory Agency	Waste Management Division New Hampshire Department of Environmental Services 29 Hazen Drive Concord, New Hampshire 03301-6503
phone fax web contact person e-mail	(603) 271-7837 (603) 271-0869 < www.des.state.nh.us/hwcs/HWCCert > Tim Prospert, Waste Management Specialist tprospert@des.state.nh.us
Certification Requirements	Completion of the NH Department of Environmental Services Hazardous Waste Coordinator Certification Training
Examination	Written examination required for initial certification
Continuing Education	Annual training required — either a basic class or any advanced training module
Fees	Application \$125.00 Annual renewal \$125.00 Basic course \$75.00
Reciprocity	Not permitted at this time
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	722
O*Net Code	47-4041.00 Hazardous Materials Removal Workers
Related Training	Hazardous Materials Management and Waste Technology/Technician; Hazardous Materials Information Systems Technology/Technician
Further Information	Office of Solid Waste (5305P) US Environmental Protection Agency 1200 Pennsylvania Avenue, NW Washington, DC 20460 phone 1-888-372-7341 (New England States) web < www.epa.gov/epaoswer/osw/gen_trans/generate.htm >

Hearing Aid Dealer

Fit and sell hearing amplification systems to individuals in retail establishments. Test auditory system of hearing-impaired individuals, using test equipment and applying standardized evaluation procedures. Interpret and evaluate auditory test results and confer with hearing-impaired individuals to demonstrate, select, fit, adapt, and modify hearing amplification systems. May replace defective parts or make repairs to hearing amplification systems returned by customers.

Statute/Rules

NH RSA 137-F; Administrative Rules Chapter Hcp 300

Regulatory Agency

New Hampshire Board of Hearing Care Providers
PO Box 446
Greenland, New Hampshire 03840-0446

phone

(603) 433-7512

fax

Not provided

web

Not provided

contact person

Kala Heron, Secretary

e-mail

kheron8541@comcast.net

Registration Requirements

- ◆ High school diploma or equivalent
- ◆ A training course no longer than six months approved by the National Institute of Hearing Instrument Studies (NIHIS), with home study acceptable; or a training program supervised by a licensed audiologist or registered hearing aid dealer with a minimum of two years experience
- ◆ Complete and file application
- ◆ Pass written and practical examinations

Examination

Written and practical examinations required

Continuing Education

Eight credit hours annually

Fees

Initial registration \$150.00
Annual renewal \$150.00

Reciprocity

Applicants who are Board Certified by the National Institute of Hearing Instrument Studies and have completed and passed the National Institute of Hearing Instrument Studies examination in another state are exempt from examination but must submit application and fees

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

64

O*Net Code

29-2099.99 Health Technicians and Technologist, All Other

Related Training

No related training

Further Information

International Hearing Society
16880 Middlebelt Road, Suite 4
Livonia, MI 48154-3374
phone (734) 522-7200
web <www.ihsinfo.org>

National Board for Certification in Hearing Instrument Sciences
16880 Middlebelt Road, Suite 3
Livonia, MI 48154-3374
phone (734) 522-2900
web <www.hearingnbc.org>

Heating Equipment Technician

Heating equipment technicians install, service or repair residential or non-residential heating equipment systems, water heating systems, or appliances using heating oil.

NOTE: This certification is voluntary, and not required by law. The regulation for Heating Equipment Technician *does not* include Fuel Gas Fitters.

Statute/Rules

NH RSA 153: 16-b; Administrative Rules Chapter Saf-C 4900

Regulatory Agency

Bureau of Building Safety and Construction

Division of Fire Safety
New Hampshire Department of Safety
33 Hazen Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 223-4289
(603) 223-4294
<www.nh.gov/safety/divisions/firesafety/building/mechanical/heating>
Robert Farley, Deputy Fire Marshal
fmo@safety.state.nh.us

Certification Requirements

- ◆ Heating Equipment Installation Certificate, Heating Oil Endorsement
 1. Provide a signed affidavit by the employer documenting 4,000 hours of appropriate field experience
 2. One of the following valid certificates:
 - ◆ National Oilheat Research Alliance (NORA) Silver Certificate
 - ◆ National Oilheat Research Alliance (NORA) Gold Certificate
 - ◆ North American Technician Excellence (NATE) modules including both Oil Heating Installation and Oil Heating Service Technician
- ◆ Heating Equipment Service Technician Certificate, Heating Oil Endorsement
 1. Provide a signed affidavit by the employer documenting 4,000 hours of appropriate field experience
 2. One of the following valid certificates:
 - ◆ National Oilheat Research Alliance (NORA) Silver Certificate
 - ◆ National Oilheat Research Alliance (NORA) Gold Certificate
 - ◆ North American Technician Excellence (NATE) modules including both Oil Heating Installation and Oil Heating Service Technician
- ◆ Submit application and pay fee

Examination

As required for NORA or NATE certification

Continuing Education

As required for NORA or NATE certification

Fees

Initial certificate \$150.00
Renewal certificate \$100.00
Late renewal fee (31 days and over) \$50.00
Endorsements (maximum two) \$25.00 *each*
All certificates expire on the last day of the month, two years from the date of issuance

Reciprocity

A certificate may be issued to an applicant who presents evidence of being authorized to perform these duties by another state, jurisdiction, or country that maintains professional standards equivalent to or higher than those of this state. Applicants must submit an application form, documentation of 4,000 hours of field experience, copies of the certificate issued by another state, jurisdiction, or country and documentation of professional standards required by the other state, jurisdiction, or country, and pay the applicable licensing fee.

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Heating Equipment Technician *(continued)*

Active Licenses

Not provided

O*Net Code

49-9021.01 Heating and Air Conditioning Mechanics and Installers

Related Training

Heating, Air Conditioning, Ventilation, and Refrigeration Maintenance Technology/
Technician

Further Information

National Oilheat Research Alliance (NORA)

600 Cameron Street, Suite 206

Alexandria, VA 22314

phone (703) 340-1660

web <www.nora-oilheat.org>

North American Technician Excellence (NATE)

4100 North Fairfax Drive #210

Arlington, VA 22203

phone (703) 276-7247

web <www.natex.org>

Incinerator Manager/Operator Level IV

A Level IV Incinerator Manager/Operator may be in responsible charge of any incinerator facility, a facility which employs a method of using controlled thermal combustion, including flame combustion, to thermally break down waste or other materials, including refuse-derived fuel, to an ash residue that contains little or no combustible materials.

Statute/Rules

NH RSA 149-M:6; Administrative Rules Chapter Env-Sw 1600

Regulatory Agency

Waste Management Division

New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone
fax
web
contact person
e-mail

(603) 271-2928
(603) 271-2456
<www.des.state.nh.us/SWTAS/opcert.htm>
David Degler, Program Coordinator
ddegler@des.state.nh.us

Certification Requirements

- ◆ Must have a high school diploma or GED. One year of experience may be substituted for one year of grade or high school, up to a maximum of one year.
- ◆ A minimum of five years experience in a related field. For Level IV Manager/Operators, one year of college education may be substituted for one year of experience, up to a maximum of four years. High school education may not be substituted for experience.
- ◆ Education applied toward experience may not be applied toward the education requirement

Examination

Written examination required

Continuing Education

Required — operator training update program

Fees

Application \$50.00
Annual renewal \$50.00
Late renewal \$75.00

Reciprocity

Permitted for applicants certified through ASME (American Society of Mechanical Engineers); others on a case-by-case basis

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

50

O*Net Code

51-8099.99 Plant and System Operators, All Other

Related Training

Operations Management and Supervision

Further Information

ASME International

Three Park Avenue
New York, NY 10016-5990
phone 1-800-843-2763 (US/Canada)
web <www.asme.org>

Incinerator Advanced Operator Level III

Incinerator Advanced Operators may be in responsible charge of incinerators that burn solid waste and have no energy recovery. Class I (solid waste combustion/no energy recovery) incineration facilities require at least a Level III Advanced Operator to be in responsible charge.

Statute/Rules

NH RSA 149-M:6; Administrative Rules Chapter Env-Sw 1600

Regulatory Agency

Waste Management Division

New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone
fax
web
contact person
e-mail

(603) 271-2928
(603) 271-2456
<www.des.state.nh.us/SWTAS/opcert.htm>
David Degler, Program Coordinator
ddegler@des.state.nh.us

Certification Requirements

- ◆ Must have a high school diploma or GED. One year of experience may be substituted for one year of grade or high school, up to a maximum of one year.
- ◆ A minimum of three years experience in a related field. For Level III Advanced Operators, one year of college education may be substituted for one year of experience, up to a maximum of two years. High school education may not be substituted for experience.
- ◆ Education applied toward experience may not be applied toward the education requirement

Examination

Written examination required

Continuing Education

Required — operator training update program

Fees

Application \$50.00
Annual renewal \$50.00
Late renewal \$75.00

Reciprocity

Permitted for applicants certified through ASME (American Society of Mechanical Engineers); others on a case-by-case basis

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

2

O*Net Code

51-8099.99 Plant and System Operators, All Other

Related Training

Operations Management and Supervision

Further Information

ASME International

Three Park Avenue
New York, NY 10016-5990
phone 1-800-843-2763 (US/Canada)
web <www.asme.org>

Incinerator Operator Level II

Incinerator Operators work at small solid waste combustors, infectious (medical) waste incinerators, and resource facilities. A Level II Certified Incinerator Operator may be employed at, but may not be in responsible charge of, any incineration facility.

Statute/Rules

NH RSA 149-M:6; Administrative Rules Chapter Env-Sw 1600

Regulatory Agency

Waste Management Division

New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone

(603) 271-2928

fax

(603) 271-2456

web

<www.des.state.nh.us/SWTAS/opcert.htm>

contact person

David Degler, Program Coordinator

e-mail

ddegler@des.state.nh.us

Certification Requirements

- ◆ Must have completed eighth grade. One year of experience may be substituted for one year of grade or high school, up to a maximum of one year.
- ◆ A minimum of two years experience in a related field. For Level II Operators, one year of college education may be substituted for one year of experience, up to a maximum of one year. High school education may not be substituted for experience.
- ◆ Education applied toward experience may not be applied toward the education requirement

Examination

Written examination required

Continuing Education

Required — operator training update program

Fees

Application \$50.00
Annual renewal \$50.00
Late renewal \$75.00

Reciprocity

Permitted for applicants certified through ASME (American Society of Mechanical Engineers); others on a case-by-case basis

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

6

O*Net Code

51-8099.99 Plant and System Operators, All Other

Related Training

Operations Management and Supervision

Further Information

ASME International

Three Park Avenue
New York, NY 10016-5990
phone 1-800-843-2763 (US/Canada)
web <www.asme.org>

Incinerator Attendant Level I

Incinerator Attendants work at small solid waste combustors, infectious (medical) waste incinerators, and resource facilities. A Level I Incinerator Attendant is eligible for employment at, but may not be in responsible charge of, any incineration facility.

Statute/Rules	NH RSA 149-M:6; Administrative Rules Chapter Env-Sw 1600
Regulatory Agency	Waste Management Division New Hampshire Department of Environmental Services 29 Hazen Drive, PO Box 95 Concord, New Hampshire 03302-0095
phone fax web contact person e-mail	(603) 271-2928 (603) 271-2456 < www.des.state.nh.us/SWTAS/opcert.htm > David Degler, Program Coordinator ddegler@des.state.nh.us
Certification Requirements	<ul style="list-style-type: none"> ◆ Must have one year of experience in a related field ◆ For Level I Attendants only, there is an attendant-in-training classification. A certified applicant shall be an attendant-in-training until the experience requirement is fulfilled.
Examination	Written examination required
Continuing Education	Required — operator training update program
Fees	Application \$50.00 Annual renewal \$50.00 Late renewal \$75.00
Reciprocity	Permitted for applicants certified through ASME (American Society of Mechanical Engineers); others on a case-by-case basis
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	1
O*Net Code	51-8099.99 Plant and System Operators, All Other
Related Training	Operations Management and Supervision
Further Information	ASME International Three Park Avenue New York, NY 10016-5990 phone 1-800-843-2763 (US/Canada) web < www.asme.org >

Insurance Adjuster

Study insurance claims to see whether clients' policies cover them for particular losses and determine the amount of loss suffered. Talk with claimants to try to settle claims and may approve payments to them. Use reports, physical evidence, and witnesses' reports to investigate claims. Some workers travel to gather information about claims, while others work mostly at their desks. Many insurance adjusters specialize in a certain type of claim, such as auto, home, life, or property damage or loss.

Statute/Rules

NH RSA 402-B; Administrative Rules Chapter Ins 1300

Regulatory Agency

Licensing Division

New Hampshire Insurance Department
21 South Fruit Street, Suite 14
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-0203
(603) 271-7029
<www.nh.gov/insurance>
Clinton Lane, Licensing Manager
requests@ins.state.nh.us

Licensure Requirements

- ◆ Must be of good moral character
- ◆ Must state age, sex, domicile, line or lines of insurance for which the applicant desires a license, and a place of business of the applicant

Examination

Written examination required. Examinations are administered for the Department by Prometric. A separate examination fee is payable to Prometric. Exams may not be scheduled until the registration process is complete. Registration forms are available from the Department's web site.

Continuing Education

Twenty hours of continuing education are required for renewal

Fees

Application \$15.00
Resident license \$25.00
Biennial renewal \$25.00
Express registration \$5.00
Life, accident, and health exam \$100.00
Property and casualty exam \$100.00
Worker's compensation exam \$79.00
Licenses expire on the second October 1st after issuance

Reciprocity

Permitted as long as applicant has been engaged in business for at least six months or is licensed in their former home state

Residence or Citizenship

New Hampshire residency requirements are not specified
US citizenship requirements are not specified

Active Licenses

15,222

O*Net Code

13-1031.02 Insurance Adjuster, Examiners, and Investigators

Related Training

Insurance

Further Information

Prometric

Canton Crossing
1501 South Clinton Street
Baltimore, MD 21224
phone 1-800-869-6603
web <prometric.com/NewHampshire/Insurance.htm>

Insurance Producer

An Insurance Producer is a person required to be licensed under the laws of this state in the capacity of agent, broker, or consultant who sells, solicits or negotiates insurance.

NH RSA 402-J; Administrative Rules Chapter Ins 1300

Statute/Rules

Regulatory Agency

Licensing Division

New Hampshire Insurance Department
21 South Fruit Street, Suite 14
Concord, New Hampshire 03301

phone

(603) 271-0203

fax

(603) 271-7029

web

<www.nh.gov/insurance>

contact person

Clinton Lane, Licensing Manager

e-mail

requests@ins.state.nh.us

Licensure

Requirements

- ◆ Must be at least 18 years of age
- ◆ Complete an approved course of instruction in insurance at least 20 hours in length
- ◆ Six months experience as an employee of an insurance agent or broker
- ◆ Must be a resident of this state or another state that grants similar licenses to residents of this state, and take an examination

Examination

Written examination required. Examinations are administered for the Department by Prometric. A separate examination fee is payable to Prometric. Exams may not be scheduled until the registration process is complete. Registration forms are available from the Department's web site.

Continuing Education

Continuing education of 24 credits including at least three but not more than ten credits in ethics are required for renewal. Continuing education credits must be completed at least 60 days prior to the license expiration date.

Fees

Application	\$60.00
Original license	\$150.00
Biennial renewal	\$150.00
Amendment to license	\$50.00
NH laws and regulations exam	\$79.00
Life or accident/health exam	\$79.00
Life, accident, and health exam	\$100.00
Property and casualty exam	\$100.00
Physical damage/mechanical breakdown exam	\$79.00
Pre-need funeral exam	\$79.00
Title insurance exam	\$79.00

Reciprocity

Permitted, with evidence of being licensed and evidence of having completed educational requirements

Residence or Citizenship

New Hampshire residency requirements are not specified
US citizenship requirements are not specified

Active Licenses

45,980

O*Net Code

41-3021.00 Insurance Sales Agents

Related Training

Insurance

Further Information

Prometric

Canton Crossing
1501 South Clinton Street
Baltimore, MD 21224
phone 1-800-869-6603
web <prometric.com/NewHampshire/Insurance.htm>

Interpreter for the Deaf and Hard of Hearing

A person who provides English-based transliteration, which is conveying information from one mode of English to another; American Sign Language-based interpreting, and/or intermediary interpreting, which means interpreting services rendered by a deaf person for other deaf persons.

Statute/Rules

NH RSA 326-I; Administrative Rules Chapter Int 100 - 500

Regulatory Agency

New Hampshire Board of Licensure of Interpreters for the Deaf and Hard of Hearing
Career Technology and Adult Learning Division
New Hampshire Department of Education
21 South Fruit Street, Suite 20
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3471 (Voice/TTY) or 1-800-973-5416 (VRS)
(603) 271-7095
<www.ed.state.nh.us/licensureboard>
H. Dee Clanton
HDClanton@ed.state.nh.us or licensureboard@ed.state.nh.us

Licensure Requirements

- ◆ Must be at least 18 years of age
- ◆ Must demonstrate adherence to the Code of Professional Conduct Standards (Int 501.03) and the Code of Professional Principles (Int 501.04)
- ◆ Pay the appropriate license fee
- ◆ Possess minimum standards of performance and training of one of the following pursuant to rules adopted by the Board:
 1. Certification by the Registry of Interpreters for the Deaf, Inc. (RID), or the New Hampshire Interpreter Classification System program (NHICS)
 2. Interpreters licensed or approved in other jurisdictions may submit proof of licensure in another state in which the licensure requirements are equivalent to or greater than those required by this state
 3. Applicants not certified by the Registry of Interpreters for the Deaf, Inc. or by the New Hampshire Interpreter Classification System program must complete 30 hours of oral transliterating training in topics specified in Int 301.01
- ◆ The following are exempted from licensure:
 1. Nonresident interpreters certified by the National Registry of Interpreters of the Deaf (RID) who have completed RID-approved legal training or who hold a legal specialty certificate (RID SC:L) when working in court settings, provided that such interpreter shall be subject to disciplinary proceedings of the board
 2. Interpreters for the deaf and hard of hearing working in religious settings
 3. Interpreters working in emergency situations where the parties determine that the delay to obtain a licensed interpreter is likely to cause injury or loss
 4. Students enrolled in a school or courses in interpreting for the deaf and hard of hearing
 5. Interpreters employed by a school district for a K-12 program

Examination

Written and performance examinations required

Continuing Education

Eight continuing education units every four years as required by the Registry of Interpreters for the Deaf, Inc. (RID)

Fees

Application fee \$50.00
License fee. \$150.00
License renewal. \$175.00
License restoration \$250.00
Licenses expire on September 1 three years after the date of issue

Interpreter for the Deaf and Hard of Hearing (continued)

Reciprocity

The Board may waive licensure requirements for an applicant who is licensed by another jurisdiction where the requirements for licensure are greater than or equal to those required in this state

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

82

O*Net Code

27-3091.00 Interpreters and Translators

Related Training

American Sign Language (ASL); Sign Language Interpretation and Translation

Further Information

Registry of Interpreters for the Deaf

333 Commerce Street
Alexandria, VA 22314
phone (703) 838-0030
TTY (703) 838-0459
web <www.rid.org>

Investment Adviser

An investment adviser is someone who, for compensation, advises others either directly or through publications, about the value of securities or other investments, or about the advisability of investing in, purchasing or selling securities or other investments. They may, for compensation and as a part of a regular business, issue or promulgate analyses or reports concerning securities, or other investments. Included are financial planners and others who, as part of other financially related services, provide investment advisory services to others for compensation and as part of a business, or who hold themselves out as providing investment advisory services to others for compensation.

Statute/Rules

NH RSA 421-B:7; Administrative Rules Atg-Se 300 - 500 and 1500

Regulatory Agency

Bureau of Securities Regulation
New Hampshire Department of State
State House, Room 204
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-1463
(603) 271-7933
<www.sos.nh.gov/securities>
Barry Glennon, Deputy Director
bglennon@sos.state.nh.us

Licensure Requirements

Filing with the Secretary of State an application together with a consent to service of process. This regulation applies to those investment advisers who are not eligible for registration with the Securities and Exchange Commission.

Examination

NASD Series 65, or Series 66 and Series 7 examinations

Continuing Education

Not specified

Fees

Initial license \$250.00
License renewal \$200.00
Initial notice filing \$250.00
Notice filing renewal \$200.00
Notice filing amendment \$100.00
All licenses expire annually on December 31

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

945 Investment Advisers and 1,222 Investment Adviser Agents

O*Net Code

41-3031.00 Securities, Commodities, and Financial Services Sales Agents

Related Training

Financial Planning and Services; Investments and Securities

Further Information

Boston Regional Office
Financial Industry Regulatory Authority
99 High Street, Suite 900
Boston, MA 02110
phone (617) 532-3400
web <www.finra.org>

Boston Regional Office
US Securities and Exchange Commission
33 Arch Street, 23rd floor
Boston, MA 02110-1424
phone (617) 573-8900
web <www.sec.gov>

Itinerant Vendor

Sell merchandise, such as fruit, vegetables, flowers, or ice cream, on streets or from door to door. Includes all persons, including those whose principal place of business is not in this state, who engage in temporary or transient business in this state either in one locality or traveling from place to place, selling goods, wares and merchandise with a total value greater than \$500 from stock or by sample for future delivery, and who, for the purpose of carrying on such business, hire or occupy a temporary place of business (hotel, motel, storeroom, building, vacant lot, trailer, etc.)

Statute/Rules

NH RSA 321

Regulatory Agency

New Hampshire Department of State
State House, Room 204
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3242
(603) 271-6316
<www.sos.nh.gov>
Office Secretary
elections@sos.state.nh.us

Licensure Requirements

Employees and agents of an itinerant vendor must apply for a license made upon blanks prepared by the Secretary of State requiring such information regarding the applicant's character as the Secretary shall deem pertinent

Examination

Not required

Continuing Education

Not required

Fees

License (annual) \$250.00
Security bond \$5,000.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

50

O*Net Code

41-9091.00 Door-To-Door Sales Workers, News and Street Vendors,
and Related Workers

Related Training

No related training

Further Information

Not provided

Land Surveyor

Establish official land boundaries and help determine the value of plots of land. Research deeds, write legal descriptions of land, measure plots of land, and collect information for maps and charts. May head up a survey party, where they are responsible for its activities and the accuracy of its work. Plan fieldwork, select survey reference points, determine the exact location of land features, and prepare survey reports. Select survey staffs, prepare budgets, and buy survey equipment.

Statute/Rules

NH RSA 310-A:53; Administrative Rules Chapter Lan 100 - 500

Regulatory Agency

New Hampshire Joint Board of Licensure and Certification
57 Regional Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-2219
(603) 271-6990
<www.nh.gov/jtboard/home.htm>
Louise Lavertu, Executive Director
llavertu@nhsa.state.nh.us

Licensure Requirements

- ◆ Complete at least one college level course in land surveying; or engage in land surveying work as a land surveyor-in-training under the supervision of a licensed land surveyor
- ◆ At least six years accumulated experience/education in land surveying work

Examination

Written examination required

Continuing Education

Eight continuing education units (CEUs) are required biennially

Fees

Application \$100.00
Examination-NHL \$100.00
Examination-PLS \$175.00
Biennial renewal \$120.00
Surveyor-in-training application \$50.00
Surveyor-in-training examination \$85.00
Surveyor-in-training renewal (*one-time renewal*) \$40.00

Reciprocity

Permitted

Residence or Citizenship

New Hampshire residency not required
US citizenship not required

Active Licenses

424

O*Net Code

17-1022.00 Surveyors

Related Training

Surveying Technology/Surveying

Further Information

National Council of Examiners for Engineering and Surveyors (NCEES)
280 Seneca Creek Road
PO Box 1686
Clemson, SC 29633-1686
phone 1-800-250-3196
web <www.ncees.org>

NH Land Surveyors Association
PO Box 689 - 77 Main St.
Raymond, NH 03077-0689
phone (603) 895-4822
web <www.nhlsa.org>

Landscape Architect

Landscape architects perform professional services in connection with the development of land areas. The main purpose of such services is the preservation, enhancement or determination of proper land uses, natural land features, ground cover and planting, naturalistic and aesthetic values, the setting, approaches or environment for structures of other improvements, natural drainage and the consideration and determination of inherent problems of the land relating to erosion, wear and tear, blight or other hazards, to the extent that such services protect public health, safety and welfare. The practice of landscape architecture includes the production of graphic and written material for use in the planning and design of land development programs, as well as consultation, research, stewardship, analysis, investigation, reconnaissance, and construction overview.

Statute/Rules

NH RSA 330-A:140; Administrative Rules Chapter Lsa 100 - 500

Regulatory Agency

New Hampshire Joint Board of Licensure and Certification
57 Regional Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-2219
(603) 271-6990
<www.nh.gov/jtboard/home.htm>
Louise Lavertu, Executive Director
llavertu@nhsa.state.nh.us

Licensure Requirements

- ◆ Good professional character
- ◆ One of the following educational and experiential qualifications:
 1. An accredited four-year landscape architecture degree or equivalent and three years professional experience under the direct supervision of a licensed landscape architect; or
 2. A non-accredited four-year landscape architecture degree or a four-year degree in a related field including, but not limited to, engineering, architecture, geology, geography, planning, botany, forestry, environmental design, garden design, environmental studies, environmental science, ecology or soil science, and five years professional experience, three of which shall be under the direct supervision of a licensed landscape architect
- ◆ Landscape architecture teaching is considered experience for the above qualification; execution of work designed by a landscape architect as a contractor or the supervision of the construction of such work as a foreman or superintendent is not considered experience
- ◆ Initial applicants must provide the name and address of at least five references who are not related to the applicant, with at least three of the references having personal or professional knowledge of the applicant's experience as a landscape architect; and at least three licensed landscape architects having detailed knowledge of the applicant's landscape architecture experience

Examination

Required — Landscape Architect Registration Examination (LARE) prepared by the Council of Landscape Architectural Registration Boards (CLARB)

Continuing Education

Thirty hours of continuing education are required for biennial renewal

Fees

Licensure by examination	\$125.00
Examination (LARE) sections C and E	\$325.00 <i>per section</i>
Application fee, reciprocal candidates with a CLARB certificate	\$225.00
Application fee, reciprocal candidates without a CLARB council record	\$275.00
Biennial renewal	\$150.00
Reinstatement fee after 12 months	\$510.00
Verification of licensure or certification	\$25.00
Wall display certificate	\$30.00
Certificate replacement	\$30.00

All licenses expire on the last day of the licensee's month of birth in the second year following the year of issuance

Landscape Architect *(continued)*

Reciprocity

Upon application and payment of a fee, a license may be issued to any person holding a Council of Landscape Architectural Registration Boards (CLARB) certificate, or to any person holding an unexpired license or certificate of registration issued by another state provided that the applicant's qualifications meet this state's licensure requirements

Residence or Citizenship

New Hampshire residency is not required
US citizenship or the legal ability to work in the United States is required

Active Licenses

14

O*Net Code

17-1012.00 Landscape Architects

Related Training

Landscape Architecture; Environmental Design/Architecture

Further Information

Council of Landscape Architectural Registration Boards (CLARB)

3949 Pender Drive, Suite 120

Fairfax, VA 22030

phone (571) 432-0332

web <www.clarb.org>

American Society of Landscape Architects

636 Eye Street NW

Washington, DC 20001-3736

phone (202) 898-2444

web <www.asla.org>

Lead Abatement Contractor

A Lead Abatement Contractor is a person or an entity engaged in lead base substance abatement. Contractors are responsible for lead abatement site supervision when a certified lead abatement supervisor is not available, and must be available to the site during any lead abatement activities. They prepare written lead exposure hazard reduction plans for abatement projects, interim controls, and in-place management.

Statute/Rules

NH RSA 130-A:12; Administrative Rules Chapter He-P 1600

Regulatory Agency

Childhood Lead Poisoning Prevention Program

New Hampshire Department of Health and Human Services
29 Hazen Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-4719
(603) 271-3991
<www.dhhs.nh.gov/dhhs/clppp>
Vickie Shallow
vshallow@dhhs.state.nh.gov

Licensure Requirements

- ◆ File application
- ◆ Complete a certified training program specific to the discipline of lead abatement
- ◆ Pass examination with a score of 70 percent or higher
- ◆ Have at least two years experience in asbestos, lead, environmental remediation or in the building trades
- ◆ Owners of more than four dwelling units desiring or required to perform lead abatement must obtain a contractor's license
- ◆ Owners of four or fewer rental units must pass a certified training program, but are exempt from licensure
- ◆ Owners with more than four but less than seven units may obtain their license at half the usual licensure fee; owners with seven or more units must pay the full licensure fee

Examination

Written examination required, which must be conducted by a third party other than the accredited training entity, and must consist of a minimum of 100 multiple choice questions specific to the discipline being applied for; and at least 25 additional questions specific to the provisions of RSA 130-A and He-P 1600

Continuing Education

Refresher training program specific to the discipline must be completed and an examination passed with a score of 70 percent or higher once every three years

Fees

Initial license \$250.00
Annual renewal \$250.00
Initial license, owners of five or six units \$125.00
Annual renewal, owners of five or six units \$125.00

Reciprocity

Permitted with individuals licensed by another state or the federal Environmental Protection Agency (EPA), provided the requirements for licensure and training are equivalent to or higher than requirements of this state

Residence or Citizenship

New Hampshire residency is not required
US citizenship or a working green card required

Active Licenses

A list may be viewed at <www.dhhs.nh.gov/dhhs/clppp>

O*Net Code

47-1011.00 First-Line Supervisors and Manager/Supervisors,
Construction Trades and Extraction Workers

Related Training

Hazardous Materials Management and Waste Technology/Technician

Lead Abatement Contractor *(continued)*

Further Information

Office of Pollution Prevention and Toxics

US Environmental Protection Agency

1200 Pennsylvania Avenue, NW

Mail Code 7404T

Washington, DC 20460

phone (202) 566-0500

web <www.epa.gov/lead>

US Department of Housing and Urban Development

451 7th Street SW

Washington, DC 20410

phone (202) 708-1112

TTY (202) 708-1455

web <www.hud.gov/offices/lead/index.cfm>

Lead Abatement Supervisor

Oversees employees of a lead abatement contractor or of the owner or manager of a leased or rented dwelling or dwelling unit, or of a child care facility. They conduct abatement activities with a written lead exposure hazard reduction plan and as directed by the employing lead abatement contractor or qualified owner; and must be present at the abatement site at all times when abatement activities are being performed. They prepare written records and ensure that abatement activities are completed in accordance with standards and requirements of the OSHA Lead in Construction Standard.

Statute/Rules

NH RSA 130-A:12; Administrative Rules Chapter He-P 1600

Regulatory Agency

Childhood Lead Poisoning Prevention Program

New Hampshire Department of Health and Human Services
29 Hazen Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-4719
(603) 271-3991
<www.dhhs.nh.gov/dhhs/clppp>
Vickie Shallow
vshallow@dhhs.state.nh.gov

Certification Requirements

- ◆ File application
- ◆ Complete a certified training program specific to the discipline of lead abatement
- ◆ Pass examination with a score of 70 percent or higher
- ◆ At least 12 months of work experience as a lead abatement worker
- ◆ At least 12 months of additional work experience in environmental remediation or the building trades

Examination

Written examination required, which must be conducted by a third party other than the accredited training entity, and must consist of a minimum of 100 multiple choice questions specific to the discipline being applied for; and at least 25 additional questions specific to the provisions of RSA 130-A and He-P 1600

Continuing Education

Refresher training program specific to the discipline must be completed and an examination passed with a score of 70 percent or higher once every three years

Fees

Initial certification \$100.00
Annual renewal \$100.00

Reciprocity

Permitted with individuals licensed by another state or the federal Environmental Protection Agency (EPA), provided the requirements for licensure and training are equivalent to or higher than requirements of this state

Residence or Citizenship

New Hampshire residency is not required
US citizenship or a working green card required

Active Licenses

A list may be viewed at <www.dhhs.nh.gov/dhhs/clppp>

O*Net Code

47-1011.00 First-Line Supervisors and Manager/Supervisors,
Construction Trades and Extraction Workers

Related Training

Hazardous Materials Management and Waste Technology/Technician

Further Information

Office of Pollution Prevention and Toxics

US Environmental Protection Agency
1200 Pennsylvania Avenue, NW
Mail Code 7404T
Washington, DC 20460
phone (202) 566-0500
web <www.epa.gov/lead>

US Department of Housing and Urban Development

451 7th Street SW
Washington, DC 20410
phone (202) 708-1112
TTY (202) 708-1455
web <www.hud.gov/offices/lead/index.cfm>

Lead Abatement Worker

Lead Abatement Workers are employees of a lead abatement contractor or of the owner or manager of a leased or rented dwelling or dwelling unit, or of a child care facility. They may take any set of measures designed to permanently eliminate a lead exposure hazard, including removal, containment, encapsulation, or replacement of surfaces or fixtures that present a lead exposure hazard and all preparation, cleanup, and post-abatement clearance testing associated with such measures.

Statute/Rules	NH RSA 130-A:12; Administrative Rules Chapter He-P 1600	
Regulatory Agency	Childhood Lead Poisoning Prevention Program New Hampshire Department of Health and Human Services 29 Hazen Drive Concord, New Hampshire 03301	
phone	(603) 271-4719	
fax	(603) 271-3991	
web	< www.dhhs.nh.gov/dhhs/clppp >	
contact person	Vickie Shallow	
e-mail	vshallow@dhhs.state.nh.gov	
Certification Requirements	<ul style="list-style-type: none"> ◆ File application ◆ Complete a certified training program specific to the discipline of lead abatement ◆ Lead abatement workers must perform lead abatement activities under the supervision of a lead abatement supervisor, a lead abatement contractor, or an owner qualified to perform lead abatement 	
Examination	Not required	
Continuing Education	Refresher training program specific to the discipline must be completed once every three years	
Fees	Initial certification \$50.00 Annual renewal \$50.00	
Reciprocity	Permitted with individuals licensed by another state or the federal Environmental Protection Agency (EPA), provided the requirements for licensure and training are equivalent to or higher than requirements of this state	
Residence or Citizenship	New Hampshire residency is not required US citizenship or a working green card required	
Active Licenses	A list may be viewed at < www.dhhs.nh.gov/dhhs/clppp >	
O*Net Code	47-4041.00 Hazardous Materials Removal Workers	
Related Training	Hazardous Materials Management and Waste Technology/Technician	
Further Information	Office of Pollution Prevention and Toxics US Environmental Protection Agency 1200 Pennsylvania Avenue, NW Mail Code 7404T Washington, DC 20460 phone (202) 566-0500 web < www.epa.gov/lead >	US Department of Housing and Urban Development 451 7th Street SW Washington, DC 20410 phone (202) 708-1112 TTY (202) 708-1455 web < www.hud.gov/offices/lead/index.cfm >

Lead Clearance Testing Technician

Lead Clearance Testing Technicians are individuals who conduct tests for the presence of lead in surface dust on floors, windowsills, or in window wells, or lead in soil of children's play areas or yards. They conduct visual examination of work areas following renovations, on-going maintenance, or interim controls immediately after clean-up activities, collect lead dust samples before or following work, interpret findings of the visual assessment and lead dust sampling, and prepare lead dust clearance reports.

Statute/Rules	NH RSA 130-A:12; Administrative Rules Chapter He-P 1600
Regulatory Agency	Childhood Lead Poisoning Prevention Program New Hampshire Department of Health and Human Services 29 Hazen Drive Concord, New Hampshire 03301
phone fax web contact person e-mail	(603) 271-4719 (603) 271-3991 < www.dhhs.nh.gov/dhhs/clppp > Vickie Shallow vshallow@dhhs.state.nh.gov
Certification Requirements	<ul style="list-style-type: none"> ◆ File application ◆ Complete a certified training program specific to the discipline of lead testing
Examination	Not required
Continuing Education	Not required
Fees	Initial certification. \$50.00 Annual renewal. \$50.00
Reciprocity	Permitted with individuals licensed by another state or the federal Environmental Protection Agency (EPA), provided the requirements for licensure and training are equivalent to or higher than requirements of this state
Residence or Citizenship	New Hampshire residency is not required US citizenship or a working green card required
Active Licenses	A list may be viewed at < www.dhhs.nh.gov/dhhs/clppp >
O*Net Code	47-4041.00 Hazardous Materials Removal Workers
Related Training	Hazardous Materials Management and Waste Technology/Technician
Further Information	Office of Pollution Prevention and Toxics US Environmental Protection Agency 1200 Pennsylvania Avenue, NW Mail Code 7404T Washington, DC 20460 phone (202) 566-0500 web < www.epa.gov/lead > US Department of Housing and Urban Development 451 7th Street SW Washington, DC 20410 phone (202) 708-1112 TTY (202) 708-1455 web < www.hud.gov/offices/lead/index.cfm >

Lead Inspector

Lead Inspectors are either a person or an entity who inspect for the presence of lead base substances. They perform investigations to determine the presence of a lead-based substance, to evaluate an existing or potential lead exposure hazard, or to determine compliance with specific statutes and administrative rules. They implement standard written protocols or written inspection and analysis plan developed by a risk assessor, conduct inspections for lead-based substances and complete written inspection reports, conduct clearance inspections, and issue certificates of inspection.

Statute/Rules

NH RSA 130-A:12; Administrative Rules Chapter He-P 1600

Regulatory Agency

Childhood Lead Poisoning Prevention Program
New Hampshire Department of Health and Human Services
29 Hazen Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-4719
(603) 271-3991
<www.dhhs.nh.gov/dhhs/clppp>
Vickie Shallow
vshallow@dhhs.state.nh.gov

Licensure Requirements

- ◆ File application
- ◆ Complete a certified training program specific to the discipline of lead testing
- ◆ Pass examination with a score of 70 percent or higher
- ◆ Have a minimum of a high school diploma or equivalent
- ◆ Have conducted a minimum of 15 full inspections and ten clearance inspections over at least a three-month period of time

Examination

Written examination required, which must be conducted by a third party other than the accredited training entity, and must consist of a minimum of 100 multiple choice questions specific to the discipline being applied for; and at least 25 additional questions specific to the provisions of RSA 130-A and He-P 1600

Continuing Education

Refresher training program specific to the discipline must be completed once every three years

Fees

Initial license \$75.00
Annual renewal \$75.00

Reciprocity

Permitted with individuals licensed by another state or the federal Environmental Protection Agency (EPA), provided the requirements for licensure and training are equivalent to or higher than requirements of this state

Residence or Citizenship

New Hampshire residency is not required
US citizenship or a working green card required

Active Licenses

A list may be viewed at <www.dhhs.nh.gov/dhhs/clppp>

O*Net Code

29-9011.00 Occupational Health and Safety Specialists

Related Training

Hazardous Materials Management and Waste Technology/Technician

Further Information

Office of Pollution Prevention and Toxics
US Environmental Protection Agency
1200 Pennsylvania Avenue, NW
Mail Code 7404T
Washington, DC 20460
phone (202) 566-0500
web <www.epa.gov/lead>

US Department of Housing and Urban Development
451 7th Street S.W.
Washington, DC 20410
phone (202) 708-1112
TTY (202) 708-1455
web <www.hud.gov/offices/lead/index.cfm>

Lead Risk Assessor

Lead Risk Assessors are individuals who conduct risk assessments, which are on-site investigations to determine the existence, nature, severity and location of lead-based paint hazards, and provide of a report explaining the results of the investigation and options for reducing lead-based paint hazards. In addition to being responsible for the same functions as a lead inspector, they develop standard written inspection protocols for inspections; interpret the results of lead inspections and make recommendations on hazard control options; prepare written lead exposure hazard reduction plans for lead hazard reduction projects; and issue certificates of inspection, certificates of lead free, certificates of lead safe and certificates of compliance.

Statute/Rules

NH RSA 130-A:12; Administrative Rules Chapter He-P 1600

Regulatory Agency

Childhood Lead Poisoning Prevention Program
New Hampshire Department of Health and Human Services
29 Hazen Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-4719
(603) 271-3991
<www.dhhs.nh.gov/dhhs/clppp>
Vickie Shallow
vshallow@dhhs.state.nh.gov

Licensure Requirements

- ◆ File application
- ◆ Complete a certified training program specific to the discipline of lead testing
- ◆ Have conducted a minimum of 15 full inspections and ten clearance inspections over at least a three-month period of time
- ◆ Have one of the following required combinations of education and experience:
 1. A Bachelor's degree in environmental science, environmental engineering, environmental remediation, or a related field; and a minimum of one year of experience by the applicant in lead, asbestos, or environmental remediation work; or
 2. Certification or licensure as an industrial hygienist; a civil, environmental, or structural engineer; an architect; or in an environmental or scientific field related to lead detection and remediation; or qualification as an historical architect or architectural historian according to National Park Service Regulations; and a minimum of six months of experience by the applicant in lead, asbestos, or environmental remediation work, including responsibility for project management or design; or
 3. An Associate's degree, or higher, in one or more of the following disciplines: environmental project planning; environmental management; environmental sciences; civil, environmental or structural engineering; construction; architecture; industrial hygiene; occupational health; or architectural history or historical architecture; and a minimum of 12 months of experience in the lead, asbestos or environmental remediation work, including responsibility for project management or design; or
 4. A high school diploma or equivalent; and a minimum of two years of experience in lead, asbestos, or environmental remediation work, including responsibility for project management or design

Examination

Written examination required, which must be conducted by a third party other than the accredited training entity, and must consist of a minimum of 100 multiple choice questions specific to the discipline being applied for; and at least 25 additional questions specific to the provisions of RSA 130-A and He-P 1600

Continuing Education

Refresher training program specific to the discipline must be completed once every three years

Lead Risk Assessor *(continued)*

Fees	Initial license \$200.00 Annual renewal \$200.00
Reciprocity	Permitted with individuals licensed by another state or the federal Environmental Protection Agency (EPA), provided the requirements for licensure and training are equivalent to or higher than requirements of this state
Residence or Citizenship	New Hampshire residency is not required US citizenship or a working green card required
Active Licenses	A list may be viewed at < www.dhhs.nh.gov/dhhs/clppp >
O*Net Code	29-9011.00 Occupational Health and Safety Specialists
Related Training	Hazardous Materials Management and Waste Technology/Technician
Further Information	Office of Pollution Prevention and Toxics US Environmental Protection Agency 1200 Pennsylvania Avenue, NW Mail Code 7404T Washington, DC 20460 phone (202) 566-0500 web < www.epa.gov/lead > U.S. Department of Housing and Urban Development 451 7th Street SW Washington, DC 20410 phone (202) 708-1112 TTY (202) 708-1455 web < www.hud.gov/offices/lead/index.cfm >

Library Media Specialist

Library Media Specialists guide and direct library media programs in schools and provide leadership in the planning, management and evaluation of school library media programs. Instruct students on a formal and informal basis in skills related to reading, research, productions of materials, and the use of information and instructional technologies. Provide access to information and ideas by assisting students and staff in identifying information resources and in interpreting and communicating intellectual content.

Statute/Rules

NH RSA 186; Administrative Rules Chapter Ed 507.20 - 507.21

Regulatory Agency

Bureau of Credentialing
Division of Program Support
New Hampshire Department of Education
101 Pleasant Street
Concord, New Hampshire 03301-3860

phone
fax
web
contact person
e-mail

(603) 271-2408
(603) 271-4134
<www.ed.state.nh.us/education/doe/organization/programsupport/boc.htm>
Dr. Judith D. Fillion, Division Director
jfillion@ed.state.nh.us

Certification Requirements

- ◆ Submit application for certification and non-refundable application fee
- ◆ Alternative methods of qualification for certification:
 - Alternative 1:* Completion of an approved program of professional preparation in library media
 - Alternative 2:* Completion of a comparable program outside of New Hampshire
 - Alternative 3:* Qualification based on Demonstrated Competencies and Equivalent Experiences, requiring both written examination and oral review
 - Alternative 4:* Individualized Professional Development Plan, for positions on the Critical Shortage List
- ◆ Specific educational requirements by position as follows:
 - Media Supervisor**
 1. Master's degree program in media approved by the State Board of Education
 2. Have three or more years successful experience in the area of media
 - Library Media Specialist K-12**
 1. Bachelor's degree
 2. Have specific skills, competencies, and knowledge gained through a combination of academic and supervised practical experiences

Examination

Initial certification requires passing the PRAXIS I pre-professional skills test (PPST) and PRAXIS II, if applicable. The State Board has approved a composite score option for PRAXIS I. Candidates must have an overall score of 518 or higher and a minimum passing score of 172 for Reading; 170 for Writing; and 170 for Mathematics. PRAXIS I and PRAXIS II exemptions are allowed for educators with either a Master's degree or higher, or who have seven or more years of educational experience under a credential issued by another state.

Continuing Education

Staff development activities totaling 75 clock hours (or alternative to clock hours) in the school district and/or school administrative unit staff development plan during the three-year certification period

Fees

Three-year certificate \$130.00
Three-year renewal \$130.00
Competency review, Alternative 3 \$300.00
Late filing fee. \$50.00
Exam fees are set by the exam administrator, Educational Testing Service (ETS)

Library Media Specialist *(continued)*

Reciprocity

Permitted with over 41 states according to the provisions of the Interstate Contract

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Not provided

O*Net Code

25-4021.00 Librarians

Related Training

School Librarian/School Library Media Specialist

Further Information

ETS-The Praxis Series

PO Box 6051

Princeton, NJ 08541-6051

phone 1-800-772-9476

web <www.ets.org/praxis/prxnh.html>

New Hampshire Educational Media Association

web <www.nhema.net>

Lightning Protection Dealer

Sell, offer for sale, or install material used for the protection of buildings from damage by lightning. Agents may sell or install lightning rods, and are employees of a licensed dealer. All persons designing, installing, testing, modifying, repairing or maintaining lightning protection equipment must comply with the requirements of National Fire Protection Association 780, 2000 edition, and must be in accordance with the state fire code.

Statute/Rules

NH RSA 323; Administrative Rules Chapter Saf-C 6017

Regulatory Agency

Division of Fire Safety

New Hampshire Department of Safety
33 Hazen Drive
Concord, New Hampshire 03305

phone

(603) 223-4289

fax

(603) 223-4294

web

<www.nh.gov/safety/divisions/firesafety/building/lightningrod>

contact person

Robert Farley, Deputy Fire Marshal

e-mail

fmo@safety.state.nh.us

Licensure Requirements

- ◆ Submit application
- ◆ Certification of knowledge and intent to comply with state law and fire code
- ◆ File bond in the sum of \$5,000 with the Commissioner of Safety to guarantee all materials and their installation have the approval of the Underwriters' Laboratories, Inc.

Examination

Not required

Continuing Education

Not required

Fees

Dealer application. \$50.00

Agent application fee per agent \$10.00

Licenses expire annually

Reciprocity

Not specified

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

Not provided

O*Net Code

41-9099.99 Sales and Related Workers, All Other

Further Information

National Fire Protection Association

1 Batterymarch Park
Quincy, MA 02169-7471
phone (617) 770-3000
web <www.nfpa.org>

Lobbyist

Contact and confer with members of legislature to persuade them to support legislation favorable to clients' interests. Study proposed legislation to determine possible effect on the interest of a client, who may be a person, a specific group, or the general public. Confer with legislators and officials to emphasize supposed weaknesses or merits of specific bills to influence passage, defeat, or amendment favorable to clients' interests.

Statute/Rules

NH RSA 15

Regulatory Agency

New Hampshire Department of State
State House, Room 204
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3242
(603) 271-6316
<www.sos.nh.gov/electionsnew.htm>
Office Secretary
elections@sos.state.nh.us

Registration Requirements

- ◆ Must register with the Secretary of State for each legislative session
- ◆ Wear a clearly visible name tag when lobbying in the State House or the legislative office building
- ◆ Must file a statement on the second Friday of each month itemizing all fees received from any lobbying client, all expenditures made from lobbying fees or any honorarium or expense reimbursement, or political contribution made by the lobbyist in a professional or personal capacity

Examination

Not required

Continuing Education

Not required

Fees

\$50.00 for each employer per legislative session
All registrations expire on December 1

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

600 per session

O*Net Code

27-3031.00 Public Relations Specialists

Related Training

Political Communication

Further Information

Not provided

Manicurist

Clean, shape and polish customers' fingernails and toenails, remove previously applied nail polish, using liquid remover and swabs. Shape and smooth ends of nails, using scissors and files. Clean customers' nails. Polish nails, using powdered polish and buffer, or apply clear or colored liquid polish onto nails with brush.

Statute/Rules

NH RSA 313-A:12; Administrative Rules Chapter Bar 100 - 500

Regulatory Agency

New Hampshire Board of Barbering, Cosmetology, and Esthetics
2 Industrial Park Drive
Concord, New Hampshire 03301-8512

phone
fax
web
contact person
e-mail

(603) 271-3608
(603) 271-8889
<www.nh.gov/cosmet>
Lynda Elliott, Board Administrator
Not provided

Licensure Requirements

- ◆ Must be of good professional character
- ◆ Complete four years of high school or its equivalent
- ◆ Complete 300 hours of professional training in manicuring in a school approved by the Board and passed an examination conducted by the Board; or complete an apprenticeship in a salon, and have received, in the opinion of the Board, the equivalent of the required course

Examination

Written and practical examinations required

Continuing Education

Not required

Fees

Apprentice registration \$25.00
Biennial apprentice renewal \$30.00
Examination \$99.00
Biennial renewal \$40.00

Licenses expire on the last day of the licensee's birth month in the odd year next succeeding its date of issuance

Reciprocity

Permitted if the other state's licensing requirements are substantially equivalent to or higher than those of New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

2,000

O*Net Code

39-5092.00 Manicurists and Pedicurists

Related Training

Nail Technician/Specialist and Manicurist; Cosmetology/Cosmetologist, General

Further Information

DL Roope Administrations Inc.
(exam administration)
PO Box 631
Hampden, ME 04444
phone 1-888-375-2020
web <dlroope.com>

National-Interstate Council of State Boards of Cosmetology
7622 Briarwood Circle
Little Rock, AR 72205
phone (501) 227-8262
web <www.nictesting.org>

Manufactured Housing Installer

Perform the installation of manufactured houses, which means the placement of a manufactured house on a permanent or temporary system. This includes, but is not limited to, supporting, restraining, blocking, leveling, securing, anchoring, and connection of plumbing, heating, cooling, and electrical systems and the multiple or expandable sections of the house. Installation includes site preparation. For purposes of this regulation, a manufactured house is any structure, transportable in one or more sections, which in the traveling mode is eight body feet or more in width and 40 body feet or more in length, or when erected on site is 320 square feet or more, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to utilities. Excluded are campers and recreation vehicles, presite built housing, and modular buildings.

Statute/Rules

NH RSA 205-D; Administrative Rules Chapter Inst 100 - 700

Regulatory Agency

Bureau of Building Safety & Construction

Division of Fire Safety
New Hampshire Department of Safety
33 Hazen Drive
Concord, New Hampshire 03305

phone
fax
web
contact person
e-mail

(603) 223-4289
(603) 223-4294
<www.nh.gov/safety/divisions/firesafety/building/>
Not specified
mhib@safety.state.nh.us

Licensure Requirements

- ◆ Must be at least 18 years of age
- ◆ Have two years experience as an installer of manufactured housing or equivalent installation experience
- ◆ Successfully completed six hours of installation training
- ◆ Submit bond or letter of credit in the amount of \$25,000 from a company licensed to do business in the State of New Hampshire

Examination

Not required

Continuing Education

Three hours of continuing education are required every three years for license renewal

Fees

Original license \$75.00
Renewal license \$50.00
Duplicate license \$10.00
Licenses expire every three years on the last day of the licensee's month of birth

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Not provided

O*Net Code

49-9095.00 Manufactured Building and Mobile Home Installers

Related Training

Building/Construction Site Management/Manager

Further Information

Not provided

Marital Mediator, Certified

Marital mediators are impartial third persons who, with the consent of the parties to a divorce or custody case, assist and enable the parties to work together to reach a mutually satisfactory settlement of the issues in a dispute.

Statute/Rules

NH RSA 328-C; Administrative Rules Chapter Mar 100 - 400

Regulatory Agency

New Hampshire Marital Mediator Certification Board
25 Capitol Street, Room 424
Concord, New Hampshire 03301

phone

(603) 271-6593

fax

(603) 271-1112

web

<www.nh.gov/marital>

contact person

Patricia Heinrich, Administrative Assistant

e-mail

marital.mediator@nhsa.state.nh.us

Certification Requirements

- ◆ Bachelor's degree or higher in any field
- ◆ One of the following in mediation training:
 1. Within the three years preceding date of application, at least 48 hours of mediation training, including at least 40 hours of core mediation training and eight hours of mediation training specific to New Hampshire, the 48 hours to include eight hours of domestic violence training, provided by currently New Hampshire certified marital mediator training programs or programs approved by the Association for Conflict Resolution; or
 2. If completion of 48 hours of marital mediation training as described above was more than three years preceding date of application, then two additional requirements of having been active in the practice of marital mediation, and within one year preceding date of application having completed at least 12 hours of continuing education including at least three hours focusing on each of the following topics: recent changes in New Hampshire divorce and custody procedure and in relevant New Hampshire and federal law; ethics for mediators; domestic violence; and mediation skills
- ◆ Complete an internship with a New Hampshire certified marital mediator, or a Practitioner member of the Association for Conflict Resolution, of at least 20 hours (length of internship reduced to ten hours for family lawyers and therapists, each with seven years of practice)
- ◆ Submit completed application
- ◆ Submit at least three recommendations from persons who have participated with the applicant in marital mediation work

Examination

Not required

Continuing Education

Continuing education of at least 24 hours required for each three year renewal period, at least 16 hours of which must be obtained through attendance at live presentations. Included must be at least three hours each focusing on the following topics: recent changes in New Hampshire divorce and custody procedure and in relevant New Hampshire and federal law; ethics for mediators; domestic violence; and mediation skills.

Fees

Certification application \$300.00
Certification renewal. \$300.00
Marital Mediation Training Program certification \$300.00
Marital Mediation Training Program certification renewal \$200.00
Certifications must be renewed every three years

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Marital Mediator, Certified (*continued*)

Active Licenses

75

O*Net Code

23-1022.00 Arbitrators, Mediators, and Conciliators

Related Training

Legal Professions and Studies, Other

Further Information

Association for Conflict Resolution

1015 18th Street, NW, Suite 1150

Washington, DC 20036

phone (202) 464-9700

web <www.acrnet.org>

New Hampshire Conflict Resolution Association

PO Box 3263

Nashua, NH 03061-3263

phone (603) 230-9903

web <www.nhcra.org>

Association of Family and Conciliation Courts

6525 Grand Teton Plaza

Madison, WI 53719

phone (608) 664-3750

web <www.afccnet.org>

Marriage and Family Therapist

Provide individual, marital, and family counseling to adults and children. Help clients identify personal and interactive problems to achieve personal, marital, and family development and adjustment.

Statute/Rules

NH RSA 330-A; Administrative Rules Chapter Mhp 100 - 500

Regulatory Agency

New Hampshire Board of Mental Health Practice

49 Donovan Street
Concord, New Hampshire 03301-2621

phone

(603) 271-6762

fax

(603) 271-3950

web

<www.nh.gov/mhpb>

contact person

Peggy Lynch, Board Administrator

e-mail

Not provided

Licensure Requirements

- ◆ Master's degree or Doctorate in marriage and family therapy from an accredited program
- ◆ Pass national exam of the Association for Marriage and Family Therapy Regulatory Boards
- ◆ Complete a minimum of two years post-master's experience in a mental health counseling setting, including a minimum of 1,000 hours of practice of marriage and family therapy under an approved AAMFT supervisor and 200 hours of face-to-face supervision by an approved AAMFT supervisor

Examination

Written examination required — National Examination in Marital and Family Therapy of the Association of Marital and Family Regulatory Boards and essay exam

Continuing Education

Forty continuing education hours (CEUs) every two years, and 20 hours of collaboration per year

Fees

Application review	\$150.00
Second year license fee (<i>submitted with application review fee</i>).	\$135.00
Biennial renewal	\$270.00
Renewal for dual license.	\$350.00
Inactive license (<i>one year</i>)	\$67.50
Reinstatement or reactivation.	\$300.00

Reciprocity

Not permitted — applicants must meet all requirements

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

70

O*Net Code

21-1013.00 Marriage and Family Therapists

Related Training

Marriage and Family Therapy/Counseling

Further Information

American Association for Marriage and Family Therapy (AAMFT)

112 South Alfred Street
Alexandria, VA 22314-3061
phone (703) 838-9808
web <www.aamft.org>

Massage Therapist

Massage therapists use visual, kinesthetic, and palpatory skills to assess the body, and may evaluate the client's condition to the extent of determining whether massage is indicated or contraindicated. Massage is the application of a system of structured touch which includes holding, pressure, positioning, or causing movement, by manual means, for the purpose of promoting, maintaining, and restoring the health and well-being of the client. Massage is designed to promote general relaxation, improve movement, relieve somatic and muscular pain or dysfunction, stress and muscle tension, and provide for general health enhancement and the organization, balance, and integration of the body.

Statute/Rules

NH RSA 328-B; Administrative Rules Chapter He-P 900

Regulatory Agency

Licensing and Regulative Services

Office of Operations Support

New Hampshire Department of Health and Human Services

129 Pleasant Street

Concord, New Hampshire 03301-6527

phone

(603) 271-0853

fax

(603) 271-5590

web

<www.dhhs.nh.gov/DHHS/LRS/ELIGIBILITY/massage-license.htm>

contact person

Connie Beliveau

e-mail

cbeliveau@dhhs.state.nh.us

Licensure

Requirements

- ◆ Must be at least 18 years of age
- ◆ Submit evidence of being in good mental and physical health
- ◆ No conviction of sexually related crime, or crime involving moral turpitude in the ten years immediately preceding application
- ◆ Graduation from a massage school with a 750 hour curriculum meeting specific content areas outlined in the Administrative Rules
- ◆ Current certification from the National Certification Board of Therapeutic Massage and Bodywork
- ◆ Current Adult CPR and First Aid certifications

Examination

Practical examination given by the State of New Hampshire is required. Written examination, the National Certification Examination for Therapeutic Massage and Bodywork.

Continuing Education

At least 12 hours of continuing education in specific content areas are required biennially for renewal

Fees

Application \$125.00

Biennial renewal \$100.00

Reciprocity

Permitted if the massage practitioner is currently licensed in another state, and if that state's licensing requirements are substantially equivalent to the requirements of New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

1,701

O*Net Code

31-9011.00 Massage Therapists

Related Training

Massage Therapy/Therapeutic Massage; Asian Bodywork Therapy; Somatic Bodywork

Further Information

National Certification Board for Therapeutic Massage and Bodywork

1901 S Meyers Rd., Suite 240

Oakbrook Terrace, IL 60181-5243

phone 1-800-296-0664

web <www.ncbtmb.com>

Medication Nursing Assistant (MNA)

A Medication Nursing Assistant (MNA) is a Licensed Nursing Assistant (LNA) who has completed a Board approved medication administration program conducted by a Board approved Registered Nurse. The MNA functions as a care partner of the RN/LPN in the task of administration of medication to stable clients, those whose health status is under control and raises no expectation that the client's symptoms, vital signs, or reactions to medications will suddenly change.

Statute/Rules	NH RSA 326-B; Administrative Rules Chapter Nur 100-800
Regulatory Agency	New Hampshire Board of Nursing 21 South Fruit Street, Suite 16 Concord, New Hampshire 03301-2431 phone (603) 271-6282 fax (603) 271-6605 web <www.nh.gov/nursing> contact person Margaret Walker, Ed.D., R.N. e-mail boardquestions@nursing.state.nh.us
Licensure Requirements	<ul style="list-style-type: none"> ◆ Hold a current unencumbered LNA license issued by the Board ◆ Have successfully met the eligibility requirements and successfully completed a Board-approved medication administration education program as described in Nur 800 ◆ Pass the required examination described in Nur 300 and Nur 800 ◆ Submit application and appropriate fees to the Board
Examination	Written examination required
Continuing Education	LNA renewals require 12 hours per year of workshops, conferences, lectures, and educational offerings designed to enhance nursing-related knowledge, judgement, and skills; MNA renewals require that four of those 12 hours be in a medication administration topic
Fees	Certification \$10.00 Biennial renewal \$10.00 Late renewal (<i>allowed up to 30 days only</i>) \$25.00
Reciprocity	Not permitted
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	430
O*Net Code	31-1012.00 Nursing Aides, Orderlies, and Attendants
Related Training	Nurse/Nursing Assistant/Aide and Patient Care Assistant; Medication Aide
Further Information	National Council of State Boards of Nursing 111 East Wacker Drive, Suite 2900 Chicago, IL 60601 phone (312) 525-3600 web <www.ncsbn.org>

Mental Health Counselor, Clinical

Counsel and aid individuals and families with problems that may arise during or following the recovery from physical or mental illness by providing support services designed to help persons understand, accept, and follow medical recommendations.

Statute/Rules	NH RSA 330-A; Administrative Rules Chapter Mhp 100 - 500
Regulatory Agency	New Hampshire Board of Mental Health Practice 49 Donovan Street Concord, New Hampshire 03301
phone	(603) 271-6762
fax	(603) 271-3950
web	<www.nh.gov/mhpb>
contact person	Peggy Lynch, Board Administrator
e-mail	Not provided
Certification Requirements	<ul style="list-style-type: none"> ◆ Sixty hour Master's degree or Doctorate degree in counseling ◆ Must pass the National Clinical Mental Health Counseling exam ◆ Complete a minimum of two years of paid, post-Master's experience in a mental health setting with 100 hours of supervision
Examination	Written examination required — National Clinical Mental Health Counseling exam and essay exam
Continuing Education	Forty hours of continuing education units (CEUs) every two years, and 20 hours of collaboration per year
Fees	Application review \$150.00 Second year license fee (<i>submitted with application review fee</i>) \$135.00 Biennial renewal \$270.00 Renewal for dual license \$350.00 Inactive license (<i>one year</i>) \$67.50 Reinstatement or reactivation \$300.00
Reciprocity	Not permitted — applicants must meet all requirements
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	510
O*Net Code	21-1014.00 Mental Health Counselors
Related Training	Mental Health Counseling/Counselor; Clinical/Medical Social Work
Further Information	National Board for Certified Counselors 3 Terrace Way, Suite D Greensboro, NC 27403-3660 phone (336) 547-0607 web <www.nbcc.org>

Midwife

Provide the necessary supervision, care and advice to women during pregnancy, labor and the postpartum period; conduct vaginal deliveries on the midwife's own responsibility, and care for the newborn and the infant. Care to mother and child includes preventive measures, detection of abnormal conditions, procurement of medical assistance when necessary, execution of emergency measures in the absence of medical help, and consulting with a physician whenever there are significant deviations from normal or if there is a medical emergency in either the mother or the infant.

Statute/Rules

NH RSA 326-D; Administrative Rules Chapter Mid 100 - 500

Regulatory Agency

New Hampshire Midwifery Council
84 Trask Road
Colebrook, New Hampshire 03576-6511

phone
fax
web
contact person
e-mail

(603) 237-8686
(603) 237-8686
Not provided
Monica Stevens, NHCM, Chair
nhmidwife@netscape.com

Certification Requirements

- ◆ Have completed high school or its equivalent
- ◆ Complete one college-level course in human anatomy and physiology, or pass a college-level equivalency program or credit by exam
- ◆ Neonatal resuscitation program (NRP) certification
- ◆ Adult and infant/child CPR certification issued by either the American Heart Association or the American Red Cross
- ◆ Have not been convicted of a crime involving theft, or injury or violence to others
- ◆ Have no condition or circumstance of character or mental or physical state that might discredit the applicant, or prevent the applicant from expected performance as a midwife
- ◆ Have made arrangements for medical back-up to support the applicant's practice
- ◆ Have made arrangements for prenatal laboratory testing; newborn metabolic screening; and any necessary administration of Rh(D) immune globulin
- ◆ Have experience, achieved within five years prior to date of application, under a preceptorship as follows:
 1. perform at least 100 prenatal visits on at least 15 different clients, including at least five prenatal visits and postpartum follow-up on each of ten clients
 2. attend at least 25 live out-of-hospital births as an observer or person assisting the midwife
 3. attend at least 25 live out-of-hospital births at which the applicant is the primary birth attendant
 4. observe at least five in-hospital births, which may include births of clients transfer to a hospital facility during labor
 5. perform at least 25 newborn examinations
 6. perform at least five repairs of lacerations
 7. perform at least 30 postpartum home or office visits
- ◆ Be proficient in specific technical skill requirements as spelled out in the Administrative Rules Chapter Mid 303.04
- ◆ Pass all required examinations

Examination

The following exams are required: North American Registry of Midwives written exam (midwifery knowledge); New Hampshire written exam (state law); and New Hampshire oral exam (midwifery knowledge)

Continuing Education

The following are required for certificate renewal: 20 contact hours of continuing education; current NRP certification; current CPR certification; and participation in at least six peer reviews including at least one case presentation by the applicant for peer review.

Midwife (*continued*)

Fees	NH written exam \$10.00 NH oral exam \$10.00 Certification \$200.00 Biennial renewal \$200.00
Reciprocity	Permitted, provided the other state's licensing or certification requirements are substantially equivalent to or higher than those of this state
Residence or Citizenship	New Hampshire residency is not required, but must show intent to practice in New Hampshire US citizenship is not required
Active Licenses	16
O*Net Code	29-1111.00 Registered Nurses
Related Training	Nurse Midwife/Nursing Midwifery; Direct Entry Midwifery
Further Information	New Hampshire Midwives Association web < www.nhmidwives.org > North American Registry of Midwives (NARM) 5257 Rosestone Drive Lilburn, GA 30047 phone 1-888-842-4784 web < www.narm.org >

Naturopath

Practice a system of primary health care for the prevention, diagnosis, and treatment of human health conditions, injuries, and diseases that uses education, natural medicines, and therapies to support and stimulate the individual's intrinsic self-healing processes. Utilize such treatments as vitamins, homeopathic preparations, acupuncture, and manipulative therapy. Specialty certificates in Naturopathic Childbirth or Acupuncture Specialty are also part of this regulation.

Statute/Rules

NH RSA 328-E; Administrative Rules Chapter Nat 100 - 500

Regulatory Agency

Board of Naturopathic Examiners

Office of Operations Support

New Hampshire Department of Health and Human Services

129 Pleasant Street

Concord, New Hampshire 03301

phone

(603) 271-0853

fax

(603) 271-5590

web

<www.dhhs.state.nh.us/DHHS/LRS/ELIGIBILITY/naturopathic-license.htm>

contact person

Connie Beliveau

e-mail

cbeliveau@dhhs.state.nh.us

Licensure

Requirements

- ◆ Possess a good moral and professional reputation
- ◆ Be physically and mentally fit to practice naturopathic medicine
- ◆ Be a graduate of a naturopathic medical college accredited by the Council on Naturopathic Medical Education, and pass a competency-based examination prescribed by the Board covering the appropriate naturopathic subjects
- ◆ Be a graduate of a naturopathic medical college which has been approved by the Board as having appropriate education standards for naturopathic medical programs which granted degrees prior to 1981
- ◆ Have had no license, certification, or registration to practice naturopathic medicine refused, revoked, or suspended by any other state or country for reasons which relate to the applicant's ability to skillfully and safely practice naturopathic medicine
- ◆ File an application and pay the license fee

Examination

Written examination required — Naturopathic Physicians Licensing Examinations (NPLEX)

Continuing Education

Complete 45 hours of continuing education every three years, with courses in pharmacology and/or pharmacognosy totaling at least 12 of the 45 hours

Fees

New license \$450.00

Biennial renewal \$400.00

Reciprocity

Permitted, provided applicant has all qualifications as required, and is licensed, certified, or registered in another state or the District of Columbia which requires a written examination which is substantially equivalent to the written examination required by this state

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

55

O*Net Code

29-1199.99 Health Diagnosing and Treating Practitioners, All Other

Related Training

Naturopathic Medicine/Naturopathy; Homeopathic Medicine/Homeopathy

Naturopath (*continued*)

Further Information

North American Board of Naturopathic Examiners (NABNE)

Suite 119, #321

9220 SW Barbur Boulevard

Portland, OR 97219-5434

phone (503) 778-7990

web <www.nabne.org>

Council on Naturopathic Medical Education

PO Box 178

Great Barrington, MA 01230

phone (413) 528-8877

web <www.cnme.org>

Nurse Practitioner (ARNP)

An Advanced Registered Nurse Practitioner (ARNP) is a Registered Nurse (RN) qualified to function independently. May perform physical examinations and diagnostic tests, develop and carry out treatment programs, or counsel patients. May prescribe medications noted in formulary. Specialty areas include: Adult Care; Pediatric Care; Anesthesia; and Nurse Midwifery.

Statute/Rules

NH RSA 326-B; Administrative Rules Chapter Nur 100 - 800

Regulatory Agency

New Hampshire Board of Nursing
21 South Fruit Street, Suite 16
Concord, New Hampshire 03301-2431

phone
fax
web
contact person
e-mail

(603) 271-2323
(603) 271-6605
<www.nh.gov/nursing>
Margaret Walker, Ed.D, R.N.
boardquestions@nursing.state.nh.us

Licensure Requirements

- ◆ Must have a New Hampshire Registered Nurse license
- ◆ Submit written application
- ◆ Be a graduate of an accepted program
- ◆ Submit evidence of passing a National certifying exam in the applicant's category
- ◆ Validate 400 hours active-in-practice within four years prior to application
- ◆ Applicants for initial permanent licensure or endorsement must submit a notarized criminal history record release form along with a complete set of fingerprints taken by a qualified law enforcement agency or authorized employee of the Department of Safety

Examination

National certification exam in specific area of expertise is required

Continuing Education

In addition to requirements for Registered Nurse renewal, 30 hours of continuing education specific to the ARNP specialty are required for biennial renewal, which must include at least four hours of coursework in pharmacology

Fees

Application \$100.00
FBI Criminal history record, incl. fingerprinting (*through the NH State Police*) . . . \$42.25
Biennial renewal (*per specialty area with proof of continuing education*) \$100.00
Biennial renewal completed at the same time as Registered Nurse license renewal

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

1,376

O*Net Code

29-1111.00 Registered Nurses

Related Training

Adult Health Nursing; Nurse Anesthetist; Family Practice Nurse/Nurse Practitioner; Nurse Midwife/Nursing Midwifery; Pediatric Nurse/Nursing; Psychiatric/Mental Health Nurse/Nursing

Further Information

National Council of State Boards of Nursing
111 East Wacker Drive, Suite 2900
Chicago, IL 60601
phone (312) 525-3600
web <www.ncsbn.org>

Nurse, Licensed Practical (LPN)

Perform selected services in the care of ill, injured, convalescent, and handicapped persons. Work in hospitals, clinics, private homes, sanitariums, and similar institutions. Carry out activities under the direction of a physician, dentist or a registered professional nurse. This practice requires basic knowledge and skill acquired in an accredited school or program of practical nursing or comparable educational experience.

Statute/Rules	NH RSA 326-B; Administrative Rules Chapter Nur 100 - 800
Regulatory Agency	New Hampshire Board of Nursing 21 South Fruit Street, Suite 16 Concord, New Hampshire 03301-2431
phone	(603) 271-2323
fax	(603) 271-6605
web	<www.nh.gov/nursing>
contact person	Margaret Walker, Ed.D, R.N.
e-mail	boardquestions@nursing.state.nh.us
Licensure Requirements	<ul style="list-style-type: none"> ◆ Provide written evidence of good professional character and good physical and mental health ◆ Be a graduate of an approved program in practical nursing or demonstrate comparable education ◆ Validate 400 hours active-in-practice within four years prior to application ◆ Applicants for initial permanent licensure or endorsement must submit a notarized criminal history record release form along with a complete set of fingerprints taken by a qualified law enforcement agency or authorized employee of the Department of Safety
Examination	Written examination required
Continuing Education	Thirty hours of workshops, conferences, lectures, or in-service educational offerings per renewal period
Fees	NCLEX Examination \$200.00 Initial licensure \$120.00 Endorsement \$120.00 Reinstatement \$120.00 Biennial renewal \$100.00 Temporary licensure \$20.00 Verification \$25.00 FBI Criminal history record, incl. fingerprinting (<i>through the NH State Police</i>) . . \$42.25
Reciprocity	Not permitted, but license may be issued by endorsement. Must have taken national examination acceptable to the Board and validate graduation from an approved educational program or demonstrate comparable educational experience.
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	3,393
O*Net Code	29-2061.00 Licensed Practical and Licensed Vocational Nurses
Related Training	Licensed Practical/Vocational Nurse Training
Further Information	National Council of State Boards of Nursing 111 East Wacker Drive, Suite 2900 Chicago, IL 60601 phone (312) 525-3600 web <www.ncsbn.org>

Nurse, Registered (RN)

Use the principles of biological, physical and behavioral science in assessing and identifying the physical and psychosocial health status of the patient/consumer. Provide for the maintenance of health and the prevention of illness through teaching, counseling and services supportive to the continuance or improvement of health and well being. The professional nurse teaches and directs the nursing care provider in implementing therapeutic plans of care to effectively carry out the nursing regimen and collaborates with the physician, nurse practitioner or dentist in the implementation of the medical regimen.

Statute/Rules

NH RSA 326-B; Administrative Rules Chapter Nur 100 - 800

Regulatory Agency

New Hampshire Board of Nursing
21 South Fruit Street, Suite 16
Concord, New Hampshire 03301-2431

phone
fax
web
contact person
e-mail

(603) 271-2323
(603) 271-6605
<www.nh.gov/nursing>
Margaret Walker, Ed.D, R.N.
boardquestions@nursing.state.nh.us

Licensure Requirements

- ◆ Provide written evidence of good professional character and good physical and mental health
- ◆ Be a graduate of an approved registered nursing program or demonstrate comparable education
- ◆ Validate 400 hours active-in-practice within four years prior to application
- ◆ Applicants for initial permanent licensure or endorsement must submit a notarized criminal history record release form along with a complete set of fingerprints taken by a qualified law enforcement agency or authorized employee of the Department of Safety

Examination

Written examination required

Continuing Education

Thirty hours of workshops, conferences, lectures, or in-service educational offerings per renewal period designed to enhance nursing knowledge, judgement, and skills

Fees

NCLEX Examination	\$200.00
Initial licensure	\$120.00
Endorsement.	\$120.00
Reinstatement	\$120.00
Biennial renewal	\$100.00
Temporary licensure	\$20.00
Verification	\$25.00
FBI Criminal history record, incl. fingerprinting (<i>through the NH State Police</i>) . .	\$42.25

Reciprocity

Not permitted, but license may be issued by endorsement. Must have taken a national examination recognized by the Board and graduate from an approved nursing program, or demonstrate comparable educational experience.

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

18,564

O*Net Code

29-1111.00 Registered Nurses

Related Training

Nursing-Registered Nurse Training; Adult Health Nurse/Nursing; Pediatric Nurse/Nursing; Psychiatric/Mental Health Nurse/Nursing; Public Health/Community Nurse/Nursing; Surgical Nurse/Nursing; Critical Care Nursing

Further Information

National Council of State Boards of Nursing
111 East Wacker Drive, Suite 2900
Chicago, IL 60601
phone (312) 525-3600
web <www.ncsbn.org>

Nursing Assistant, Licensed (LNA)

Perform routine nursing-related services to patients in health care facilities and clinics, under the training or supervision of a registered nurse or licensed practical nurse. Duties of the LNA involve provision of direct care or assistance to care recipients. LNA nursing-related services may include personal care (bathing, grooming, or dressing); elimination; nutrition; positioning and transferring; transporting; and taking vital signs (i.e. temperature and blood pressure readings). They may work in hospitals, nursing homes, and other medical facilities.

Statute/Rules

NH RSA 326-B; Administrative Rules Chapter Nur 100 - 800

Regulatory Agency

New Hampshire Board of Nursing
21 South Fruit Street, Suite 16
Concord, New Hampshire 03301-2431

phone
fax
web
contact person
e-mail

(603) 271-6282
(603) 271-6605
<www.nh.gov/nursing>
Margaret Walker, Ed.D, R.N.
boardquestions@nursing.state.nh.us

Licensure Requirements

- ◆ Graduate from a Board-approved nursing education program; or demonstrate comparable nursing educational preparation recognized by the Board
- ◆ To continue or re-enter practice, validate 200 hours active-in-practice within two years prior to renewal, reinstatement, or endorsement; or submit successful results of nursing assistant competency test taken within two years immediately prior to application date
- ◆ Applicants for initial permanent licensure or endorsement must submit a notarized criminal history record release form along with a complete set of fingerprints taken by a qualified law enforcement agency or authorized employee of the Department of Safety

Examination

Written examination required

Continuing Education

Twelve hours per year of workshops, conferences, lectures, and educational offerings designed to enhance nursing related knowledge, judgement, and skills

Fees

Initial license \$35.00
Verification \$25.00
Endorsement \$35.00
Biennial renewal \$35.00
FBI Criminal history record, incl. fingerprinting (*through the NH State Police*) . . \$42.25

Reciprocity

No, but license may be issued by endorsement

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

12,785

O*Net Code

31-1012.00 Nursing Aides, Orderlies, and Attendants

Related Training

Nurse/Nursing Assistant/Aide and Patient Care Assistant

Further Information

National Council of State Boards of Nursing
111 East Wacker Drive, Suite 2900
Chicago, IL 60601
phone (312) 525-3600
web <www.ncsbn.org>

Nursing Home Administrator

Responsible for the general administration of a nursing home whether or not such individual has an ownership interest in such home. Administers fiscal operations, directs hiring and training of personnel, and negotiates for improvement of and additions to buildings and equipment. Directs and coordinates activities of medical, nursing, and administrative staffs and services. Develops policies and procedures for various establishment activities. May represent establishment at community meetings and promote programs through news media.

Statute/Rules

NH RSA 151A; Administrative Rules Chapter Nuh 100 - 500

Regulatory Agency

New Hampshire Board of Examiners of Nursing Home Administrators
2 Industrial Park Drive, Suite 8
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-4728
(603) 271-6702
Not provided
Penny Taylor, Administrator
Not provided

Licensure Requirements

- ◆ Must be at least 21 years of age
- ◆ Provide evidence of legal residence
- ◆ Bachelor's degree and 15 credits in core knowledge subjects
- ◆ One year of experience as an administrator, an administrator-in-training (AIT) in a nursing home of at least 50 beds, or equivalent
- ◆ Provide evidence of professional ethics

Examination

Written examinations required — both State and National

Continuing Education

Forty clock hours of continuing education in subjects related to nursing home administration are required every two years

Fees

Application \$300.00
Temporary permit, including application fee. \$300.00
NAB examination \$260.00
State examination \$135.00
Biennial renewal \$300.00
Reinstatement \$300.00
All fees are subject to change

Reciprocity

Permitted with all states whose standards are equal to or higher than this state's requirements, with payment of fee and passing examinations

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

190

O*Net Code

11-9111.00 Medical and Health Services Managers

Related Training

Hospital and Health Care Facilities Administration/Management

Further Information

National Association of Boards of Examiners of Long Term Care Administration
1444 I Street NW, Suite 700
Washington, DC 20005
phone (202) 712-9040
web <www.nabweb.org>

Occupational Therapist

Occupational Therapists apply the therapeutic use of purposeful and meaningful occupations or goal-directed activities to evaluate and treat individuals who have a disease or disorder, impairment, activity limitation, or participation restriction which interferes with their ability to function independently in daily life roles, and to promote health and wellness.

Statute/Rules

NH RSA 326-C and 328-F; Administrative Rules Chapter Occ 100 - 500

Regulatory Agency

New Hampshire Office of Licensed Allied Health Professionals
2 Industrial Park Drive
Concord, New Hampshire 03301-8525

phone
fax
web
contact person
e-mail

(603) 271-8389
(603) 271-6702
<www.nh.gov/alliedhealth>
Tina Kelley, Administrative Assistant
tina.kelley@nh.gov

Licensure Requirements

- ◆ Must be at least 18 years of age
- ◆ Be of good moral character
- ◆ Must complete an academic program in occupational therapy accredited by the American Council for Occupational Therapy Education (ACOTE) or its successor organization
- ◆ Complete a minimum of six months of supervised fieldwork experience
- ◆ Applicants for Certification for the use of Physical Agent Modalities (PAMs) who are not currently licensed in New Hampshire as a Physical Therapist must also either hold a currently valid certificate issued by the Hand Therapy Certification Commission or complete professional education consisting of six hours in ultrasound modalities and 15 hours relating to electrical stimulation modalities; and demonstrate competencies in a supervised clinical application (SCA)

Examination

Written national certification exam required

Continuing Education

Completion of 24 hours of professional education in the clinical application of occupational therapy skills is required biennially for license renewal

Fees

License application \$150.00
Biennial renewal \$100.00
License reinstatement \$200.00
Licenses expire on December 31 of each odd-numbered year

Reciprocity

No, but there is endorsement by examination

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

1,081

O*Net Code

29-1122.00 Occupational Therapists

Related Training

Occupational Therapy/Therapist

Further Information

American Occupational Therapy Association, Inc.
4720 Montgomery Lane - PO Box 31220
Bethesda, MD 20824-1220
phone (301) 652-2682
TDD 1-800-377-8555
web <www.aota.org>

Occupational Therapist (*continued*)

Further Information *continued*

National Board for Certification in Occupational Therapy (NBCOT)

12 South Summit Avenue, Suite 100

Gaithersburg, MD 20877-4150

phone (301) 990-7979

web <www.nbcot.org>

Hand Therapy Certification Commission (HTCC)

1337 Howe Avenue, Suite 230

Sacramento, CA 95825-3397

phone 1-800-860-7097

web <www.htcc.org>

Occupational Therapy Assistant

Assist Occupational Therapists in administering medically oriented occupational programs to assist in rehabilitating patients in hospitals and similar institutions. Assist in the evaluation of daily living skills and capacities of clients to determine extent of abilities and limitations.

Statute/Rules

NH RSA 326-C and 328-F; Administrative Rules Chapter Occ 100 - 500

Regulatory Agency

New Hampshire Office of Licensed Allied Health Professionals
2 Industrial Park Drive
Concord, New Hampshire 03301-8525

phone

(603) 271-8389

fax

(603) 271-6702

web

<www.nh.gov/alliedhealth>

contact person

Tina Kelley, Administrative Assistant

e-mail

tina.kelley@nh.gov

Licensure Requirements

- ◆ Must be at least 17 years of age
- ◆ Be of good moral character
- ◆ Must complete an academic program in occupational therapy accredited by the American Council for Occupational Therapy Education (ACOTE) or its successor organization
- ◆ Complete a minimum of two months of supervised fieldwork experience
- ◆ Applicants for Certification for the use of Physical Agent Modalities (PAMs) who are not currently licensed in New Hampshire as a Physical Therapist Assistant must also either hold a currently valid certificate issued by the Hand Therapy Certification Commission or complete professional education consisting of six hours in ultrasound modalities and 15 hours relating to electrical stimulation modalities; and demonstrate competencies in a supervised clinical application (SCA)

Examination

Written national certification exam required

Continuing Education

Completion of 24 hours of professional education in the clinical application of occupational therapy skills is required biennially for license renewal

Fees

License application \$150.00

Biennial renewal \$100.00

License reinstatement \$200.00

Licenses expire on December 31 of each odd-numbered year

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

245

O*Net Code

31-2011.00 Occupational Therapist Assistants

Related Training

Occupational Therapist Assistant

Further Information

American Occupational Therapy Association, Inc.
4720 Montgomery Lane - PO Box 31220
Bethesda, MD 20824-1220
phone (301) 652-2682
TDD 1-800-377-8555
web <www.aota.org>

Occupational Therapy Assistant *(continued)*

Further Information *continued*

National Board for Certification in Occupational Therapy (NBCOT)

12 South Summit Avenue, Suite 100

Gaithersburg, MD 20877-4150

phone (301) 990-7979

web <www.nbcot.org>

Hand Therapy Certification Commission (HTCC)

1337 Howe Avenue, Suite 230

Sacramento, CA 95825-3397

phone 1-800-860-7097

web <www.htcc.org>

Ophthalmic Dispenser

Design, verify, and deliver to the intended wearer lenses, frames, and other specially fabricated optical devices upon prescription. Activities include prescription analysis and interpretation; taking of measurements to determine the size, shape, and specifications of the spectacle lenses, frames, or lens forms best suited to the wearer's needs; preparation and delivery of work orders to laboratory technicians who grind lenses and fabricate eyewear; verifying the quality of finished ophthalmic products, the adjustment of lenses or frames to the intended wearer's face; delivery of ophthalmic products including instruction in hygiene and insertion and removal of contact lenses; and adjustment, replacement, and reproduction of previously prepared ophthalmic lenses, frames, contact lenses, or other specially fabricated ophthalmic devices.

Statute/Rules

NH RSA 327-A; Administrative Rules Chapter He-P 6000

Regulatory Agency

Licensing and Regulative Services

Office of Operations Support
New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-0853
(603) 271-5590
<www.dhhs.nh.gov/DHHS/LRS/ELIGIBILITY/ophthalmic-license.htm>
Connie Beliveau
cbeliveau@dhhs.state.nh.us

Registration Requirements

- ◆ Must be at least 18 years of age
- ◆ Submit application and pay appropriate fee

Examination

Not required

Continuing Education

Completion of eight hours of continuing education during the previous two-year period is required for renewal, with five of those hours obtained through live, didactic courses

Fees

Application \$100.00
Biennial renewal \$100.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

493

O*Net Code

29-2081.00 Opticians, Dispensing

Related Training

Opticianry/Ophthalmic Dispensing Optician

Further Information

American Board of Opticianry and National Contact Lens Examiners
6506 Loisdale Road, Suite 209
Springfield, VA 22150
phone (703) 719-5800
web <www.abo-ncle.org>

Optometrist

Optometrists diagnose and treat optical defects, deficiencies, deformities, or diseases of the human eye, or any visual or muscular anomaly of the visual system. They adapt or prescribe spectacle lenses, contact lenses, prisms, or ocular exercises for correction, relief, or aid of visual functions. Some are certified to prescribe, administer, or dispense pharmaceutical agents.

Statute/Rules

NH RSA 327; Administrative Rules Chapter Opt 100 - 600

Regulatory Agency

New Hampshire Board of Registration in Optometry

2 Industrial Park Drive, Suite 8
Concord, New Hampshire 03301-8520

phone

(603) 271-2428

fax

(603) 271-6702

web

<www.nh.gov/optometry>

contact person

Penny Taylor, Administrator

e-mail

Not provided

Licensure

Requirements

- ◆ Must be over 18 years of age
- ◆ Good moral character
- ◆ Complete a minimum of two years at a college of arts and sciences
- ◆ Graduate from an accredited college of optometry, maintaining a minimum of four years in optometric training
- ◆ Must pass the National Board examinations
- ◆ Cardiopulmonary resuscitation (CPR) certification
- ◆ Optometrists seeking authorization to treat glaucoma must complete 40 hours of classroom education approved by the board on topics related to glaucoma.

Examination

Written examinations required — National Board of Examiners in Optometry Exam Parts I, II, and III; and State examinations. An additional examination is required for optometrists seeking authorization to treat glaucoma.

Continuing Education

All TPA (Therapeutic Pharmaceutical Agents) certified licensed optometrists shall complete a minimum of 50 credit hours of approved continuing education requirements every calendar year, at least 20 credit hours of which shall be in Class I, and the remainder of which shall be Class II. An optometrist with prescriptive authority to treat glaucoma shall complete ten of the required hours in glaucoma specific education, with a minimum of seven hours in Class I, and the remainder in Class II. All non-TPA certified licensed optometrists shall complete 15 hours of Class I credits each calendar year.

Fees

Initial application (*including state examination fee*) . . . \$300.00
State examination . . . \$100.00
Annual renewal . . . \$125.00
Application for TPA certification . . . \$25.00
License reinstatement . . . \$200.00

Reciprocity

Permitted with states that have similar licensing requirements and reciprocate in kind

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

266

O*Net Code

29-1041.00 Optometrists

Related Training

Optometry

Further Information

**National Board of Examiners
in Optometry (NBEO)**
200 South College Street #1920
Charlotte, NC 28202
phone 1-800-969-3926
web <www.optometry.org>

**Association of Regulatory
Boards of Optometry**
1750 South Brentwood Blvd Ste 503
St Louis, MO 63144-1341
phone (314) 785-6000
web <www.arbo.org>

Paraeducator

Perform instructional duties or deliver direct services to students and parents. Serve in a position for which a teacher or another professional has ultimate responsibility for the design and implementation of educational programs and services.

NOTE: The ensuing levels of certification for paraeducators are considered by the New Hampshire State Board of Education as optional in nature, and not mandatory for school districts.

Statute/Rules

NH RSA 186; Administrative Rules Chapter Ed 504.05

Regulatory Agency

Bureau of Credentialing
Division of Program Support
New Hampshire Department of Education
101 Pleasant Street
Concord, New Hampshire 03301-3860

phone
fax
web
contact person
e-mail

(603) 271-2407 or (603) 271-2408
(603) 271-4134
<www.ed.state.nh.us/education/doe/organization/programsupport/boc.htm>
Dr. Judith D. Fillion, Division Director
jfillion@ed.state.nh.us

Certification Requirements

Paraeducator I

- ◆ High school degree or GED equivalent
- ◆ Demonstrate a knowledge of and the ability to assist in instruction as determined by the professional educator and including areas such as reading, writing, mathematics, behavior management, life skills and professionalism, as evidenced by a formal assessment managed by the Department and administered by the Department or the local district

Paraeducator II

- ◆ High school degree or GED equivalent
- ◆ Documentation of one of the following:
 1. Associate's or higher degree; or
 2. A minimum of two years of study at an institution of higher education, or 48 credit hours; or
 3. Demonstrate a knowledge of and ability to assist in the instruction of reading, writing, or mathematics, or reading readiness, writing readiness, or math readiness, as evidenced by a formal assessment managed by the Department and administered by the Department, the Department's agent(s), or the local district, which shall consist of:
 - ◆ Submission of documentation demonstrating knowledge and teaching skills in each of the three areas of reading, writing, and mathematics at the second-year college level; or
 - ◆ Satisfactory completion of college coursework in any of the three areas of reading, writing, and mathematics at the second-year college level and submission of documentation demonstrating knowledge and teaching skills at the second-year college level in any of the three areas not covered by the college coursework

Examination

Not required

Continuing Education

A minimum of 50 hours either in areas determined by the paraeducator master plan or in one or more of the seven components listed in Ed 512.02 (g)

Fees

Three-year certificate\$25.00
Three-year renewal\$25.00

Reciprocity

Not permitted

Paraeducator (*continued*)

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Not provided

O*Net Code

25-9041.00 Teacher Assistants

Related Training

Teacher Assistant/Aide

Further Information

Not provided

Pastoral Psychotherapist

Pastoral Psychotherapists are clergy persons with graduate training enabling them to provide psychotherapy, marital, and family therapy. Some also offer group therapy and sex therapy.

Statute/Rules

NH RSA 330-A:17; Administrative Rules Chapter Mhp 100 - 500

Regulatory Agency

New Hampshire Board of Mental Health Practice

49 Donovan Street
Concord, New Hampshire 03301-2621

phone
fax
web
contact person
e-mail

(603) 271-6762
(603) 271-3950
<www.nh.gov/mhpb>
Peggy Lynch, Board Administrator
Not provided

Licensure Requirements

- ◆ Baccalaureate degree from an accredited college
- ◆ Master of Divinity degree, or an equivalent, from a school of theology accredited by the Association of Theological Schools
- ◆ A Doctorate in pastoral psychotherapy
- ◆ Have been authorized by a denomination or faith group to exercise specific leadership and service on its behalf
- ◆ Have completed one unit of full-time clinical pastoral education or its equivalent
- ◆ Give evidence of serving at least three years as a clergy person, demonstrating growing maturity in one's identity and role as a professional religious leader
- ◆ Have performed at least 1,375 hours of pastoral counseling while receiving at least 250 hours of interdisciplinary supervision
- ◆ Give evidence of having undergone sufficient theological and psychotherapeutic investigation of one's own intrapsychic and interpersonal processes
- ◆ Give evidence of:
 1. An understanding of the counseling or psychotherapeutic process
 2. An ability to develop the counseling or psychotherapeutic relationship
 3. An ability to perform a leadership role in the context of the religious community
 4. An ability to integrate one's professional role and personal identity
- ◆ Have attained the level of Fellow in the American Association of Pastoral Counselors or an equivalent organization
- ◆ Pass a satisfactory examination in pastoral counseling as set and defined by the Board

Examination

Written and oral examination required

Continuing Education

Forty hours of continuing education credits are required every two years, plus 20 hours of collaboration per year

Fees

Application review \$150.00
Second year license fee (*submitted with application review fee*). \$135.00
Biennial renewal \$270.00
Inactive license (*one year*) \$67.50
License reinstatement or reactivation. \$300.00

Reciprocity

Permitted, according to the standards of other states. Must exceed or equal the New Hampshire Board's requirements.

Residence or Citizenship

New Hampshire residency is not required, but must be principally employed in New Hampshire; US citizenship is not required

Active Licenses

29

Pastoral Psychotherapist (*continued*)

O*Net Code

21-1013.00 Marriage and Family Therapists
21-2011.00 Clergy

Related Training

Clinical Pastoral Counseling/ Patient Counseling

Further Information

American Association of Pastoral Counselors (AAPC)

9504A Lee Highway
Fairfax, VA 22031-2303
phone (703) 385-6967
web <www.aapc.org>

Association of Theological Schools

10 Summit Park Drive
Pittsburg, PA 15275-1103
phone (412) 788-6505
web <www.ats.edu>

Pesticide Applicator

Identify pest problems in and about homes, hospitals, restaurants, lawns, golf courses, ornamental plantings, forestry plantings, agricultural crops, lakes, transmission and distribution lines, and other areas where pests are a problem. Select various pesticides and determine methods to control the pests by applying pesticides and assessing any hazards involved. Pesticide applicators may work on a contract basis, on a farm raising agricultural commodities, on a golf course, for a school, for a governmental entity, or as part of their responsibilities as a landlord.

Statute/Rules

NH RSA 430:33; Administrative Rules Pes 100 - 1100

Regulatory Agency

Division of Pesticide Control

New Hampshire Department of Agriculture, Markets, and Food
25 Capitol Street
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3550
(603) 271-1109
<agriculture.nh.gov/divisions/pesticide_control>
Thomas Sloan, Director
pesticides@agr.state.nh.us

Certification Requirements

- ◆ Registration of the business entity
- ◆ Supervisory level commercial for-hire license must meet requirements of Pes 300 for entrance into the examination which includes a combination of education and practical experience over a five-year period
- ◆ Must pass written and oral examinations in both general aspects and category of endeavor
- ◆ Possess mandatory levels of liability insurance as defined in the statutes
- ◆ Supervisory level commercial not-for-hire and operational level commercial not-for-hire must pass written examination in both general aspects and category of endeavor
- ◆ A restricted use private permit holder must pass a written examination in both general aspects and in category of endeavor
- ◆ Dealer license holders must pass written examination
- ◆ All applicants must complete the necessary applications, and submit applicable fees

Examination

Required — written and oral for supervisory level commercial for-hire; written for all others

Continuing Education

Must re-certify every five years. Commercial applicators must obtain 12 credits for each category, and Private applicators 15 credits for each category.

Fees

Commercial/private/dealer examination, per category \$5.00
Commercial or private non-profit license \$20.00
Dealer license \$20.00
Private permits \$20.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

1,187

O*Net Code

37-3012.00 Pesticide Sprayers, Handlers, and Applicators, Vegetation;
37-2021.00 Pest Control Workers

Related Training

Landscaping and Groundskeeping; Plant Nursery Operations and Management; Turf and Turfgrass Management

Pesticide Applicator (continued)

Further Information

US Environmental Protection Agency, Region 1 Office
Pesticides Program (CPT)
Office of Ecosystem Protection
1 Congress Street, Suite 1100
Boston, MA 02114-2023
phone 1-888-372-7341
web <www.epa.gov/pesticides>

Pharmacist

Pharmacists interpret and evaluate prescription orders; compound, dispense, label, and distribute drugs and devices; and participate in drug selection and drug-related device selection; drug evaluation; utilization or regimen review; monitoring drug therapy and use; and medication therapy management in accordance with collaborative pharmacy practice agreements. They are responsible for proper and safe storage and distribution of drugs and devices, and maintenance of records. They may advise patients of therapeutic values, hazards, and use of drugs and devices.

Statute/Rules

NH RSA 318 & 318-B; Administrative Rules Chapter Ph 100 - 900

Regulatory Agency

New Hampshire Board of Pharmacy
57 Regional Drive
Concord, New Hampshire 03301-8518

phone

(603) 271-2350

fax

(603) 271-2856

web

<www.nh.gov/pharmacy>

contact person

Paul G. Boisseau, R.Ph., Executive Secretary

e-mail

pharmacy.board@nh.gov

Licensure

Requirements

- ◆ Must be at least 18 years of age
- ◆ Must be of good professional character and temperate habits
- ◆ Conviction of a felony will dampen the chances of getting the license
- ◆ High school graduate
- ◆ College, with a Doctor of Pharmacy degree from a school accredited by the American Accreditation Council on Pharmaceutical Education or the Canadian Council for Accreditation of Pharmacy Programs as may be approved by the Board
- ◆ Complete a minimum of 1,500 hours in an internship in pharmacy or an equivalent program
- ◆ If a graduate of a foreign school of pharmacy, pass the Foreign Pharmacy Graduate Equivalency Examination (FPGEE) and Test of English as a Foreign Language (TOEFL) and be fully certified by the Foreign Pharmacy Graduate Equivalency Committee

Examination

Written examination required — NAPLEX (North American Pharmacy Licensing Examination)

Continuing Education

Fifteen hours of continuing education are required annually, with at least five hours obtained in a live setting

Fees

Examination \$265.00
Law exam fee (*submitted with examination fee*) \$185.00
Exam materials, initial licensure \$465.00
Annual renewal \$75.00
All licenses expire annually on December 31

Reciprocity

Permitted through the National Association of Boards of Pharmacy (NAPB) — State fee, \$265.00; National fee, \$300.00; law exam fee, \$185.00

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

2,100

O*Net Code

29-1051.00 Pharmacists

Related Training

Pharmacy, Pharmaceutical Sciences, and Administration

Pharmacist (continued)

Further Information

National Association of Boards of Pharmacy

1600 Feehanville Drive
Mount Prospect, IL 60056
phone (847) 391-4406
web <www.nabp.net>

Accreditation Council for Pharmacy Education

20 North Clark Street, Suite 2500
Chicago, IL 60602-5109
phone (312) 664-3575
web <www.acpe-accredit.org>

NH Pharmacists Association

26 South Main Street, PMB #188
Concord, NH 03301
web <www.nhpharmacists.org>

American Pharmacists Association

1100 15th Street NW, Suite 400
Washington, DC 20005-1707
phone (202) 628-4410
web <www.aphanet.org>

American Society of Health-System Pharmacists

7272 Wisconsin Avenue
Bethesda, MD 20814
phone 1-866-279-0681
web <www.ashp.org>

Pharmacy Technician

Pharmacy Technicians assist in performing, under the supervision of a licensed pharmacist, manipulative, nondiscretionary functions associated with the practice of pharmacy. They are limited to performing tasks in the preparation of legend drugs and devices and to provide nonjudgmental technical support services. All tasks and functions undertaken by the pharmacy technician must be verified and confirmed for correctness, exactness, accuracy, and completeness by the pharmacist-in-charge.

Statute/Rules

NH RSA 318:5-a; Administrative Rules Chapter Ph 800

Regulatory Agency

New Hampshire Board of Pharmacy
57 Regional Drive
Concord, New Hampshire 03301-8518

phone
fax
web
contact person
e-mail

(603) 271-2350
(603) 271-2856
<www.nh.gov/pharmacy>
Paul G. Boisseau, R.Ph., Executive Secretary
pharmacy.board@nh.gov

Registration Requirements

- ◆ Possess good moral character
- ◆ Complete and file application
- ◆ Registration must be obtained within 30 days of employment
- ◆ Must wear a tag identifying them as a Pharmacy Technician while on duty
- ◆ Pharmacist-in-charge shall determine the duties of the pharmacy technician, and shall verify and confirm acts, tasks, and functions undertaken by the pharmacy technician

Examination

Not required

Continuing Education

Not required

Fees

Initial registration \$25.00
Annual renewal \$25.00
All registrations expire annually on March 31

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

2,193

O*Net Code

29-2052.00 Pharmacy Technicians

Related Training

Pharmacy Technician/Assistant

Further Information

Pharmacy Technician Certification Board
1100 15th Street NW, Suite 730
Washington, DC 20005-1707
phone 1-800-363-8012
web <www.ptcb.org>

NH Pharmacists Association
26 South Main Street, PMB #188
Concord, NH 03301
web <www.nhpharmacists.org>

Pharmacy Technician (continued)

Further Information *continued*

Institute for the Certification of Pharmacy Technicians (ICPT)

2536 South Old Highway 94, Suite 214

St. Charles, MO 63303

phone (314) 442-6775

web <www.nationaltechexam.org>

National Pharmacy Technician Association (NPTA)

PO Box 683148

Houston, TX 77268

phone 1-888-247-8700

web <www.pharmacytechnician.org>

Manchester Community Resource Center (MCRC)

177 Lake Avenue

Manchester, NH 03103

phone (603) 647-8967

web <www.ontracktraining.org>

20 Canal Street

Franklin, NH 03235

(603) 937-4400

Physical Therapist

Physical Therapists test, examine and evaluate individuals for impairments, movement dysfunctions and disabilities to determine a diagnosis and plan of care to alleviate those impairments, movement dysfunctions, or disabilities. This is done through a variety of interventions including soft tissue and joint mobilization, individually designed exercise programs, and the use of modalities. Physical therapists work in cooperation other health professionals, as an integral member of the health care team in hospitals, private clinics, secondary schools, and other health care settings.

Statute/Rules

NH RSA 328-A and 328-F; Administrative Rules Chapter Ahp 100-400 and Phy

Regulatory Agency

New Hampshire Office of Licensed Allied Health Professionals
2 Industrial Park Drive
Concord, New Hampshire 03301-8525

phone
fax
web
contact person
e-mail

(603) 271-8389
(603) 271-6702
<www.nh.gov/alliedhealth>
Tina Kelley, Administrative Assistant
tina.kelley@nh.gov

Licensure Requirements

- ◆ Must be at least 18 years of age
- ◆ Must be of good moral character
- ◆ Must graduate from a professional physical therapy education program accredited by the Commission on the Accreditation of Physical Therapy Education (CAPTE) or by another Board-approved accrediting organization
- ◆ Pass the national proficiency examination

Examination

Written examination required — National Physical Therapy Examination (NPTE)

Continuing Education

A minimum of 30 hours of continuing education is required every two years

Fees

License/application \$150.00
Examination \$350.00
Biennial renewal \$100.00
License reinstatement \$200.00
License expires on December 31st of each even-numbered year

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

1,541

O*Net Code

29-1123.00 Physical Therapists

Related Training

Physical Therapy/Therapist

Further Information

Federation of State Boards of Physical Therapy
124 West Street South, 3rd floor
Alexandria, VA 22314
phone (703) 229-3100
web <www.fsbpt.org>

American Physical Therapy Association
1111 North Fairfax Street
Alexandria, VA 22314
phone (703) 684-2782
web <www.apta.org>

Physical Therapist Assistant

Working under the direction of a Physical Therapist, assist in providing treatments to help relieve patients' pain and develop or restore their physical health. Help persons with muscle, nerve, joint and bone diseases or injuries to overcome their disabilities. Their patients include accident victims, children with handicaps, and disabled older persons. Test and measure people's physical abilities and plan treatment programs to help them. Use exercise, massage, water, or electricity to relieve pain or improve the condition of muscles and skin.

Statute/Rules

NH RSA 328-A and 328-F; Administrative Rules Chapter Ahp 100-400 and Phy

Regulatory Agency

New Hampshire Office of Licensed Allied Health Professionals
2 Industrial Park Drive
Concord, New Hampshire 03301-8525

phone
fax
web
contact person
e-mail

(603) 271-8389
(603) 271-6702
<www.nh.gov/alliedhealth>
Tina Kelley, Administrative Assistant
tina.kelley@nh.gov

Licensure Requirements

- ◆ Must be of good moral character
- ◆ Must graduate from a professional physical therapy education program accredited by the Commission on the Accreditation of Physical Therapy Education (CAPTE) or by another Board-approved accrediting organization
- ◆ Must pass national proficiency examination
- ◆ Can practice only under the direction of a licensed Physical Therapist

Examination

Written examination required — National Physical Therapy Examination (NPTE)

Continuing Education

A minimum of 20 hours of continuing education is required every two years

Fees

License/application \$150.00
Examination \$350.00
Biennial renewal \$100.00
License reinstatement \$200.00
License expires on December 31st of each even-numbered year

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

421

O*Net Code

31-2021.00 Physical Therapist Assistants

Related Training

Physical Therapist Assistant

Further Information

Federation of State Boards of Physical Therapy
124 West Street South, 3rd floor
Alexandria, VA 22314
phone (703) 229-3100
web <www.fsbpt.org>

American Physical Therapy Association
1111 North Fairfax Street
Alexandria, VA 22314
phone (703) 684-2782
web <www.apta.org>

Physician Assistant

Provide patient services under direct supervision and responsibility of a doctor of medicine or osteopathy. Elicit detailed patient histories and do complete physical examinations. Reach tentative diagnosis and order appropriate laboratory tests. Counsel patient and family on health and disease. Suture minor wounds, assist in surgery, apply and remove cast and traction apparatus, and perform other therapeutic procedures under supervision of a doctor of medicine or osteopathy. May have special training in a particular medical specialty. Physician assistants are allowed to distribute prescription drugs.

Statute/Rules

NH RSA 328-D; Administrative Rules Chapter Med 600

Regulatory Agency

New Hampshire Board of Medicine
2 Industrial Park Drive, Suite 8
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-1203
(603) 271-6702
<www.nh.gov/medicine>
Penny Taylor, Administrator
Not provided

Licensure Requirements

- ◆ Completion of a statement from the Registered Supervisory Physician or Alternate Registered Supervisory Physician accepting responsibility
- ◆ Proof of graduation from a Physician Assistant program accredited by the American Association's Committee on Allied Health Education and Accreditation, or the Commission on Accreditation of Allied Health Education Programs (CAAHEP) or by its successor
- ◆ Proof of current certification by the National Commission on Certification of Physician Assistants (NCCPA)
- ◆ Certification of National Board marks
- ◆ Must work under the supervision of a licensed physician
- ◆ Applicants for initial permanent licensure or endorsement must submit a notarized criminal history record release form along with a complete set of fingerprints taken by a qualified law enforcement agency or authorized employee of the Department of Safety

Examination

Written examination required — National Commission on Certification of Physician Assistants (NCCPA)

Continuing Education

Not required

Fees

License/application \$100.00
Annual renewal \$50.00

Reciprocity

No, but license may be issued by endorsement

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

375

O*Net Code

29-1071.00 Physician Assistants

Related Training

Physician Assistant

Further Information

National Commission on Certification of Physician Assistants (NCCPA)
12000 Findley Road, Suite 200
Duluth, GA 30097-1409
phone (678) 417-8100
web <www.nccpa.net>

Physician/Surgeon

Physicians diagnose, treat, perform surgery, or prescribe any treatment of medicine for any disease or human ailment. Surgery is any procedure, including but not limited to laser, in which human tissue is cut, shaped, burned, vaporized, or otherwise structurally altered.

Statute/Rules

NH RSA 329; Administrative Rules Chapter Med 100 - 500

Regulatory Agency

New Hampshire Board of Medicine

2 Industrial Park Drive, Suite 8
Concord, New Hampshire 03301

phone

(603) 271-1203

fax

(603) 271-6702

web

<www.nh.gov/medicine>

contact person

Penny Taylor, Administrator

e-mail

Not provided

Licensure Requirements

- ◆ Must be at least 21 years of age
- ◆ Must be of good professional character
- ◆ Complete at least two years of pre-medical coursework prior to acceptance into medical school
- ◆ Graduate from a US or Canadian medical school accredited by the Liaison Committee on Medical Education (LCME)
- ◆ Must complete at least two years of post-graduate training at an institution accredited by the Accreditation Council for Graduate Medical Education (ACGME)
- ◆ Successfully pass one of the following examinations: United States Medical Licensing Examination (USMLE), National Board of Medical Examiners (National Boards), or National Board of Osteopathic Medical Examiners (COMLEX)
- ◆ Applicants for initial permanent licensure or endorsement must submit a notarized criminal history record release form along with a complete set of fingerprints taken by a qualified law enforcement agency or authorized employee of the Department of Safety

Examination

Written examination required, but may be waived if passed in another state or Canada

Continuing Education

Continuing medical education through the New Hampshire Medical Society of 150 hours every three years.

Fees

License/application	\$250.00
Biennial renewal	\$300.00
License reinstatement	\$300.00
Temporary license.	\$50.00
Courtesy license	\$150.00
Special license	\$75.00
Resident training license.	\$35.00

Reciprocity

No, but there is endorsement by examination

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

5,173

O*Net Code

29-1061.00 Anesthesiologists; 29-1062.00 Family and General Practitioners;
29-1063.00 Internists, General; 29-1064.00 Obstetricians and Gynecologists;
29-1065.00 Pediatricians, General; 29-1066.00 Psychiatrists;
29-1067.00 Surgeons; 29-1069.99 Physicians and Surgeons, All Other

Related Training

Medicine; Medical Clinical Sciences; Osteopathic Medicine/Osteopathy

Physician/Surgeon (*continued*)

Further Information

Liaison Committee on Medical Education (LCME)

Association of American Medical Colleges (AAMC)

2450 N Street NW

Washington, DC 20037

phone (202) 828-0596

web <www.aamc.org>

<www.lcme.org>

Liaison Committee on Medical Education (LCME)

American Medical Association (AMA)

515 North State Street

Chicago, IL 60610

phone (312) 464-4933

web <www.ama-assn.org>

<www.lcme.org>

Accreditation Council for Graduate Medical Education (ACGME)

515 North State Street, Suite 2000

Chicago, IL 60610-4322

phone (312) 755-5000

web <www.acgme.org>

United State Medical Licensing Examination (USMLE)

3750 Market Street

Philadelphia, PA 19104-3190

phone (215) 590-9700

web <www.usmle.org>

National Board of Osteopathic Medical Examiners (NBOME)

8765 W. Higgins Road, Suite 200

Chicago, IL 60631-4174

phone (773) 714-0622

web <www.nbome.org>

Federation of State Medical Boards of the United States

PO Box 619850

Dallas, TX 75261-9850

phone (817) 868-4000

web <www.fsmb.org>

New Hampshire Medical Society

7 North State Street

Concord, NH 03301-4018

phone (603) 224-1909

web <www.nhms.org>

Plumber, Apprentice

Plumbers assemble, install, and repair in buildings the pipes, fittings, fixtures and other apparatus of water and drainage systems for bringing in the water supply and removing liquid and water carried wastes, according to specifications and plumbing codes. Plumbing applies to pipes within the foundation wall of the building or within one length of pipe from the building. Apprentice plumbers learn to perform above duties under direct supervision of a Master or Journeyman Plumber.

Statute/Rules

NH RSA 329-A:9-b; Administrative Rules Chapter Plu 300

Regulatory Agency

New Hampshire State Board for the Licensing and Regulation of Plumbers
21 South Fruit Street, Suite 24
Concord, New Hampshire 03301-2452

phone
fax
web
contact person
e-mail

(603) 271-3267
(603) 271-6656
<www.nh.gov/plumbing>
Jean Tear, Administrative Supervisor
info@plumbing.state.nh.us

Identification Card Requirements

- ◆ Submit an application to the board
- ◆ Apprentice identification cards must be carried at all times and presented to an inspector upon request
- ◆ Apprentice plumbers must be currently enrolled in an apprenticeship program with the US Department of Labor and the NH Department of Education to obtain an identification card renewal

Examination

Not required

Continuing Education

Not required

Fees

Original apprentice card fee \$60.00
Annual apprentice card renewal \$40.00
Identification cards expire on the last day of the month of the apprentice's birth

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

598

O*Net Code

47-2152.02 Plumbers

Related Training

Plumbing Technology/Plumber

Further Information

Office of Apprenticeship
US Department of Labor
Cleveland Federal Building
55 Pleasant Street
Concord, NH 03301
phone (603) 225-1444
web <www.doleta.gov/oa>

Apprenticeship Office
NH Department of Education
21 South Fruit Street, Suite 20
Concord, NH 03301
phone (603) 271-3384
web <www.ed.state.nh.us/education/doe/organization/adultlearning/Career%20Development/Apprenticeship.htm>

Plumber, Journeyman

Plumbers assemble, install, and repair in buildings the pipes, fittings, fixtures and other apparatus of water and drainage systems for bringing in the water supply and removing liquid and water carried wastes, according to specifications and plumbing codes. Plumbing applies to pipes within the foundation wall of the building or within one length of pipe from the building. A Journeyman Plumber customarily performs the work of installing plumbing and drainage under the direction of a master plumber.

Statute/Rules

NH RSA 329-A:9; Administrative Rules Chapter Plu 100 - 600

Regulatory Agency

New Hampshire State Board for the Licensing and Regulation of Plumbers

21 South Fruit Street, Suite 24

Concord, New Hampshire 03301-2452

phone

(603) 271-3267

fax

(603) 271-6656

web

<www.nh.gov/plumbing>

contact person

Jean Tear, Administrative Supervisor

e-mail

info@plumbing.state.nh.us

Licensure Requirements

- ◆ Must have completed a four-year apprenticeship in plumbing and received a certificate of completion from the organization conducting the program
- ◆ Upon payment of fee, be entitled to examination, and if found qualified by the majority of the Board members, be licensed as a journeyman plumber

Examination

Written examination required

Continuing Education

A minimum of two hours per year of continuing education are required for license renewal

Fees

Application \$25.00

Initial license \$100.00

Annual renewal \$100.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

894

O*Net Code

47-2152.02 Plumbers

Related Training

Plumbing Technology/Plumber

Further Information

International Code Council (ICC)

500 New Jersey Avenue NW, 6th floor

Washington, DC 20001-2070

phone 1-888-422-7233

web <www.iccsafe.org>

Plumber, Master

Plumbers assemble, install, and repair in buildings the pipes, fittings, fixtures and other apparatus of water and drainage systems for bringing in the water supply and removing liquid and water carried wastes, according to specifications and plumbing codes. Plumbing applies to pipes within the foundation wall of the building or within one length of pipe from the building. A Master Plumber is any person, firm, or corporation that, as a business, hires or employs a person to do plumbing work, or without hiring any person does that work as a principal business or auxiliary to a principal business for his or its own account. In New Hampshire, a person must be a master plumber in order to be in business, and/or can act in the capacity of a journeyman plumber without a second license.

Statute/Rules

NH RSA 329-A:8; Administrative Rules Chapter Plu 100 - 600

Regulatory Agency

New Hampshire State Board for the Licensing and Regulation of Plumbers

21 South Fruit Street, Suite 24
Concord, New Hampshire 03301-2452

phone

(603) 271-3267

fax

(603) 271-6656

web

<www.nh.gov/plumbing>

contact person

Jean Tear, Administrative Supervisor

e-mail

info@plumbing.state.nh.us

Licensure Requirements

- ◆ Journeyman's license for at least six months
- ◆ Pass examination

Examination

Written examination required

Continuing Education

A minimum of two hours per year of continuing education are required for license renewal

Fees

Application \$25.00
Initial license \$165.00
Annual renewal \$165.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

2,508

O*Net Code

47-2152.02 Plumbers

Related Training

Plumbing Technology/Plumber

Further Information

International Code Council (ICC)
500 New Jersey Avenue NW, 6th floor
Washington, DC 20001-2070
phone 1-888-422-7233
web <www.iccsafe.org>

Podiatrist

Podiatrists diagnose and treat by medical, mechanical, electrical and surgical means ailments of the human foot and lower leg. Allowable surgical treatment in a health care facility shall be determined by that health care facility credential committee, and such surgical treatment shall be performed at that health care facility. Such certificate shall not authorize the licensee to administer general anesthesia.

Statute/Rules

NH RSA 315; Administrative Rules Chapter Pod 100 - 500

Regulatory Agency

New Hampshire Board of Registration in Podiatry

2 Industrial Park Drive, Suite 8
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-1203
(603) 271-6702
<www.nh.gov/podiatry>
Penny Taylor, Administrator
Not provided

Licensure Requirements

- ◆ Must be of good professional character
- ◆ Must be at least 18 years of age
- ◆ Be a graduate of a college of podiatry or podiatry medicine accredited by the American Podiatry Association and approved by the Board.
- ◆ One year of internship/residency training, as approved by the Council on Podiatry Education of the American Podiatric Medical Association.

Examination

Written examinations required — the Podiatry Medical Licensing Examination for States (PMLEXIS) and National Board examinations

Continuing Education

Proof of 40 hours of continuing education is required every two years, with at least 30 hours of attendance in formal courses given by an accredited American school or college of podiatry or medicine, or by a state or regional podiatric association recognized by the Council on Podiatric Medical Education (CPME) or by the American Medical Association and no more than ten hours of instructional media certified by the CPME

Fees

Application/initial license \$200.00
Annual renewal \$75.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

101

O*Net Code

29-1081.00 Podiatrists

Related Training

Podiatric Medicine/Podiatry

Further Information

National Board of Podiatric Medical Examiners (NBPME)

PO Box 510
Bellefonte, PA 16823
phone (814) 357-0487
web <www.nbpme.info>

Council on Podiatric Medical Education (CPME)

9312 Old Georgetown Road
Bethesda, MD 21814-1621
phone (301) 581-9200
web <www.cpme.org>

American Podiatric Medical Association (APMA)

9312 Old Georgetown Road
Bethesda, MD 21814-1621
phone (301) 581-9200
web <www.apma.org>

Private Investigator (Detective)

Private investigators conduct investigations involving, but not limited to, unsolved crimes; insurance; clandestine surveillance; missing persons; lost, concealed, or stolen property; or escaped felons or wanted persons subject to reward for capture. They collect information, for a fee, hire, or reward, on the identity, conduct, movements, whereabouts, affiliations, transactions, reputation, or character of any person, or otherwise do investigative work for a private rather than a public interest.

Statute/Rules

NH RSA 106-F; Administrative Rules Chapter Saf-C 2200

Regulatory Agency

Permits and Licensing Unit

New Hampshire State Police
33 Hazen Drive, Room 106
Concord, New Hampshire 03305

phone
fax
web
contact person
e-mail

(603) 271-3575
(603) 271-0306
<www.nh.gov/safety/divisions/nhsp/ssb/permitslicensing>
Sgt. Andrew J. Lubrano
Not provided

Licensure Requirements

- ◆ Must be a resident of the United States
- ◆ Must be at least 18 years of age
- ◆ No record of violent misdemeanors, or theft, fraud, or felony convictions
- ◆ Either an Associate of Science or Bachelor of Science in Criminal Justice and two years minimum employment as a licensed investigator; a minimum of four years as a full-time firefighter and certification by the International Association of Arson Investigators; a minimum of four years experience as a full-time law enforcement officer; or a minimum of four years employment as a full-time licensed private detective (applies to an individual or an agency but not to an employee of an agency)
- ◆ File a surety bond for \$50,000
- ◆ Two sets of fingerprints required for armed private detective applicants
- ◆ Firearms qualification required for armed private investigators
- ◆ Provide documentation of qualifications
- ◆ Submit application in person

Examination

Not required

Continuing Education

Armed private detectives are required to meet minimum requirements in the use of firearms at least once per year including four hours of instruction in firearm techniques and safety

Fees

Private individual (*biennial license*) \$100.00
Criminal background check \$15.00
Agency employing more than one person (*biennial license*) \$400.00
Agency fees:
 Employee license \$5.00
 Investigation fee \$15.00
Investigation fees (*in addition to above*) \$15.00
FBI Fingerprint check (*armed private detective applicants*) \$30.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Self-employed: 114; Agency employees: 103

O*Net Code

33-9021.00 Private Detectives and Investigators

Related Training

Criminal Justice/ Police Science; Securities Services Administration/Management

Further Information

Not provided

Psychologist

Psychologists diagnose or evaluate mental and emotional disorders of individuals through observation, interview, and psychological tests, and formulate and administer programs of treatment.

Statute/Rules

NH RSA 330-A:16; Administrative Rules Chapter Mhp 100 - 500

Regulatory Agency

New Hampshire Board of Mental Health Practice

49 Donovan Street
Concord, New Hampshire 03301-2621

phone
fax
web
contact person
e-mail

(603) 271-6762
(603) 271-3950
<www.nh.gov/mhpb>
Peggy Lynch, Board Administrator
Not provided

Licensure Requirements

- ◆ Must be of good professional character
- ◆ Pass the Examination for the Professional Practice of Psychology (EPPP)
- ◆ A Doctorate primarily psychological in nature, consisting of at least three years of full-time graduate study
- ◆ Two years of supervised clinical experience, with not less than 1,500 hours per year, in the field of psychology, the first year in a formal internship experience, and the second year in a post-doctoral supervision

Examination

Written (EPPP) and oral examinations required

Continuing Education

Forty hours of continuing education are required every two years, plus 20 hours of collaboration per year

Fees

Application review \$150.00
Second year license fee (*submitted with application review fee*) \$135.00
Biennial renewal \$270.00
Renewal for dual license \$350.00
Inactive license (*one year*) \$67.50
Reinstatement or reactivation \$300.00

Reciprocity

Permitted with Canada, Arkansas, Iowa, Kentucky, Missouri, Mississippi, Nevada, Oklahoma, Texas, and Wisconsin

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

565

O*Net Code

19-3031.02 Clinical Psychologists

Related Training

Clinical Psychology; Counseling Psychology; Developmental and Child Psychology

Further Information

Association of State and Provincial Psychology Boards (ASPPB)

PO Box 241245
Montgomery, AL 36124-1245
phone (334) 832-4580
web <www.asppb.org>

American Psychological Association

750 First Street NE
Washington, DC 20002-4242
phone 1-800-374-2721
web <www.apa.org>

Public Adjuster

Any individual who directly or indirectly solicits from the insured or his representatives the authority to act for the insured to settle or negotiate settlement or appraisal of a loss under a fire insurance or homeowner's policy and who so acts for a fee or compensation from a person other than an insurer.

Statute/Rules

NH RSA 402-D; Administrative Rules Chapter Ins 1300

Regulatory Agency

Licensing Division

New Hampshire Insurance Department
21 South Fruit Street, Suite 14
Concord, New Hampshire 03301

phone

(603) 271-0203

fax

(603) 271-7029

web

<www.nh.gov/insurance>

contact person

Clinton Lane, Licensure Manager

e-mail

requests@ins.state.nh.us

Licensure

Requirements

- ◆ At least 18 years of age
- ◆ Submit license application and appropriate fees
- ◆ Register, take, and pass the appropriate license examination
- ◆ Be trustworthy and financially responsible, and have a good personal and business reputation
- ◆ Post bond of \$20,000
- ◆ Be a resident of this state or another state granting similar licenses to residents of this state
- ◆ Five years minimum experience in the insurance business, involved in sales, underwriting, or claims
- ◆ Must maintain an office in this state with public access during regular business hours

Examination

Written examination required. Examinations are administered for the Department by Prometric. A separate examination fee is payable to Prometric. Examinations may not be scheduled until the registration process is complete. Registration forms are available at the Department's web site. Non-residents must take the New Hampshire examination.

Continuing Education

Fifteen hours of continuing education are required for renewal including three hours of ethics

Fees

Application \$15.00
Resident license \$100.00
Biennial renewal \$100.00
Examination \$79.00
Express registration \$5.00

Licenses expire on the second October 1st after issuance

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required, with certification of insurance authority from state of residence
US citizenship requirements are not specified

Active Licenses

50

O*Net Code

13-1031.02 Insurance Adjusters, Examiners, and Investigators

Related Training

Insurance

Further Information

Prometric

1501 South Clinton Street
Baltimore, MD 21224

phone 1-800-896-6603

web <prometric.com/NewHampshire/Insurance.htm>

Real Estate Appraiser

Appraise improved or unimproved real property to determine value for purchase, sale, investment, mortgage, or loan purposes. Develop a written appraisal, giving an opinion of the value of a property by applying knowledge of relevant market information (location, depreciation, value of similar property, income potential, etc.). There are four classes: Apprentice Appraiser; Licensed Residential Appraiser; Certified Residential Appraiser, and Certified General Appraiser.

Statute/Rules

NH RSA 310B; Administrative Rules Chapter Rab 100 - 500

Regulatory Agency

New Hampshire Real Estate Appraiser Board

25 Capitol Street, Room 426
Concord, New Hampshire 03301-6312

phone

(603) 271-6186

fax

(603) 271-6513

web

<www.nh.gov/nhreab>

contact person

Maureen Tully, Administrative Assistant

e-mail

maureen.tully@nhreab.state.nh.us

Certification or Licensure Requirements

NOTE: The requirements listed below are based on administrative rule changes effective January 1, 2008. All requirements are subject to change.

Apprentice Appraiser

- ◆ Submit application and application fee
- ◆ A minimum of 75 hours of qualifying coursework, consisting of 15 hours in National USPAP (Uniform Standards of Professional Appraisal Practice), 30 hours in Basic Appraisal Principles, and 30 hours in Basic Appraisal Procedures
- ◆ Must be supervised by a New Hampshire certified appraiser with whom the apprentice may gain experience hours
- ◆ An affidavit signed by the apprentice's supervisor and notarized
- ◆ The apprentice must maintain an on-going log of experience hours which must be signed by the apprentice's supervisor on a monthly basis

Licensed Residential Appraiser

- ◆ Submit application and application fee
- ◆ A minimum of 150 hours of qualifying coursework (a specific list of approved courses is available from the Board)
- ◆ 2,000 hours of work experience obtained over 1.5 years
- ◆ Board review of three appraisals, selected by the Board
- ◆ Pass examination

Certified Residential Appraiser

- ◆ Submit application and application fee
- ◆ An Associate's degree or higher, or, in lieu of the required degree, a minimum of 21 semester credit hours covering specific subject matter (a detailed list is available from the Board)
- ◆ An additional 200 hours of qualifying coursework (a specific list of approved courses is available from the Board)
- ◆ 2,500 hours of work experience obtained over a minimum of two years
- ◆ Board review of three appraisals, selected by the Board
- ◆ Pass examination

Certified General Appraiser

- ◆ Submit application and application fee
- ◆ A Bachelor's degree or higher, or, in lieu of the required degree, a minimum of 30 semester credit hours covering specific subject matter (a detailed list is available from the Board)
- ◆ An additional 300 hours of qualifying coursework (a specific list of approved courses is available from the Board)
- ◆ 3,000 hours of work experience obtained over a minimum of 30 months, which must include at least 1,500 hours of appraisal work of properties other than one to four family residential
- ◆ Board review of three appraisals, selected by the Board
- ◆ Pass examination

Real Estate Appraiser *(continued)*

Examination	Required, after completing initial application and educational requirements. Testing is held every week.
Continuing Education	Must have 14 hours of instruction per year in approved courses. In a two-year period, seven hours of instruction must be in USPAP.
Fees	Application fee \$100.00 Exam fee (<i>payable to testing company</i>). \$150.00 License \$150.00 <i>each year, issued in two-year increments</i> Apprentice fee \$150.00 <i>for one year, renewable annually</i>
Reciprocity	Permitted for states with which New Hampshire has an agreement
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	1,045
O*Net Code	13-2021.02 Appraisers, Real Estate
Related Training	Real Estate
Further Information	The Appraisal Foundation 1155 15th Street NW, Suite 1111 Washington, DC 20005 phone (202) 347-7722 web < www.appraisalfoundation.org >

Real Estate Broker

Real Estate Brokers act for others for a commission or for other compensation to sell, exchange, purchase, rent, or lease real estate. Real Estate Principal Brokers are individual brokers, including brokers who are designated by a corporation, partnership, or association, whom the New Hampshire Real Estate Commission holds responsible for the actions of licensees who are assigned to such individual brokers. Real Estate Managing Brokers are responsible for managing a branch office, including the supervision of all licensees. Real Estate Associate Brokers are licensed brokers who are employed by or under contract to operate under the supervision of a principal broker and/or managing broker.

Statute/Rules

NH RSA 331-A; Administrative Rules Chapter Rea 100 - 700

Regulatory Agency

New Hampshire Real Estate Commission

25 Capitol Street, Room 434
Concord, New Hampshire 03301-6309

phone
fax
web
contact person
e-mail

(603) 271-2701
(603) 271-1039
<www.nh.gov/nhrec>
Beth A. Edes, Executive Director
nhrec@nhrec.state.nh.us

Licensure Requirements

- ◆ Must be at least 18 years of age
- ◆ Must show proof of completion of 60 hours of approved study
- ◆ Have been employed by an active principal broker full time for at least one year in New Hampshire within five years of the date of application; or 2,000 part-time hours as a licensed salesperson in New Hampshire within five years of the date of application; or show proof of equivalent experience to the Commission
- ◆ Furnish evidence of good reputation for honesty, trustworthiness, and integrity
- ◆ Demonstrate no record of unprofessional conduct
- ◆ Principal Brokers and Managing Brokers must file a surety bond with the commission to be held in accordance with RSA 331-A:14
- ◆ Submit evidence acceptable to the commission of at least six separate real estate transactions in which the applicant was actively involved and was compensated or proves to the commission that the applicant has equivalent experience
- ◆ Comply with the criminal records check under RSA 331-A:10-a

Examination

Computer based examination required — given weekly, on a Monday through Friday schedule and on Saturdays at alternating locations

Continuing Education

Must attend accredited continuing education courses consisting of three core hours plus six hours of electives prior to license renewal

Fees

Examination registration fee \$100.00
Original license \$90.00
Biennial renewal \$90.00

Reciprocity

Permitted with Maine, Vermont, Massachusetts, Tennessee, and Georgia. Applicant must pass only the state law portion of the New Hampshire licensing examination.

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

4,370; inactive licenses: 495

O*Net Code

41-9021.00 Real Estate Brokers

Related Training

Real Estate

Real Estate Broker (*continued*)

Further Information

Applied Measurement Professionals, Inc.
(exam administrator)
18000 W. 105th Street.
Olathe, KS 66061-7543
phone (913) 895-4600
web <www.goamp.com>

Real Estate Salesperson

Real Estate Salespersons act for others on commission or compensation to sell, exchange, purchase, rent, or lease real estate. A salesperson may only work under the supervision of a Principal Real Estate Broker and may only be compensated through that broker.

Statute/Rules

NH RSA 331-A; Administrative Rules Chapter Rea 100 - 700

Regulatory Agency

New Hampshire Real Estate Commission

25 Capitol Street, Room 434
Concord, New Hampshire 03301-6309

phone

(603) 271-2701

fax

(603) 271-1039

web

<www.nh.gov/nhrec>

contact person

Beth A. Edes, Executive Director

e-mail

nhrec@nhrec.state.nh.us

Licensure

Requirements

- ◆ Must be at least 18 years of age
- ◆ Must show proof of 40 hours of approved study which shall be completed prior to the date of examination
- ◆ Demonstrate no record of unprofessional conduct
- ◆ Furnish evidence of good reputation for honesty, trustworthiness, and integrity
- ◆ Comply with the criminal records check under RSA 331-A:10-a

Examination

Computer based examination required — given weekly, on a Monday through Friday schedule and on Saturdays at alternating locations

Continuing Education

Must attend accredited continuing education courses of three core hours plus six hours of electives prior to license renewal

Fees

Examination registration fee \$100.00
Original license \$70.00
Biennial renewal \$70.00

Reciprocity

Permitted with Maine, Vermont, Massachusetts, Tennessee, and Georgia. Applicant must pass only the state law portion of the New Hampshire licensing examination.

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

5,600; inactive licenses: 2,264

O*Net Code

41-9022.00 Real Estate Sales Agents

Related Training

Real Estate

Further Information

Applied Measurement Professionals, Inc.

(exam administrator)
18000 W. 105th Street
Olathe, KS 66061-7543
phone (913) 895-4600
web <www.goamp.com>

Recreational Therapist

Recreational Therapists provide a treatment service designed to restore, remediate, and rehabilitate a person's functioning and independence in life activities, promote health and wellness as well as reduce or eliminate the activity limitations and restrictions to participation in life situations caused by an illness or disabling condition.

Statute/Rules

NH RSA 326-J and 328-F

NOTE: This regulation became effective July 1, 2007. Administrative rules have not yet been promulgated.

Regulatory Agency

New Hampshire Office of Licensed Allied Health Professionals
2 Industrial Park Drive
Concord, New Hampshire 03301-8525

phone
fax
web
contact person
e-mail

(603) 271-8389
(603) 271-6702
<www.nh.gov/alliedhealth>
Tina Kelley
tina.kelley@nh.gov

Licensure Requirements

- ◆ Must be at least 18 years of age
- ◆ Be of good moral character
- ◆ Successfully complete an academic program with a baccalaureate degree or higher from an accredited college or university with a major in therapeutic recreation or a major in recreation or leisure with an option in therapeutic recreation
- ◆ Successfully complete a field experience as defined by the National Council for Therapeutic Recreation Certification (NCTRC) under the supervision of a Certified Therapeutic Recreation Specialist (CTRS) approved by the educational institution where the applicant has met academic requirements
- ◆ Successfully pass an examination administered by the NCTRC
- ◆ The board may issue a license to recreational therapists who were certified by the NCTRC prior to July 1, 2007, and who hold an active CTRS credential

Examination

Written national certification exam required

Continuing Education

Completion of 30 hours of professional education is required biennially for license renewal. Continuing education programs meeting the recertification standards of the National Council for Therapeutic Recreation Certification (NCTRC) will be accepted.

Fees

Fees have not yet been established
Licenses expire on December 31 of each even-numbered year

Reciprocity

Rules have not yet been determined

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Not provided

O*Net Code

29-1125.00 Recreational Therapists

Related Training

Therapeutic Recreation/Recreational Therapy

Further Information

National Council for Therapeutic Recreation Certification
7 Elmwood Drive
New City, NY 10956
phone (845) 639-1439
web <www.nctrc.org>

Respiratory Care Practitioner

Provide assessment, diagnostic evaluation, treatment, and care for patients with breathing disorders. Work under the supervision of a physician. Review patient information to assess condition and determine requirements for treatment. Conduct therapeutic procedures, monitor patient's responses to therapy, and consult with physician in event of adverse reactions.

Statute/Rules

NH RSA 326-E and 328-F; Administrative Rules Chapter Resp 100 - 300 and Ahp 100 - 300

Regulatory Agency

New Hampshire Office of Licensed Allied Health Professionals
2 Industrial Park Drive
Concord, New Hampshire 03301-8525

phone
fax
web
contact person
e-mail

(603) 271-8389
(603) 271-6702
<www.nh.gov/alliedhealth>
Tina Kelley, Administrative Assistant
tina.kelley@nh.gov

Licensure Requirements

- ◆ Complete a four-year high school course or its equivalent
- ◆ Complete a Commission on Accreditation of Allied Health Education Programs (CAAHEP) accredited Respiratory Care education program

Examination

Written examination required — National Board for Respiratory Care (NBRC)

Continuing Education

Twenty hours of continuing education required every two years

Fees

License\$150.00
Examination*contact NBRC*
Biennial renewal\$100.00
License reinstatement\$200.00
Licenses expire on December 31 of each odd-numbered year

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

550

O*Net Code

29-1126.00 Respiratory Therapists

Related Training

Respiratory Care Therapy/Therapist

Further Information

National Board for Respiratory Care (NBRC)
18000 W. 105th Street
Olathe, KS 66061-7543
phone (913) 895-4900
web <www.nbrc.org>

Commission on Accreditation of Allied Health Education Programs (CAAHEP)
1361 Park Street
Clearwater, FL 33756
phone (727) 210-2350
web <www.caahep.org>

School Psychologist

School Psychologists provide psychological services and consultation to students, parents, and educators. They help children and youth succeed academically, socially, and emotionally. They collaborate with educators, parents, and other professionals to create safe, healthy, and supportive learning environments for all students that strengthen connections between home and school.

Statute/Rules

NH RSA 186; Administrative Rules Chapter Ed 507.08

Regulatory Agency

Bureau of Credentialing
Division of Program Support
New Hampshire Department of Education
101 Pleasant Street
Concord, New Hampshire 03301-3860

phone
fax
web
contact person
e-mail

(603) 271-2408
(603) 271-4134
<www.ed.state.nh.us/education/doe/organization/programsupport/boc.htm>
Dr. Judith D. Fillion, Division Director
jfillion@ed.state.nh.us

Certification Requirements

- ◆ Meet educational requirements of:
 1. Completion of a State Board of approved Doctoral program in school psychology; or
 2. Meet both of the following qualifications:
 - a. Completion of at least 60 semester hours of graduate study with an earned Master's degree including coursework in the following areas: human growth and development; learning theory; theories of personality; abnormal psychology; statistics and research methods; purposes and organization of public schools; teaching strategies and programs for exceptional children; individual intellectual assessment; individual personality assessment; educational evaluation techniques; and counseling/psychotherapeutic techniques, including group therapy; and
 - b. Experience of a one-year supervised internship in a general school setting and one year of experience in the role of an associate school psychologist in a general school setting; or a two-year supervised experience as an associate school psychologist (or equivalent title)

Examination

Initial certification requires passing the PRAXIS I pre-professional skills test (PPST) and PRAXIS II, if applicable. The State Board has approved a composite score option for PRAXIS I. Candidates must have an overall score of 518 or higher and a minimum passing score of 172 for Reading; 170 for Writing; and 170 for Mathematics. PRAXIS I and PRAXIS II exemptions are allowed for educators with either a Master's degree or higher, or who have seven or more years of educational experience under a credential issued by another state.

Continuing Education

Staff development activities totaling 75 clock hours (or alternative to clock hours) in the school district and/or school administrative unit staff development plan during the three-year certification period

Fees

Three-year certificate \$130.00
Three-year renewal \$130.00
Competency review and three-year certificate, Alternative 3 \$300.00
Late filing fee \$50.00
Exam fees are set by the exam administrator, Educational Testing Service (ETS)

School Psychologist (*continued*)

Reciprocity	Permitted with over 41 states according to the provisions of the Interstate Contract
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	Not provided
O*Net Code	19-3031.01 School Psychologists
Related Training	Counseling Psychology; Developmental and Child Psychology; School Psychology
Further Information	ETS-The Praxis Series PO Box 6051 Princeton, NJ 08541-6051 phone 1-800-772-9476 web < www.ets.org/praxis/prxnh.html > National Association of School Psychologists 4340 East West Highway, Suite 402 Bethesda, MD 20814 phone (301) 657-0270 web < www.nasponline.org/ >

School Social Worker

School Social Workers diagnose student problems and arrange needed services, counsel children in trouble and help integrate disabled children into the general school population. Deal with problems such as student pregnancy, misbehavior in class, excessive absences and advise teachers on how to deal with problem students.

Statute/Rules	NH RSA 186; Administrative Rules Chapter Ed 507.14
Regulatory Agency	Bureau of Credentialing Division of Program Support New Hampshire Department of Education 101 Pleasant Street Concord, New Hampshire 03301-3860
phone fax web contact person e-mail	(603) 271-2408 (603) 271-4134 < www.ed.state.nh.us/education/doe/organization/programsupport/boc.htm > Dr. Judith D. Fillion, Division Director jfillion@ed.state.nh.us
Certification Requirements	<ul style="list-style-type: none"> ♦ Submit application for certification and non-refundable application fee ♦ Bachelor's degree in social work from a college or university ♦ Alternative methods of qualification for certification: <ul style="list-style-type: none"> <i>Alternative 1:</i> Completion of an approved program of professional preparation in social work <i>Alternative 2:</i> Completion of a comparable program outside of New Hampshire
Examination	Initial certification requires passing the PRAXIS I pre-professional skills test (PPST) and PRAXIS II, if applicable. The State Board has approved a composite score option for PRAXIS I. Candidates must have an overall score of 518 or higher and a minimum passing score of 172 for Reading; 170 for Writing; and 170 for Mathematics. PRAXIS I and PRAXIS II exemptions are allowed for educators with either a Master's degree or higher, or who have seven or more years of educational experience under a credential issued by another state.
Continuing Education	Staff development activities totaling 75 clock hours (or alternative to clock hours) in the school district and/or school administrative unit staff development plan during the three-year certification period
Fees	Three-year certificate \$130.00 Three-year renewal \$130.00 Competency review and three-year certificate, alternative 3 \$300.00 Late filing fee \$50.00 <i>Exam fees are set by the exam administrator, Educational Testing Service (ETS)</i>
Reciprocity	Permitted with over 41 states according to the provisions of the Interstate Contract
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	Not provided
O*Net Code	21-1021.00 Child, Family, and School Social Workers
Related Training	Social Work; Youth Services/Administration
Further Information	<div style="display: flex; justify-content: space-between;"> <div> ETS-The Praxis Series PO Box 6051 Princeton, NJ 08541-6051 phone 1-800-772-9476 web <www.ets.org/praxis/prxnh.html> </div> <div> School Social Work Association of America 10 W. Market St, Suite 1720 Indianapolis, IN 6204 phone 1-888-446-5291 web <www.sswaa.org> </div> </div>

Securities Salesperson

Buy and sell stocks and bonds for individuals and organizations as representative of stock brokerage firms, applying knowledge of securities, market conditions, government regulations, and financial circumstances of customers. Give information and advice regarding stocks, bonds, market conditions, and history and prospects of various corporations to prospective customers, based on interpretation of data from securities reports, financial periodicals, and stock-quotation-viewer screen, and persuade customers to buy or sell specific securities according to their financial needs. Record and transmit buy or sell orders to trading division in accordance with customer's wishes. Calculate and record cost of transaction for billing purposes, using quotations received during transmittal of order. Develop portfolio (list) of selected investments for customer.

Statute/Rules	NH RSA 421-B; Administrative Rules Chapter Atg-Se 100 - 1500
Regulatory Agency	Bureau of Securities Regulation New Hampshire Department of State State House, Room 204 Concord, New Hampshire 03301
phone fax web contact person e-mail	(603) 271-1463 (603) 271-7933 <www.sos.nh.gov/securities> Barry Glennon, Deputy Director bglennon@sos.state.nh.us
Licensure Requirements	<ul style="list-style-type: none"> ◆ Must be at least 18 years of age ◆ Must be of good moral character ◆ Any misdemeanor or felony may be grounds for denial ◆ Complete and pass examination
Examination	Written examination required: Series 63 or 66 Uniform State and Securities Law examination conducted by the National Association of Securities Dealers (NASD)
Continuing Education	As required by the NASD
Fees	Application \$30.00 License \$100.00 Annual renewal \$100.00
Reciprocity	Not permitted
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	70,600
O*Net Code	41-3031.01 Sales Agents, Securities and Commodities
Related Training	Investments and Securities; Financial Planning and Services
Further Information	<div> Boston Regional Office Financial Industry Regulatory Authority 99 High Street, Suite 900 Boston, MA 02110 phone (617) 532-3400 web <www.finra.org> </div> <div> Boston Regional Office US Securities and Exchange Commission 33 Arch Street, 23rd floor Boston, MA 02110-1424 phone (617) 573-8900 web <www.sec.gov> </div>

Security Guard

Guard business property against fire, theft, and illegal entry. May drive armored cars to transport money or valuables, or escort people to protect them from bodily harm. May investigate fires, thefts or other matters for individuals or businesses.

Statute/Rules	NH RSA 106-F; Administrative Rules Chapter Saf-C 2200
Regulatory Agency	Permits and Licensing Unit New Hampshire State Police 33 Hazen Drive, Room 106 Concord, New Hampshire 03305
phone	(603) 271-3575
fax	(603) 271-1153
web	< www.nh.gov/safety/divisions/nhsp/sbb/permitslicensing >
contact person	Sgt. Andrew J. Lubrano
e-mail	Not provided
Licensure Requirements	<ul style="list-style-type: none"> ◆ Must be at least 18 years of age ◆ File a surety bond for \$50,000 ◆ Complete all forms that have been filed in accordance with the Administrative Procedures Act, and present in person to the Permits and Licensing Unit ◆ Two sets of fingerprints required of applicants for armed security guard ◆ Annual firearms qualification is required for armed security guards
Examination	Not required
Continuing Education	Armed security guards are required to meet minimum requirements in the use of firearms at least once per year including four hours of instruction in firearm techniques and safety
Fees	Individual license (<i>biennial license</i>) \$100.00 Agency employing more than one person (<i>biennial license</i>) \$400.00 Criminal background check \$15.00 Armed guard fingerprinting fee (<i>for individual and employee licenses</i>) . . \$30.00 Duplication fee \$3.00 Agency employee license \$5.00 Investigation fee \$15.00
Reciprocity	Not permitted
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	Self-employed: 7; Agency employees: 93
O*Net Code	33-9032.00 Security Guards
Related Training	Security and Loss Prevention Services; Securities Services Administration/Management
Further Information	Not provided

Service Technician

A service technician installs, services, repairs, reconditions, tests, or calibrates a commercial weighing or measuring device. Such weighing or measuring devices are those that are commercially used or employed in establishing the size, quantity, extent, area, or measurement of quantities, things, produce, or articles for distribution or consumption that are purchased, offered or submitted for sale, hire, or award, or used in computing any basic charge or payment for services rendered on the basis of weight or measure. The term includes any accessory attached to or used in connection with a commercial weighing or measuring device when such accessory is so designed or installed that its operation affects, or could affect, the accuracy of the device.

Statute/Rules

NH RSA 438:8 (d); Administrative Rules Chapter Agr 1405

Regulatory Agency

Division of Weights and Measures

New Hampshire Department of Agriculture, Markets, and Food
PO Box 2042
25 Capitol Street, 2nd Floor
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3709
(603) 271-1109
<agriculture.nh.gov/divisions/weights_measures>
Dennis W. Marquis
dmarquis@agr.state.nh.us

Registration Requirements

- ◆ Submit application and registration fee
- ◆ Applicants must indicate on the application form and pay a fee for each device category or categories for which the applicant desires to be registered to work. Device categories for registration purposes are as follows:
 - Category A:* Scales with a capacity of 30 pounds or less
 - Category B:* Scales with a capacity greater than 30 pounds up to and including 300 pounds
 - Category C:* Scales with a capacity greater than 300 pounds up to and including 3,000 pounds
 - Category D:* Scales with a capacity greater than 3,000 pounds up to and including 20,000 pounds, except vehicle scales
 - Category E:* Scales with a capacity greater than 20,000, except vehicle scales
 - Category F:* Vehicle scales
 - Category G:* Analytical balances
 - Category H:* Retail motor fuel dispensers, except LP gas and natural gas dispensers
 - Category I:* LP gas retail motor fuel dispensers
 - Category J:* Natural gas retail motor fuel dispensers
 - Category K:* Vehicle tank meters, except LP gas and natural gas meters
 - Category L:* Bulk storage meters
 - Category M:* LP gas vehicle tank meters
 - Category N:* Taxi meters
 - Category O:* Linear and cordage measure
 - Category P:* Farm bulk milk tanks
 - Category Q:* Bulk motor oil meters
 - Category R:* Lift truck on board weighing systems, including refuse or recyclable materials collection trucks
- ◆ Each applicant must have a current edition of NIST Handbook 44 and a current copy of the department's weights and measures rules in his/her possession before the department issues a certificate of registration; copies are available at cost from the department
- ◆ Applicants must possess or have available test equipment to adequately test devices for which a registration is to be issued; all test equipment must meet specifications as outlined in the applicable NIST Handbook as well as NIST Handbook 44

Service Technician *(continued)*

Registration Requirements *continued*

- ◆ Registration expiration:
 1. The expiration date for an initial certificate of registration is determined by:
 - a. If the applicant's employer employs other registered service technicians, the applicant's registration expires at the same time as the employer's other registered service technicians
 - b. If the applicant's employer does not employ other registered service technicians, the applicant's registration expires at the end of the quarter with the fewest number of registered service technicians
 2. An original certificate of registration may be issued for a period of not less than three months and not more than 15 months; after the initial registration period the certificate of registration expires annually
 3. A license issued for a period of less than 12 months will be charged a pro-rated fee based on the initial registration period
- ◆ Restricted certificate of registration:
 1. Permits the registrant only to remove jammed delivery tickets from commercial vehicle tank meters, bulk storage meters, or liquid petroleum gas meters
 2. Prohibits the registrant from performing any type of work on commercial weighing, measuring, or counting devices as follows: installations, servicing, repairing, reconditioning, or testing and calibration of commercial devices
 3. Expiration and renewal of a restricted certificate of registration is the same for a service technician certificate of registration

Examination

A separate examination is required for each device category in which the service technician desires to be registered. Applicant must attain a passing score of 70 percent or higher. Registered service technicians must take a written examination every four years prior to registration renewal. Examinations are not required for a restricted certificate of registration.

Continuing Education

Coursework is not required, however, registered service technicians must obtain a current edition of the NIST Handbook 44 in December of each year

Fees

Original certificate of registration	\$36.00
Original restricted certificate of registration	\$36.00
Fee for each device category	\$12.00
Examination fee	\$10.00
Re-exam fee	\$10.00
Renewal fee for certificate of registration	\$36.00
Renewal fee for restricted certificate of registration	\$36.00
Renewal fee for each device category	\$12.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

350

O*Net Code

49-9069.99 Precision Instrument and Equipment Repairers, All Other

Further Information

Weights and Measures Division
National Institute of Standards and Technology (NIST)
100 Bureau Drive, Stop 2600
Gaithersburg, MD 20899-2600
phone (301) 975-4004
web <www.nist.gov/owm>

Shampoo Assistant Apprentice

Shampoo Assistant Apprentices perform services including shampooing, rinsing and removing rollers or permanent rods, rinsing treated or untreated hair, and other cleansing or sink-related functions not requiring the skill of a cosmetologist or barber.

Statute/Rules

NH RSA 313-A; Administrative Rules Chapter Bar 302.08

Regulatory Agency

New Hampshire Board of Barbering, Cosmetology, and Esthetics
2 Industrial Park Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3608
(603) 271-8889
<www.nh.gov/cosmet>
Lynda Elliott, Board Administrator
Not provided

Registration Requirements

- ◆ Must be at least 16 years of age
- ◆ Must work under the direct supervision of a licensed barber or cosmetologist for at least 150 hours, then must have immediate access to supervision
- ◆ May perform only the following functions: shampooing, rinsing and removing rollers or permanent rods, rinsing treated or untreated hair, and other cleansing or sink-related functions not requiring the skill of a cosmetologist or barber

Examination

Not required

Continuing Education

Not required

Fees

Registration fee \$25.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Not provided

O*Net Code

39-5093.00 Shampooers

Further Information

Not provided

Social Worker, Independent Clinical

Provide assistance to mentally or emotionally disturbed patients, collaborating with psychiatric team in the diagnosis and treatment plan. Help patients to respond constructively to treatment and assist in adjustment leading to and following discharge. Interpret treatment to patient's family and help to reduce fear and other attitudes obstructing acceptance of care and treatment. Serve as a link between patient, psychiatric agency, and community.

Statute/Rules

NH RSA 330-A; Administrative Rules Chapter Mhp 100 - 500

Regulatory Agency

New Hampshire Board of Mental Health Practice

49 Donovan Street
Concord, New Hampshire 03301-2621

phone

(603) 271-6762

fax

(603) 271-3950

web

<www.nh.gov/mhpb>

contact person

Peggy Lynch, Board Administrator

e-mail

Not provided

Licensure Requirements

- ◆ Two-year Master's degree or Doctoral degree in social work from a school approved by the Council on Social Work Education
- ◆ At least 30 semester hours or 48 quarter-hours of the coursework for the Master of Social Work degree must be primarily related to clinical social work in content
- ◆ Two years or 3,000 hours of post-master's, supervised, paid clinical experience and 100 hours of supervision
- ◆ Pass ASWB exam (clinical level)

Examination

Written examinations required, both clinical level ASWB exam and essay exam

Continuing Education

Forty hours of continuing education credits are required every two years, plus 20 hours of collaboration per year

Fees

Application review \$150.00
Second year license fee (*submitted with application review fee*). \$135.00
Biennial renewal \$270.00
Renewal for dual license \$350.00
Inactive license (*one year*) \$67.50
Reinstatement or reactivation \$300.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

820

O*Net Code

21-1023.00 Mental Health and Substance Abuse Social Workers

Related Training

Clinical/Medical Social Work; Social Work

Further Information

Council on Social Work Education

1725 Duke Street, Suite 500
Alexandria, VA 22314-3457
phone (703) 683-8080
web <www.cswe.org>

Association of Social Work Boards (ASWB)

400 South Ridge Parkway, Suite B
Culpeper, VA 22701
phone 1-800-225-6880
web <www.aswb.org>

Soil Scientist

Study soil characteristics and map soil types, and investigate responses of soils to known management practices to determine use capabilities of soils and effects of alternative practices on soil productivity. Classify soils according to standard types; conduct experiments on farms or experimental stations to determine best soil types for different plants; perform chemical analysis on microorganism content of soil; and investigate responses of specific soil types to tillage, fertilization, nutrient transformation, crop rotation, environmental consequences, water, gas or heat flow, industrial waste control, and other soil management practices. They also advise interested persons on rural or urban land use.

Statute/Rules

NH RSA 310-A:84; Administrative Rules Chapter Soil 100 - 500

Regulatory Agency

New Hampshire Joint Board of Licensure and Certification

57 Regional Drive
Concord, New Hampshire 03301

phone

(603) 271-2219

fax

(603) 271-6990

web

<www.nh.gov/jtboard/home.htm>

contact person

Louise Lavertu, Executive Director

e-mail

llavertu@nhsa.state.nh.us

Certification Requirements

Must have one of the following qualifications:

1. Be a graduate of an accredited four-year college curriculum leading to a baccalaureate degree, where the applicant successfully completed 30 semester hours in physical, biological and earth science, including 15 semester hours in soil science, and have a specific record of an additional three or more years experience in the practice of soil science; or
2. Be a graduate of an accredited college curriculum leading to a baccalaureate or an Associate's degree, where the applicant has completed 15 semester hours in soil science, and have a specific record of an additional four or more years of experience in the practice of soil science (experience includes teaching, summer employment, apprenticeship, or advanced degree); or
3. Be a graduate of an accredited college curriculum leading to a baccalaureate or Associate's degree, or have earned the equivalent number of credits, and have a specific record of an additional six or more years in the practice of soil science

Examination

Written examination required. Includes reference to soil characteristics in the New England region.

Continuing Education

Ten continuing education units (CEUs) are required for renewal

Fees

Certificate upon exam. \$300.00
Biennial renewal \$75.00
Certificate as apprentice \$40.00
Late renewal *20 percent late fee per month*
Replacement certificate. \$25.00
Certificates expire on the last day of the certificate holder's month of birth in the second year following year of issuance

Reciprocity

Permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

38

O*Net Code

19-1013.00 Soil and Plant Scientists

Soil Scientist *(continued)*

Related Training

Soil Science and Agronomy, General; Soil Chemistry and Physics; Soil Microbiology

Further Information

Soil Survey Division

Natural Resources Conservation Service

US Department of Agriculture

Room 4250 South Building

14th & Independence Avenue SW

Washington, DC 20250

phone (202) 720-1820

web <soils.usda.gov>

Solid Waste Manager/Operator Level IV

Solid Waste Manager/Operators deal with a wide range of solid waste problems, including the handling of asbestos and other special wastes and the recognition of hazardous wastes. A Level IV Solid Waste Manager/Operator is eligible to be in responsible charge of all lined landfills (regardless of size), unlined landfills, transfer stations, recycling centers, or composting facilities that are permitted to accept over thirty tons per day of waste.

Statute/Rules

NH RSA 149-M:6; Administrative Rules Chapter Env-Sw 1600

Regulatory Agency

Waste Management Division

New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone
fax
web
contact person
e-mail

(603) 271-2928
(603) 271-2456
<www.des.state.nh.us/SWTAS/opcert.htm>
David Degler, Program Coordinator
ddegler@des.state.nh.us

Certification Requirements

- ◆ Must have a high school diploma or GED. One year of experience may be substituted for one year of grade or high school, up to a maximum of one year.
- ◆ A minimum of five years experience in a related field. For Level IV Manager/Operators, one year of college education may be substituted for one year of experience, up to a maximum of four years. High school education may not be substituted for experience.
- ◆ Education applied toward experience may not be applied toward the education requirement

Examination

Written examination required

Continuing Education

Operator training update program required annually

Fees

Application \$50.00
Annual renewal \$50.00
Late renewal \$75.00

Reciprocity

Application available on a case-by-case basis

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

448

O*Net Code

11-9199.99 Managers, All Other

Related Training

Business Administration and Management, General; Operations Management and Supervision

Further Information

Solid Waste Association of North America (SWANA)
1100 Wayne Avenue, Suite 700
Silver Spring, MD 20910
phone 1-800-467-9262
web <www.swana.org>

Solid Waste Advanced Operator Level III

Solid Waste Advanced Operators deal with a wide range of solid waste problems. A Level III Advanced Operator may be in responsible charge of landfills, transfer stations, recycling centers, and compost facilities that accept up to thirty tons per day of waste or monofills that receive only scrap metal, demolition debris, or asbestos.

Statute/Rules

NH RSA 149-M:6; Administrative Rules Chapter Env-Sw 1600

Regulatory Agency

Waste Management Division

New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone
fax
web
contact person
e-mail

(603) 271-2928
(603) 271-2456
<www.des.state.nh.us/SWTAS/opcert.htm>
David Degler, Program Coordinator
ddegler@des.state.nh.us

Certification Requirements

- ◆ Must have a high school diploma or GED. One year of experience may be substituted for one year of grade or high school, up to a maximum of one year.
- ◆ A minimum of three years experience in a related field. For Level III Advanced Operators, one year of college education may be substituted for one year of experience, up to a maximum of two years. High school education may not be substituted for experience.
- ◆ Education applied toward experience shall not be applied toward the education requirement

Examination

Written examination required

Continuing Education

Operator training update program required annually

Fees

Application \$50.00
Annual renewal \$50.00
Late renewal \$75.00

Reciprocity

Application available on a case-by-case basis

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

247

O*Net Code

51-1011.00 First-Line Supervisors and Managers of Production and Operating Workers

Related Training

Operations Management and Supervision

Further Information

Solid Waste Association of North America (SWANA)
1100 Wayne Avenue, Suite 700
Silver Spring, MD 20910
phone 1-800-467-9262
web <www.swana.org>

Solid Waste Operator Level II

Solid Waste Operators deal with a selective range of solid waste problems. Besides being in responsible charge of monofills that accept brush or tree stumps, a Level II Operator may work at any solid waste facility.

Statute/Rules

NH RSA 149-M:6; Administrative Rules Chapter Env-Sw 1600

Regulatory Agency

Waste Management Division

New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone
fax
web
contact person
e-mail

(603) 271-2928
(603) 271-2456
<www.des.state.nh.us/SWTAS/opcert.htm>
David Degler, Program Coordinator
ddegler@des.state.nh.us

Certification Requirements

- ◆ Must have completed eighth grade. One year of experience may be substituted for one year of grade or high school, up to a maximum of one year.
- ◆ A minimum of two years experience in a related field. For Level II Operators, one year of college education may be substituted for one year of experience, up to a maximum of one year. High school education may not be substituted for experience.
- ◆ Education applied toward experience shall not be applied toward the education requirement

Examination

Written examination required

Continuing Education

Operator training update program required annually

Fees

Application \$50.00
Renewal \$50.00
Late renewal \$75.00

Reciprocity

Application available on a case-by-case basis

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

129

O*Net Code

51-8099.99 Plant and System Operators, All Other

Related Training

No related training

Further Information

Solid Waste Association of North America (SWANA)

1100 Wayne Avenue, Suite 700
Silver Spring, MD 20910
phone 1-800-467-9262
web <www.swana.org>

Solid Waste Attendant Level I

Solid Waste Attendants deal with a smaller range of solid waste problems, and are eligible to be employed at any solid waste facility, but may not be in responsible charge.

Statute/Rules	NH RSA 149-M:6; Administrative Rules Chapter Env-Sw 1600
Regulatory Agency	Waste Management Division New Hampshire Department of Environmental Services 29 Hazen Drive, PO Box 95 Concord, New Hampshire 03302-0095
phone	(603) 271-2928
fax	(603) 271-2456
web	< www.des.state.nh.us/SWTAS/opcert.htm >
contact person	David Degler, Program Coordinator
e-mail	ddegler@des.state.nh.us
Certification Requirements	<ul style="list-style-type: none">◆ Must have one of year experience in a related field◆ For Level I attendants only, there is an attendant-in-training classification. A certified applicant shall be an attendant-in-training until the experience requirement is fulfilled.
Examination	Written examination required
Continuing Education	Operator training update program required annually
Fees	Application \$50.00 Annual renewal \$50.00 Late renewal \$75.00
Reciprocity	Application available on a case-by-case basis
Residence or Citizenship	New Hampshire residency is not required US citizenship is not required
Active Licenses	183
O*Net Code	51-8099.99 Plant and System Operators, All Other
Related Training	No related training
Further Information	Solid Waste Association of North America (SWANA) 1100 Wayne Avenue, Suite 700 Silver Spring, MD 20910 phone 1-800-467-9262 web < www.swana.org >

Special Education Teacher

Special Education is instruction specifically designed to meet the unique needs of an educationally disabled child aged three to 21 who has been identified and evaluated by a school district and determined to be mentally retarded, hearing impaired, speech or language impaired or both, visually impaired including blindness, seriously emotionally disturbed, orthopedically impaired, otherwise severely health impaired, deaf-blind, multi-disabled, traumatic brain injured, autistic, or as having specific learning disabilities. General special education certification qualifies a teacher to teach children with disabilities who are able to benefit from general and special education but do not require the knowledge and skills of a special educator with a categorical endorsement; and whose placement is in general education for more than 50 percent of the day. Teachers working with children requiring more extensive knowledge and skills must obtain a categorical endorsement in emotional or behavioral problems, hearing impairment, mental retardation, physical disabilities, visual disabilities, or learning disabilities.

Statute/Rules

NH RSA 186; Administrative Rules Chapter Ed 507.39

Regulatory Agency

Bureau of Credentialing
Division of Program Support
New Hampshire Department of Education
101 Pleasant Street
Concord, New Hampshire 03301-3860

phone
fax
web
contact person
e-mail

(603) 271-2408
(603) 271-4134
<www.ed.state.nh.us/education/doe/organization/programsupport/boc.htm>
Dr. Judith D. Fillion, Division Director
jfillion@ed.state.nh.us

Certification Requirements

- ◆ Submit application for certification and non-refundable application fee
- ◆ Minimum of a Bachelor's degree
- ◆ General special education teachers are certified as either or both of the following:
 1. Early childhood general special education teacher for children from birth up to age eight
 2. Elementary/secondary general special education teacher for children age five up to age 21
- ◆ Alternative methods of qualification for teaching certification:
 - Alternative 1:* Completion of an approved program of professional preparation in special education
 - Alternative 2:* Completion of a comparable program outside of New Hampshire
 - Alternative 3:* Qualification based on Demonstrated Competencies and Equivalent Experiences, requiring both written examination and oral review
 - Alternative 4:* Individualized Professional Development Plan

Examination

Initial certification requires passing the PRAXIS I pre-professional skills test (PPST) and PRAXIS II, if applicable. The State Board has approved a composite score option for PRAXIS I. Candidates must have an overall score of 518 or higher and a minimum passing score of 172 for Reading; 170 for Writing; and 170 for Mathematics. PRAXIS I and PRAXIS II exemptions are allowed for educators with either a Master's degree or higher, or who have seven or more years of educational experience under a credential issued by another state.

Continuing Education

Staff development activities totaling 75 clock hours (or alternative to clock hours) in the school district and/or school administrative unit staff development plan during the three-year certification period plus another 30 hours for each additional endorsement

Special Education Teacher *(continued)*

Fees

Statement of eligibility, Alternative 4 \$50.00
Three-year certificate \$130.00
Three-year renewal \$130.00
Competency review, Alternative 3 \$300.00
Additional endorsements, per endorsement \$20.00
Duplicate credential \$20.00
Late filing fee \$50.00
Exam fees are set by the exam administrator, Educational Testing Service (ETS)

Reciprocity

Permitted with over 41 states according to the provisions of the Interstate Contract

Residence or Citizenship

New Hampshire residency is required for Alternative 4
US citizenship is not required

Active Licenses

Not provided

O*Net Code

25-2041.00 Special Education Teachers, Preschool, Kindergarten, and Elementary School;
25.2042.00 Special Education Teachers, Middle School;
25.2043.00 Special Education Teachers, Secondary School

Related Training

Special Education and Teaching (various specialties)

Further Information

ETS-The Praxis Series

PO Box 6051
Princeton, NJ 08541-6051
phone 1-800-772-9476
web <www.ets.org/praxis/prxnh.html>

National Association of Special Education Teachers

1250 Connecticut Avenue NW, Suite 200
Washington, DC 20036
phone 1-800-754-4421
web <www.naset.org>

Specialist in the Assessment of Intellectual Functioning (SAIF)

Specialists in the Assessment of Intellectual Functioning work within the special education system as members of Evaluation/Placement Teams. They are examiners for the identification of intellectual challenge (mental retardation) and for the testing component of identification of specific learning disabilities. Assessment Specialists are qualified to perform cognitive and academic assessments as part of the identification of other educational disabilities. They may also perform a variety of services in schools outside the special education system, including cognitive and academic assessments, contributions to child study teams, and consultation.

Statute/Rules

NH RSA 186; Administrative Rules Chapter Ed 507.19

Regulatory Agency

Bureau of Credentialing
Division of Program Support
New Hampshire Department of Education
101 Pleasant Street
Concord, New Hampshire 03301-3860

phone
fax
web
contact person
e-mail

(603) 271-2408
(603) 271-4134
<www.ed.state.nh.us/education/doe/organization/programsupport/boc.htm>
Dr. Judith D. Fillion, Division Director
jfillion@ed.state.nh.us

Certification Requirements

- ◆ Submit application for certification and non-refundable application fee
- ◆ Master's degree in an appropriate area including, but not limited to, pupil personnel services, nursing, guidance counseling, social work, special education, speech therapy, occupational therapy, reading, or a valid New Hampshire certificate in any of the above
- ◆ One year of public school experience in pupil personnel services with responsibility for counseling and/or assessment below the senior high school level
- ◆ Have completed a State Board of Education approved SAIF program; or have acquired the necessary competencies, skills, and knowledge through other experiences and training

Examination

Initial certification requires passing the PRAXIS I pre-professional skills test (PPST) and PRAXIS II, if applicable. The State Board has approved a composite score option for PRAXIS I. Candidates must have an overall score of 518 or higher and a minimum passing score of 172 for Reading; 170 for Writing; and 170 for Mathematics. PRAXIS I and PRAXIS II exemptions are allowed for educators with either a Master's degree or higher, or who have seven or more years of educational experience under a credential issued by another state.

Continuing Education

Staff development activities totaling 75 clock hours (or alternative to clock hours) in the school district and/or school administrative unit staff development plan during the three-year certification period

Fees

Three-year certificate \$130.00
Three-year renewal \$130.00
Competency review, Alternative 3 \$300.00
Late filing fee \$50.00
Exam fees are set by the exam administrator, Educational Testing Service (ETS)

Reciprocity

This certification is unique to New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Specialist in the Assessment of Intellectual Functioning (SAIF) *(continued)*

Active Licenses

Not provided

O*Net Code

19-3031.01 School Psychologists

Related Training

Educational Assessment, Testing, and Measurement

Further Information

ETS - The PRAXIS Series

PO Box 6051

Princeton, NJ 08541-6054

phone 1-800-772-9476

TTY (609) 771-7714

web <www.ets.org/praxis/prxnh.html>

Association of Specialists in the Assessment of Intellectual Functioning (ASAIF)

c/o Charles Kalinski, Ed.D.

Merrimack High School

38 McElwain Street

Merrimack, NH 03054

web <www.asaif.net>

Speech-Language Assistant

Assist speech-language pathologists in screening, evaluating, diagnosing, and treating disorders of communication. Assist in identifying and treating individuals who have communication disorders. This may include disorders of speech, articulation, fluency, voice, verbal and written language, auditory comprehension, cognition communication and swallowing disorders. Speech-language assistants do not act independently, and must work under the direction and supervision of a licensed speech-language pathologist.

Statute/Rules

NH RSA 326-F

NOTE: This regulation became effective January 1, 2007. Administrative rules have not yet been promulgated.

Regulatory Agency

New Hampshire Office of Licensed Allied Health Professionals
2 Industrial Park Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-8389
(603) 271-6702
<www.nh.gov/alliedhealth>
Tina Kelley
tina.kelley@nh.gov

Certification Requirements

- ◆ Associate's degree or higher in a speech-language pathology program accredited by an accrediting organization approved by the board
- ◆ Further requirements are under development

Examination

Not yet determined

Continuing Education

Not yet determined

Fees

Fees have not yet been established. Certifications will require renewal biennially.

Reciprocity

Not yet determined

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Not provided

O*Net Code

31-9099.99 Healthcare Support Workers, All Other

Related Training

Allied Health and Medical Assisting Services, All Other

Further Information

**National Council of State Boards of Examiners
for Speech-Language Pathology and Audiology**
PO Box 326
Wellsburg, WV 26070
phone (304) 737-2395
web <www.ncsb.info>

American Speech-Language-Hearing Association
10801 Rockville Pike
Rockville, MD 20852
phone 1-800-498-2071
web <www.asha.org>

Speech-Language Pathologist

Speech-Language Pathologists screen, evaluate, diagnose, treat and consult on disorders of communication. They identify, diagnose and treat individuals who have of communication disorders. This may include disorders of speech, articulation, fluency, voice, verbal and written language, auditory comprehension, cognition communication and swallowing disorders.

Statute/Rules

NH RSA 326-F and 328-F; Administrative Rules Chapter Ahp 100 - 400

Regulatory Agency

New Hampshire Office of Licensed Allied Health Professionals
2 Industrial Park Drive
Concord, New Hampshire 03301-8525

phone
fax
web
contact person
e-mail

(603) 271-8389
(603) 271-6702
<www.nh.gov/alliedhealth>
Tina Kelley, Administrative Assistant
tina.kelley@nh.gov

Licensure Requirements

- ◆ Good professional character and reliability
- ◆ Master's degree or higher in speech-language pathology, communications sciences and disorders, or communications disorders from an approved educational institution
- ◆ Complete a supervised clinical practicum experience at an approved educational institution
- ◆ Complete a post-graduate professional experience under the supervision of a licensed speech-language pathologist
- ◆ Pass an examination in speech-language pathology

Examination

Written examination required

Continuing Education

Thirty hours of continuing education every two years

Fees

Application \$150.00
Biennial renewal \$100.00
License reinstatement \$200.00
Licenses expire on December 31 of each odd-numbered year

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

803

O*Net Code

29-1127.00 Speech-Language Pathologists

Related Training

Speech-Language Pathology/Pathologist; Audiology/Audiologist and Speech-Language Pathology/Pathologist; Communications Disorders

Further Information

**National Council of State Boards of Examiners
for Speech-Language Pathology and Audiology**
PO Box 326
Wellsburg, WV 26070
phone (304) 737-2395
web <www.ncsb.info>

American Speech-Language-Hearing Association
10801 Rockville Pike
Rockville, MD 20852
phone 1-800-498-2071
web <www.asha.org>

Speech-Language Specialist

Speech-Language Specialists screen, evaluate, diagnose, treat, and consult on disorders of communication. They identify, diagnose, and treat individuals who have communication disorders. This may include disorders of speech, articulation, fluency, voice, verbal and written language, auditory comprehension, cognition communication and swallowing disorders. These specialists are professional employees of a school district and must be certified as educators.

Statute/Rules

NH RSA 186; Administrative Rules Chapter Ed 507.23

Regulatory Agency

Bureau of Credentialing
Division of Program Support
New Hampshire Department of Education
101 Pleasant Street
Concord, New Hampshire 03301-3860

phone

(603) 271-2408

fax

(603) 271-4134

web

<www.ed.state.nh.us/education/doe/organization/programsupport/boc.htm>

contact person

Dr. Judith D. Fillion, Division Director

e-mail

jfillion@ed.state.nh.us

Certification Requirements

- ◆ Submit application for certification and non-refundable application fee
- ◆ Hold a Master's degree in speech-language pathology or communication sciences and disorders from an approved college or university
- ◆ Alternative methods of qualification for certification:
 - Alternative 1:* Completion of an approved program of professional preparation in speech-language pathology or communication sciences and disorders
 - Alternative 2:* Completion of a comparable program outside of New Hampshire
 - Alternative 4:* Individualized Professional Development Plan, which must include completion of a Master's degree in communications disorders
- ◆ Any person licensed in the State of New Hampshire as a speech-language pathologist by the Board of Speech-Language Pathology shall be considered to have met the requirements

Examination

Initial certification requires passing the PRAXIS I pre-professional skills test (PPST) and PRAXIS II, if applicable. The State Board has approved a composite score option for PRAXIS I. Candidates must have an overall score of 518 or higher and a minimum passing score of 172 for Reading; 170 for Writing; and 170 for Mathematics. PRAXIS I and PRAXIS II exemptions are allowed for educators with either a Master's degree or higher, or who have seven or more years of educational experience under a credential issued by another state.

Continuing Education

Staff development activities totaling 75 clock hours (or alternative to clock hours) in the school district and/or school administrative unit staff development plan during the three-year certification period plus another 30 hours for each additional endorsement

Fees

Three-year certificate \$130.00
Three-year renewal \$130.00
Late filing fee. \$50.00

Reciprocity

Permitted with over 41 states according to the provisions of the Interstate Contract

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Not provided

O*Net Code

29-1127.00 Speech-Language Pathologists

Speech-language Specialist (continued)

Related Training

Speech-Language Pathology/Pathologist; Audiology/Audiologist and Speech-Language Pathology/Pathologist; Communication Disorders

Further Information

American Speech-Language-Hearing Association

10801 Rockville Pike
Rockville, MD 20852
phone 1-800-498-2071
web <www.asha.org>

National Council of State Boards of Examiners for Speech-Language Pathology and Audiology

PO Box 326
Wellsburg, WV 26070
phone (304) 737-2395
web <www.ncsb.info>

Tanning Equipment Operator

Operates tanning devices, controls the length of the exposure to UV light, and instructs the consumer in the proper use of the device. A tanning device is any equipment, including a sunlamp, tanning booth, and tanning bed, that emits electromagnetic radiation with wavelengths in the air between 200 and 400 nanometers and is used for the tanning of human skin. The term also includes any accompanying equipment, including protective eyewear, timers, and handrails.

Statute/Rules

NH RSA 313-A:1, 26-34; Administrative Rules Chapter Bar 600

Regulatory Agency

New Hampshire Board of Barbering, Cosmetology, and Esthetics
2 Industrial Park Drive
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3608
(603) 271-8889
<www.nh.gov/cosmet>
Lynda Elliott, Board Administrator
Not provided

Registration Requirements

- ◆ Must be at least 18 years of age
- ◆ Complete a training program in tanning device operation approved by the board in a classroom from a certified instructor
- ◆ Tanning facilities must maintain a list of the facility's trained operators; individuals are not required to register with the board

Examination

Not required

Continuing Education

Not required

Fees

Annual registration, tanning facility \$45.00

Reciprocity

Not permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

300 tanning facilities

O*Net Code

39-9099.99 Personal Care and Service Workers, All Other

Related Training

Cosmetology and Related Personal Grooming Arts, All Other

Further Information

Not provided

Teacher

Teachers instruct pupils in public or private schools at the elementary, middle, intermediate, junior high, or secondary level. At the elementary level, teach basic academic, social, and other formative skills. At other levels, teachers instruct students in one or more subjects, such as English, mathematics, or social studies. Teachers may be designated according to subject matter specialty, such as typing instructors, commercial teachers, or English teachers. Includes teachers of career and technical education. Some teachers instruct adults or out-of-school youth in basic education, high school equivalency, or English as a second language.

Statute/Rules

NH RSA 186; Administrative Rules Chapter Ed 500 - 600

Regulatory Agency

Bureau of Credentialing
Division of Program Support
New Hampshire Department of Education
101 Pleasant Street
Concord, New Hampshire 03301-3860

phone
fax
web
contact person
e-mail

(603) 271-2408
(603) 271-4134
<www.ed.state.nh.us/education/doc/organization/programsupport/boc.htm>
Dr. Judith D. Fillion, Division Director
jfillion@ed.state.nh.us

Certification Requirements

- ◆ Submit application for certification and non-refundable application fee
- ◆ Alternative methods of qualification for teaching certification:
 - Alternative 1:* Completion of an approved program of professional preparation in education
 - Alternative 2:* Completion of a comparable program outside of New Hampshire
 - Alternative 3:* Qualification based on Demonstrated Competencies and Equivalent Experiences, requiring both written examination and oral review
 - Alternative 4:* Individualized Professional Development Plan, restricted to critical shortage areas, certain career and technical specialty areas, and business administrators
 - Alternative 5:* A site-based Individual Certification Plan, an on-the-job training option allowing an individual to attain certification in elementary and secondary teaching areas if he/she meets academic requirements of an entry level baccalaureate with 30 credits in the content area and an overall GPA of 2.5 or better, and if a local school district is willing to assume the responsibility for training and supervising the teacher candidate

Beginning Educator Certificate

- ◆ Issued to individuals with less than three years of teaching experience, including teaching experience at the elementary and secondary levels of education
- ◆ Must meet one of the above qualifications for a credential and successfully complete the application process
- ◆ Beginning educator certificates are issued for a period of three years
- ◆ Upon completion of three years of full-time teaching experience while maintaining a valid credential, a beginning educator is qualified for an experienced educator credential

Experienced Educator Certificate

- ◆ At least three years of full-time experience as an educator at the elementary and secondary levels of education
- ◆ An experienced educator credential shall be issued for three years

Teacher *(continued)*

Certification Requirements *(continued)*

Intern License

- ◆ Submit application
- ◆ Currently be employed full-time in the field of education in a New Hampshire public school
- ◆ Intern licenses are granted for the duration of the individualized development plan or the site-based certification plan
- ◆ Educators who have held a valid intern license for up to three consecutive school years shall receive a beginning educator credential after the Bureau receives the required report of completion under the individualized development plan or superintendent's statement regarding completion of the site-based certification plan

Master Teacher Certificate

- ◆ Hold an experienced educator certificate from the State of New Hampshire
- ◆ Academic preparation including a Master's degree and graduate coursework in curriculum development, supervision, and evaluation
- ◆ Have demonstrated quality teaching to be satisfied by meeting professional criteria developed by the professional standards board and approved by the State Board of Education, which criteria shall include:
 1. Quantitative evaluations of teaching quality from students, parents, peers, and administrators;
 2. At least three classroom observations of the candidate by an independent observer from outside the candidate's school district; and
 3. At least four significant and rigorous written tasks and exercises
- ◆ Have at least seven years of full-time experience as an educator in the applicant's area of endorsement within the past ten years
- ◆ A master teacher certificate shall be issued in the following areas of endorsement: Art; Assessment of intellectual functioning; Bilingual education; Comprehensive technology education, including industrial arts; Computer technology; Early childhood education; Elementary education; English; English as a second language; Foreign languages; Guidance; Health; Family and consumer science; Secondary mathematics; Middle/junior high school mathematics; Media; Music; Physical education; Science, including the areas of Biology, Chemistry, Earth science, General sciences, Physical science, and Physics; Social studies; Theatre arts; and Career and technical education

Examination

Initial certification requires passing the PRAXIS I pre-professional skills test (PPST) and PRAXIS II, if applicable. The State Board has approved a composite score option for PRAXIS I. Candidates must have an overall score of 518 or higher and a minimum passing score of 172 for Reading; 170 for Writing; and 170 for Mathematics. PRAXIS I and PRAXIS II exemptions are allowed for educators with either a Master's degree or higher, or who have seven or more years of educational experience under a credential issued by another state.

Continuing Education

Staff development activities totaling 75 clock hours (or alternative to clock hours) in the school district and/or school administrative unit staff development plan during the three-year certification period plus another 30 hours for each additional endorsement

Fees

Statement of eligibility, Alternative 4	\$50.00
Statement of eligibility, Alternative 5	\$50.00
Three-year certificate	\$130.00
Three-year renewal	\$130.00
Competency review, Alternative 3	\$300.00
Master Teacher certificate	\$800.00
Additional endorsements, per endorsement	\$20.00
Duplicate credential	\$20.00
Late filing fee	\$50.00

Exam fees are set by the exam administrator, Educational Testing Service (ETS)

Teacher *(continued)*

Reciprocity	Permitted for Beginning Educator certificates and Experienced Educator certificates with over 41 states, in accordance with the Interstate Contract
Residence or Citizenship	New Hampshire residency is required for Alternatives 4 and 5 US citizenship is not required
Active Licenses	Not provided
O*Net Code	25-2012.00 Kindergarten Teachers, Except Special Education; 25-2021.00 Elementary School Teachers, Except Special Education; 25-2022.00 Middle School Teachers, Except Special and Vocational Education; 25-2023.00 Vocational Education Teachers, Middle School; 25-2031.00 Secondary School Teachers, Except Special and Vocational Education; 25-2032.00 Vocational Education Teachers, Secondary School; 25-3011.00 Adult Literacy, Remedial Education, and GED Teachers and Instructors
Related Training	Teacher Education and Professional Development, Specific Levels and Methods; Teacher Education and Professional Development, Specific Subject Areas; Special Education and Teaching; Teaching English as a Second or Foreign Language
Further Information	ETS-The Praxis Series PO Box 6051 Princeton, NJ 08541-6051 phone 1-800-772-9476 web < www.ets.org/praxis/prxnh.html > National Association of State Directors of Teacher Education and Certification (NASDTEC) 1225 Province Road PMB #116 Whitinsville, MA 01588 phone (508) 380-1202 web < www.nasdtec.org >

Veterinarian

Veterinarians diagnose, treat, correct, change, relieve, or prevent animal disease, lameness, deformity, defect, injury, or other physical or mental conditions. They may prescribe or administer drugs, medicine, biologic, apparatus, application, anesthetic, or other therapeutic or diagnostic substance or technique, or use manual or mechanical procedures for testing for pregnancy, for correcting sterility or infertility, or provide advice or recommendations regarding veterinary surgery, obstetrics, dentistry, and all other branches or specialties of veterinary medicine.

Statute/Rules

NH RSA 332-B; Administrative Rules Chapter Vet 100 - 700

Regulatory Agency

New Hampshire Board of Veterinary Medicine

25 Capitol Street, PO Box 2042
Concord, New Hampshire 03302-2042

phone
fax
web
contact person
e-mail

(603) 271-3706
(603) 271-1109
<www.nh.gov/veterinary>
Patricia Dunklee, Administrative Secretary
pdunklee@agr.state.nh.us

Licensure Requirements

- ◆ Must be at least 18 years of age
- ◆ Must be of good professional character
- ◆ A graduate of an accredited veterinary school or the holder of an ECFVG certificate
- ◆ Prerequisite to written examination: passing scores on the National Board examination and the Clinical Competency Test or the North American Veterinary licensing exam

Examination

Written examinations required — state and national boards

Continuing Education

Twelve hours of continuing education are required annually

Fees

Written examination / initial license \$175.00
Annual renewal \$150.00
Late renewal \$200.00

Reciprocity

Permitted, but examination is still required

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

821

O*Net Code

29-1131.00 Veterinarians

Related Training

Veterinary Medicine; Veterinary Biomedical and Clinical Sciences

Further Information

American Veterinary Medical Association

1931 North Meacham Road, Suite 100
Schaumburg, IL 60173
phone (847) 925-8070
web <www.avma.org>

American Association of Veterinary State Boards

4106 Central Street
Kansas City, MO 64111
phone 1-877-698-8482
web <www.aavsb.org>

National Board of Veterinary Medical Examiners

PO Box 1356
Bismarck, ND 58502
phone (701) 224-0332
web <www.nbvme.org>

Wastewater Treatment Plant Operator

Wastewater Treatment Plant Operators operate mechanical equipment in wastewater treatment facilities in order to remove harmful waste products from water and to render it environmentally acceptable. They maintain pumps, pipes, valves, and processing equipment to move wastewater through collection systems and through various treatment processes. They read and interpret meters and gauges. They also operate chemical-feeding devices, perform laboratory analysis, and keep records of their work. They must be familiar with electricity, mechanics, chemistry, microbiology, hydraulics, and a host of other disciplines.

Statute/Rules

NH RSA 485-A; Administrative Rules Chapter Env-Ws 901

Regulatory Agency

Water Division

Wastewater Engineering Bureau
New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone

(603) 271-3503 or 271-2586

fax

(603) 271-4128

web

<www.des.state.nh.us/wwc/opcert.htm>

contact person

George Neill or Marie Polichronopoulos

e-mail

gneill@des.state.nh.us or mpolichronopoulos@des.state.nh.us

Certification Requirements

- ◆ Satisfactory physical condition
- ◆ Satisfactory moral character
- ◆ High school graduate
- ◆ College according to grade (see below)
- ◆ Able to read and write in the English language

Examination

Applicants without experience will be allowed to take the Grade I examination and, if successful, they will receive a Grade I Operator-In-Training (O-I-T) certificate. The experience and education requirements (in years) for the various grades are as follows:

Grade	Experience	Education
I O-I-T	None	Grade I after one year full-time
I	1 year	HS/GED
II O-I-T	None	HS/GED plus one-year wastewater certificate
	1 year	HS/GED
II	3 years	HS/GED
III O-I-T	2 years	HS/GED plus 90 CEUs or two years college
III	4 years	HS/GED plus 90 CEUs or two years college
IV O-I-T	4 years	HS/GED plus 90 CEUs or two years college
IV	6 years	HS/GED plus 90 CEUs or two years college

Applicants who achieve a score of 70 percent or higher on the O-I-T exam must complete the full experience requirement prior to receiving a full license grade. Applicants who take the Grade I examination and achieve a score of 70 percent or higher will receive a Grade I license. Applicants achieving a score of 70 percent or higher on the written exam for Grades II, III, or IV may be required to attend an interview with the Certification Committee as a second step of the certification process.

Continuing Education

Two continuing education units (CEUs) in a relevant field of study are required per renewal period, with ten hours of education equal to 1.0 CEU; or one college credit equal to 1.5 CEU

Fees

Application \$50.00
Biennial renewal \$50.00

Wastewater Treatment Plant Operator *(continued)*

Reciprocity

Handled on a case-by-case basis by the Certification Committee. Certificates may be issued, without examination, in a comparable classification to other states, provided the individual holds a valid certificate issued by an appropriate agency and he or she is actively seeking employment in New Hampshire. Certification must have been issued by examination in the other state.

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

535

O*Net Code

51-8031.00 Water and Liquid Waste Treatment Plant and System Operators

Related Training

Water Quality and Wastewater Treatment Management and Recycling Technology/
Technician

Further Information

Association of Boards of Certification
208 5th Street, Suite 201
Ames, IA 50010-6259
phone (515) 232-3623
web <www.abccert.org>

Water Distribution System Operator

Responsible for delivery of safe, aesthetically pleasing water to the consumer's tap. Service pumps to ensure adequate pressure, meter flows both from the source and at the point of use, respond to complaints on water quality, administer programs such as cross-connection control to prevent system contamination, install new mains or repair existing mains, and sample water quality in the distribution system. Certified operators are required for community (residential) and non-transient, non-community (such as schools and workplaces) public water systems.

Statute/Rules

NH RSA 332-E; Administrative Rules Chapter Env-Ws 367

Regulatory Agency

Drinking Water and Groundwater Bureau
New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone
fax
web
contact person
e-mail

(603) 271-2410
(603) 271-5171
<www.des.nh.gov/dwgb>
Chip Mackey, Certification Program Coordinator
hmackey@des.state.nh.us

Certification Requirements

- ◆ Satisfactory physical condition
- ◆ Be able to read and write in the English language
- ◆ High school graduate
- ◆ Postsecondary education according to grade, with a concentration in environmental engineering, civil engineering, environmental sciences, or related fields, where 30 semester hours of study is equivalent to one year of postsecondary education
- ◆ Operating experience according to grade
- ◆ Varying experience and education requirements depending on grade of operator:

Grade I-A		Grade I		Grade II		Grade III		Grade IV	
Ed	Exp	Ed	Exp	Ed	Exp	Ed	Exp	Ed	Exp
12	6 mo.	12	1 yr.	12	3 yrs.	14	4 yrs.	16	6 yrs.

Examination

Written examination required. Applicants successfully completing a written examination may be required to obtain a satisfactory grade in an oral examination prior to certification. Applicants will be notified of the test results as early as practicable.

Continuing Education

Continuing education is required for renewal — five hours for Grade I-A; and 20 hours for Grades I - IV

Fees

Application \$50.00
Biennial renewal \$50.00

Reciprocity

Permitted with a limited number of states

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

900

O*Net Code

51-8031.00 Water and Liquid Waste Treatment Plant and System Operators

Related Training

Water Quality and Wastewater Treatment Management and Recycling Technology/Technician

Further Information

American Water Works Association
6666 W. Quincy Ave.
Denver, CO 80235
phone (303) 794-7711
web <www.awwa.org>

Association of Boards of Certification
208 5th Street, Suite 201
Ames, IA 50010-6259
phone (515) 232-3623
web <www.abccert.org>

Water Pump Installer

Water Pump Installers connect a pump or a pipe to the water system, or install a pump or a pipe in a well. There are two categories of licenses: domestic (up to three horsepower), and industrial pump installation.

Statute/Rules

NH RSA 482-B; Administrative Rules Chapter We 100 - 1000

Regulatory Agency

Water Well Board

New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone

(603) 271-2410

fax

(603) 271-5171

web

<www.des.nh.gov/WWB>

contact person

Chip Mackey, Certification Program Coordinator

e-mail

hmackey@des.state.nh.us

Licensure Requirements

- ♦ Be actively engaged in the trade for a period of three years prior to the date of application, with experience directly related to the type of license issued
- ♦ Pass an examination prepared and administered by the Board
- ♦ Obtain the appropriate license from the Board

Examination

Written examination required

Continuing Education

A minimum of two hours of continuing education pertaining to water pumps, water wells, or water conditioning and treatment systems are required annually

Fees

Application \$25.00

Examination \$10.00 *for each license category*

License \$100.00

All licenses expire annually on June 30

Reciprocity

Permitted with states whose requirements are equivalent to those of New Hampshire. General knowledge exam is still required.

Residence or Citizenship

New Hampshire residency is not required

US citizenship is not required

Active Licenses

500

O*Net Code

49-9099.99 Installation, Maintenance, and Repair Workers, All Other

Related Training

Plumbing and Related Water Supply Services, Other

Further Information

National Ground Water Association

601 Dempsey Road
Westerville, OH 43081-8978
phone 1-800-551-7379
web <www.ngwa.org>

Water Treatment Plant Operator

Responsible for the purification processes of water to be used as public water supplies. Meter chemicals into water based on analytical testing and continuous monitoring to produce a safe, aesthetically pleasing water. Test samples of water throughout the process and record results to assure water quality. Certified operators are required for community (residential) and non-transient, non-community (such as schools and workplaces) public water systems.

Statute/Rules

NH RSA 332-E; Administrative Rules Chapter Env-Ws 367

Regulatory Agency

Drinking Water and Groundwater Bureau
New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone

(603) 271-2410

fax

(603) 271-5171

web

<www.des.nh.gov/dwgb>

contact person

Chip Mackey, Certification Program Coordinator

e-mail

hmackey@des.state.nh.us

Certification Requirements

- ◆ Satisfactory physical condition
- ◆ Be able to read and write in the English language
- ◆ High school graduate
- ◆ Postsecondary education according to grade, with a concentration in environmental engineering, civil engineering, environmental sciences, or related fields, where 30 semester hours of study is equivalent to one year of postsecondary education
- ◆ Operating experience according to grade
- ◆ Varying experience and education requirements depending on grade of operator:

Grade I-A		Grade I		Grade II		Grade III		Grade IV	
Ed	Exp	Ed	Exp	Ed	Exp	Ed	Exp	Ed	Exp
12	6 mo.	12	1 yr.	12	3 yrs.	14	4 yrs.	16	6 yrs.

Examination

Written examination required. Applicants successfully completing a written examination may be required to obtain a satisfactory grade in an oral examination prior to certification. Applicants will be notified of the test results as early as practicable.

Continuing Education

Continuing education is required for renewal — five hours for Grade I-A; and 20 hours for Grades I - IV

Fees

Application \$50.00
Biennial renewal \$50.00

Reciprocity

Permitted with a limited number of states

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

780

O*Net Code

51-8031.00 Water and Liquid Waste Treatment Plant and System Operators

Related Training

Water Quality and Wastewater Treatment Management and Recycling Technology/Technician

Further Information

American Water Works Association
6666 W. Quincy Ave.
Denver, CO 80235
phone (303) 794-7711
web <www.awwa.org>

Association of Boards of Certification
208 5th Street, Suite 201
Ames, IA 50010-6259
phone (515) 232-3623
web <www.abccert.org>

Water Treatment Technician

Water Treatment Technicians install, maintain, or repair apparatus for treating or processing water to modify, enhance, or improve its quality, and the pipes, fittings, and other components servicing such apparatus.

Statute/Rules

NH RSA 329-A:9-a; Administrative Rules Chapter Plu 100 - 600

Regulatory Agency

New Hampshire State Board for the Licensing and Regulation of Plumbers

21 South Fruit Street, Suite 24
Concord, New Hampshire 03301

phone

(603) 271-3267

fax

(603) 271-6656

web

<www.nh.gov/plumbing>

contact person

Jean Tear

e-mail

info@plumbing.state.nh.us

Certification Requirements

- ◆ Act as a water treatment trainee by engaging in learning about and assisting in installing, maintaining, or repairing water treatment systems under the direct supervision of a certified water treatment technician for a period of not less than one year
- ◆ Pass examination
- ◆ Corporations, partnerships, limited liability companies, or other business entities that install, maintain, or repair water treatment systems may be certified without examination provided the entity designates one employee to be certified in accordance with the statute and rules
- ◆ The board may issue certification without examination to those water treatment technicians who provide adequate documentation of having operated in the capacity of a water treatment technician for a period of at least one year prior to January 1, 2004, and who pay the required fees

Examination

Written examination required

Continuing Education

A minimum of two hours per year of continuing education are required for license renewal

Fees

Initial certification\$125.00
Renewal fee\$100.00
Late renewal fee\$25.00 *per month*

Reciprocity

Not specified

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

Not provided

O*Net Code

47-2152.02 Plumbers

Related Training

Plumbing and Related Water Supply Services, Other

Further Information

Not provided

Water Well Contractor

Water Well Contractors set up and operate machinery to dig or drill for water. Ensure that wells are maintained in a proper condition and do not cause contamination or pollution of the water supply. A contractor license is required of any entity or individual engaged in well construction. Water well construction means any method, procedure, or operation to obtain water from a well, including drilling, digging, well development (by hydro fracturing or other methods), and well decommissioning.

Statute/Rules

NH RSA 482-B; Administrative Rules Chapter We 100 - 1000

Regulatory Agency

Water Well Board

New Hampshire Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, New Hampshire 03302-0095

phone
fax
web
contact person
e-mail

(603) 271-2410
(603) 271-5171
<www.des.nh.gov/WWB>
Chip Mackey, Certification Program Coordinator
hmackey@des.state.nh.us

Licensure Requirements

- ◆ Be actively engaged in the trade for a period of three years prior to the date of application, with experience directly related to the type of license issued
- ◆ One year of experience for drilling contractors shall be in drilling water wells in crystalline rocks of the Appalachian region
- ◆ Pass an examination prepared and administered by the Board
- ◆ Obtain the appropriate license from the Board

Examination

Written examination required

Continuing Education

Not required

Fees

Application\$25.00
Examination \$10.00 *per category*
Rotary license\$225.00
Technical license.....\$225.00
Cable tool license\$150.00
Point well license\$150.00
Dug well license\$100.00
All licenses expire annually on June 30

Reciprocity

Permitted with states whose requirements are equivalent to those of New Hampshire. General knowledge exam is still required.

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

200

O*Net Code

47-5021.00 Earth Drillers, Except Oil and Gas

Related Training

Well Drilling/Driller

Further Information

National Ground Water Association

601 Dempsey Road
Westerville, OH 43081-8978
phone 1-800-551-7379
web <www.ngwa.org>

Weighmaster

A Weighmaster is an individual, who for hire or otherwise, weighs, measures or counts any commodity that is to be transported by vehicle or may be transported by vehicle and issues a statement or memorandum of the weight, measure or count which is used as the basis for either the purchase or sale of that commodity or charge for service. Included is any person who performs such services as an independent contractor, a person who for hire or otherwise exercises independent employment, contracts or agrees to weigh, measure, or count any commodity and issues a statement or memorandum of the weight, measure, or count which is used as the basis for either the purchase or sale of that commodity or charge for service. The following are not considered weighmasters and therefore need no license: producers of agricultural commodities or livestock who weigh commodities produced or purchased by them or another producer, when no charge is made for the weighing or when no signed or initialed statement or memorandum is issued of the weight upon which a purchase or sale of the commodity is based; persons who purchase scrap metal or salvage materials for a nonprofit recycling program; pest control operators licensed under RSA 430:28-48; and individuals involved with the purchase of logs, except weighing functions.

Statute/Rules

NH RSA 438:8 (e); Administrative Rules Chapter Agr 1403

Regulatory Agency

Division of Weights and Measures

New Hampshire Department of Agriculture, Markets, and Food
PO Box 2042, 25 Capitol Street, 2nd Floor
Concord, New Hampshire 03301

phone
fax
web
contact person
e-mail

(603) 271-3709
(603) 271-1109
<agriculture.nh.gov/divisions/weights_measures>
Dennis W. Marquis
dmarquis@agr.state.nh.us

Licensure Requirements

- ◆ Must be at least within 30 days of being 18 years of age
- ◆ Submit application, and application fee
- ◆ Pass examination
- ◆ License expiration:
 1. The expiration date for an initial weighmaster license is determined by:
 - a. If the applicant's employer employs other licensed weighmasters, the applicant's license expires at the same time as the employer's other employed weighmasters
 - b. If the applicant's employer does not employ other licensed weighmasters, the applicant's license expires at the end of the quarter with the fewest number of licensed weighmasters
 2. An initial weighmaster license may be issued for a period of not less than 15 months and not more than 27 months; after the initial licensing period the weighmaster license expires biennially
 3. A license issued for a period of less than 24 months will be charged a pro-rated fee based on the initial licensing period

Examination

Required — applicant must attain a passing score of 70 percent or higher. Licensed weighmasters must take a written examination every six years prior to license renewal.

Continuing Education

Not required

Fees

Examination fee	\$10.00
Initial license fee, 24 months	\$96.00
Re-examination fee	\$10.00
Biennial renewal	\$96.00

Reciprocity

Not permitted

Weighmaster (*continued*)

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

545

O*Net Code

43-5111.00 Weighers, Measurers, Checkers, and Samplers, Recordkeeping

Related Training

No related training

Further Information

ATSM International (American Society for Testing and Measures)

100 Barr Harbor Drive, PO Box C700

West Conshohocken, PA 19428-2859

phone (610) 832-9500

web <www.astm.org>

Weights and Measures Division

National Institute of Standards and Technology (NIST)

100 Bureau Drive, Stop 2600

Gaithersburg, MD 20899-2600

phone (301) 975-4004

web <www.nist.gov/owm>

Wetlands Scientist, Certified

Use special knowledge of hydric soils, hydrophytic vegetation, and wetland hydrology to delineate wetland boundaries and prepare wetlands maps.

Statute/Rules

NH RSA 310-A:75; Administrative Rules Chapter Soil 100 - 500

Regulatory Agency

New Hampshire Joint Board of Licensure and Certification

57 Regional Drive
Concord, New Hampshire 03301

phone

(603) 271-2219

fax

(603) 271-6990

web

<www.nh.gov/jtboard/home.htm>

contact person

Louise Lavertu, Executive Director

e-mail

llavertu@nhsa.state.nh.us

Certification Requirements

- ◆ Must have satisfactory evidence of good professional character
- ◆ Successfully pass an examination which includes references to wetland characteristics in New England
- ◆ Meet one of the following educational requirements:
 1. Be a graduate of an accredited college curriculum with a baccalaureate or an Associate's degree, including successful completion of a minimum of 24 semester hours in any of the following environmental sciences: botany, soil science, hydrology, wetland science, biology, forestry, wildlife, ecology, water resources, plant science, agronomy, geology, or earth science, and have one or more years experience in the practice of wetland science; or
 2. Have a minimum of 12 combined credit or non-credit semester hours in any of the environmental sciences listed above, and have three or more years experience in the practice of wetland science
- ◆ Have experience in the field of wetland science, gained through one of the following:
 1. Teaching wetland science courses or performing research in wetland science at an accredited college, university, or institution offering an approved wetland science or wetland ecology curriculum; or
 2. Actual field experience gained in an acceptable apprenticeship program; or
 3. Actual field mapping experience, defined as the delineation of wetland boundaries and the preparation of wetland maps in accordance with standards for the identification of wetlands adopted by the Department of Environmental Services or the United States Army Corps of Engineers or its successor
- ◆ Educational training shall not be considered as experience; summer employment shall be considered experience.

Examination

Written examination required — includes reference to wetland characteristics in New England

Continuing Education

Ten continuing education units (CEUs) are required for renewal

Fees

Certificate upon exam. \$275.00
Biennial renewal \$75.00
Certificate as apprentice \$40.00
Late renewal *20 percent late fee per month*
Replacement certificate. \$25.00
Certificates expire on the last day of the certificate holder's month of birth in the second year following year of issuance

Reciprocity

Permitted

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Wetlands Scientist, Certified (*continued*)

Active Licenses

211

O*Net Code

19-1031.01 Soil Conservationists

Related Training

Water, Wetlands, and Marine Resources Management

Further Information

Association of State Wetlands Managers
2 Basin Road
Windham, ME 04062
phone (207) 892-3399
web <www.aswm.org>

Wildlife Control Operator

Wildlife Control Operators are engaged in the practice of trapping nuisance animals outside the regular season. Nuisance animals are wildlife that a landowner wants excluded or removed to protect their family or property from injury or destruction by the wildlife. There are two types of licenses: Level I and Level II. Level I operators may only trap furbearers, woodchucks, porcupines, opossum, and coyote outside the season. Level II operators are engaged in the commercial practice of trapping nuisance animals.

Statute/Rules

NH RSA 210:24-b; Administrative Rules Chapter Fis 308

Regulatory Agency

New Hampshire Fish and Game Department

11 Hazen Drive
Concord NH 03301

phone

(603) 868-1095

fax

(603) 868-3305

web

<wildlife.state.nh.us/Hunting/WCO_new_rules.htm>

contact person

Furbearer Project Leader

e-mail

Not provided

Licensure

Requirements

Level I Wildlife Control Operators

- ◆ Must be a New Hampshire licensed trapper, requiring a certificate of competency, or proof of completion of a trapper education course, or proof of a previously issued trapping license issued by this state, or any other state, province, or country
- ◆ Submit annually by June 30 a report on all furbearing animals killed during the open season for trapping wildlife and all nuisance furbearing animals killed outside the open trapping season during the previous year for the period June 1 through May 31
- ◆ Level I wildlife control operators may only trap furbearers, woodchucks, porcupines, opossum, and coyote outside of the season

Level II Wildlife Control Operators

- ◆ Complete a six-hour workshop covering topics related to wildlife control or be certified by the National Wildlife Control Operators Association (NWCOA), or have held a previous Level II Wildlife Control Operators license
- ◆ Submit annually by June 30 a report on all nuisance furbearing animals killed outside the open trapping season and, if the operator also holds a regular trapping license, on all furbearing animals killed during the open season for trapping wildlife during the previous year for the period June 1 through May 31

Examination

Not required

Continuing Education

None, but annual licensing is required as specified above

Fees

Level I license (*plus trapper's license*) \$10.00

Level II license - residents \$100.00

Level II license - nonresidents \$300.00

All wildlife control operator licenses expire on June 30 each year

Reciprocity

Not specified

Residence or Citizenship

New Hampshire residency is not required
US citizenship is not required

Active Licenses

143 Level I, Level II, and Nonresident licenses

O*Net Code

45-3021.00 Hunters and Trappers

Related Training

No related training

Further Information

**National Wildlife Control
Operators Association**
web <www.nwcoa.com>

New Hampshire Trapper Association
web <www.nhtassoc.org>

Appendix A

Directory of Regulatory Boards and Agencies

All area codes are 603

Accountancy, Board of 271-3286
Accountants

Acupuncture Licensing, Board of 271-0853
Acupuncturists

Agriculture, Markets and Food, Department of
Pesticide Control, Division of 271-3550
Pesticide Applicators
Weights and Measures, Division of 271-3709
Service Technicians; Weighmasters

Alcohol and Other Drug Abuse Professionals, Board of Licensed 271-4936
Alcohol and Drug Abuse Counselors

Allied Health Professionals, Office of Licensed 271-8389
Athletic Trainers; Occupational Therapists; Occupational Therapist Assistants; Physical Therapists; Physical Therapist Assistants; Respiratory Care Practitioners; Speech-Language Pathologists; Speech-Language Assistants; Recreational Therapists

Apprenticeship Program Information
US Department of Labor 225-1444
NH State Apprenticeship Council 271-3171

Auctioneers, Board of 271-3242
Auctioneers

Barbering, Cosmetology and Esthetics, Board of 271-3608
Barbers; Master Barbers; Cosmetologists; Cosmetology, Barbering, Manicurist, or Esthetics Instructors; Estheticians; Manicurists; Shampoo Assistant Apprentices; Tanning Equipment Operators

Chiropractic Board of Examiners 271-4560
Chiropractors

Dental Examiners, Board of 271-4561
Dentists; Dental Hygienists

Dietitians, Board of Licensed 271-0853
Dietitians

Education, Department of
Program Support, Division of
Bureau of Credentialing 271-2408
Education Administrators; Teachers; Educational Interpreters/Transliterators; Guidance Counselors; Library Media Specialists; Paraeducators; Special Education Teachers; School Psychologists; School Social Workers; Speech-Language Specialists; Specialists in the Assessment of Intellectual Functioning
Safety and Driver Education Instruction, Office of 271-3869
Driver Education Instructors, Private or Commercial Motor Vehicle Schools
Career Technology and Adult Education, Division of Interpreters for the Deaf and Hard of Hearing, Board of Licensure of (Voice/TTY) 271-3471
Interpreters for the Deaf and Hard of Hearing

Environmental Services, Department of
Air Resources Division
Asbestos Control Program 271-4609
Asbestos Abatement Supervisors; Asbestos Abatement Workers; Asbestos Disposal Site Workers; Asbestos Inspectors; Asbestos Management Planners; Asbestos Project Designers
Waste Management Division
Hazardous Waste Compliance Section. 271-7837
Hazardous Waste Coordinators
Operator Training and Certification 271-2928
Incinerator Managers/Operators Level IV; Incinerator Advanced Operators Level III; Incinerator Operators Level II; Incinerator Attendants Level I; Solid Waste Managers/Operators Level IV; Solid Waste Advanced Operators Level III; Solid Waste Operators Level II; Solid Waste Attendants Level I

Water Division
Drinking Water & Groundwater Bureau . . . 271-2410
Water Distribution System Operators; Water Treatment Plant Operators
Wastewater Engineering Bureau 271-3503
Wastewater Treatment Plant Operators
Water Well Board 271-2410
Water Well Contractors; Water Pump Installers

Appendix A

Directory of Regulatory Boards and Agencies

All area codes are 603

Fish and Game Department

Law Enforcement Division 271-3127
Hunting and Fishing Guides; Wildlife Control Operators

Funeral Directors and Embalmers, Board of

Registration of 271-4648
Funeral Directors; Embalmers

Guardian ad Litem Board 271-1199
Guardians ad Litem

Health and Human Services, Department of

Child Care Licensing, Bureau of 271-4624
Child Care Program Center Directors; Child Care Lead Teachers; Child Care Associate Teachers

Childhood Lead Poisoning Prevention Program 271-4719
Lead Abatement Workers; Lead Abatement Supervisors; Lead Abatement Contractors; Lead Inspectors; Lead Risk Assessors; Lead Sampling Technicians

Licensing and Regulative Services 271-0853
Body Art Practitioners; Electrologists; Massage Therapists; Ophthalmic Dispensers

Hearing Care Providers, Board of 433-7512
Audiologists; Hearing Aid Dealers

Insurance Department

Licensing Division 271-0203
Insurance Adjusters; Insurance Producers; Public Adjusters

Joint Board of Licensure & Certification 271-2219

Architects; Landscape Architects; Court Reporters; Professional Engineers; Professional Foresters; Professional Geologists; Land Surveyors; Soil Scientists; Wetland Scientists

Labor, Department of

Inspection Division 271-2585
Elevator and Accessibility Lift Inspectors and Mechanics; Boiler and Pressure Vessel Inspectors

Marital Mediator Certification Board 271-6593
Marital Mediators

Medicine, Board of 271-1203
Physician Assistants; Physicians and Surgeons

Mental Health Practice, Board of 271-6762
Marriage and Family Therapists; Clinical Mental Health Counselors; Pastoral Psychotherapists; Psychologists; Independent Clinical Social Workers

Midwifery Council 237-8686
Midwives

Naturopathic Examiners, Board of 271-0853
Naturopaths

Nursing, Board of 271-2323
Nurse Practitioners; Licensed Practical Nurses; Registered Nurses; Licensed Nursing Assistants; Medication Nursing Assistants

Nursing Home Administrators, Board of Examiners of 271-4728
Nursing Home Administrators

Optometry, Board of Registration in 271-2428
Optometrists

Pari-Mutuel Commission 271-2158
Greyhound Racing Occupations; Thoroughbred and Harness Racing Occupations; Games of Chance Operators

Pharmacy, Board of 271-2350
Pharmacists; Pharmacy Technicians

Plumbers, State Board for the Licensing and Regulation of 271-3267
Apprentice Plumbers; Journeyman Plumbers; Master Plumbers; Water Treatment Technicians

Podiatry, Board of Registration in 271-1203
Podiatrists

Police Standards and Training Council 271-2133
Police Officers; State Troopers; Sheriffs; Fish and Game Officers; Liquor Investigators; Gaming Inspectors; Marine Patrol Officers; Corrections Officers; Probation/Parole Officers

Real Estate Appraiser Board 271-6186
Real Estate Appraisers

Real Estate Commission 271-2701
Real Estate Brokers; Real Estate Salespersons

Appendix A

Directory of Regulatory Boards and Agencies

All area codes are 603

Safety, Department of

Fire Safety Division

Building Safety and Construction,
Bureau of 223-4289
*Fuel Gas Fitters; Heating Equipment Technicians;
Lightning Rod Dealers and Sales Agents;
Manufactured Housing Installers*

Electrical Safety and Licensing,
Bureau of 223-4289
*Apprentice Electricians; High Medium Voltage
Electricians; High Medium Voltage Electrician
Trainees; Journeyman Electricians; Master
Electricians*

Fire Standards and Training and Emergency Medical Services, Division of

Emergency Medical Services, Bureau of. . . 271-7048
Emergency Care Providers/First Responders

Training and Certification, Bureau of . . . 271-2661
Firefighters, Professional

Motor Vehicles, Division of 271-2485
*Driver Education Instructors, Private or
Commercial Motor Vehicle Schools*

State Police, Division of

Permits and Licensing Unit. 271-3575
*Explosives Workers/Blasters; Fireworks Display
Specialists; Private Investigators; Security Guard*

Secretary of State's Office

Administration 271-3242
*Athlete Agents; Hawkers and Peddlers; Itinerant
Vendors; Lobbyists*

Securities Regulation, Bureau of 271-1463
*Professional Bail Bondsmen; Bail Recovery Agents;
Investment Advisors; Securities Salespersons*

Supreme Court 271-2646
Attorneys

Veterinary Medicine, Board of 271-3706
Veterinarians

Appendix B

Miscellaneous Regulated Activities

Other activities may be licensed, certified, or registered by the State of New Hampshire. The type of regulation may be required of either an individual or a business, or may be required only under certain circumstances. Contact the agency for specific information. All area codes are 603.

Boxing and Wrestling Commission 271-2301
*Boxers; Wrestlers; Managers; Promoters; Referees;
Judges; Timekeepers*

Banking Commission 271-3561
*Small Loan Lenders; Debt Adjusters; Money
Transmitters; Mortgage Bankers and Mortgage Brokers;
Mortgage Servicer; Motor Vehicle Retail Seller; Motor
Vehicle Sales Finance Company*

Fish and Game Department 271-3421
*Commercial Fishermen; Fur Buyers; Live Bait Dealers;
Taxidermists*

Pari-Mutual Commission 271-2158
Games of Chance Operators, Primary and Secondary

Safety, Department of
Safety Services, Division of
Tramway & Amusement, Bureau of 293-0094
*Carnival/Amusement Operators;
Tramway, Chair Lift, and Rope Tow Operators*
Motor Vehicles, Division of
Highway Patrol and Enforcement Bureau . 271-1999
School Bus Drivers
Driver Licensing, Bureau of 271-2371
Commercial Vehicle Operators
Fire Standards and Training and
Emergency Medical Services, Division of
Emergency Medical Services, Bureau of . . 271-7048
*Emergency Medical Services Coordinators;
Emergency Medical Services Instructors*
Fire Safety, Division of 271-3294
*Fire Protection Equipment Technicians (voluntary);
Pyrotechnics Operators*

Appendix C

Agricultural Occupations Requiring Licensure

Animal Industry, Division of 271-2404
*Live Poultry Dealers; Livestock Dealers;
Pet Shops, Kennels, Animal Shelters, Animal Rescue;
Feeding Garbage to Swine*

Pesticide Control, Division of 271-3550
*Commercial or Private Pesticide Applicators;
Economic Poisons Registration (Manufacturers);
Pesticide Dealer*

Plant Industry, Division of 271-2561
Beekeepers/Apiarists; Nursery/Plant Dealer

Regulatory Services, Division of 271-3685
*Graders of Agricultural Products; Maple Sap or Maple
Product Producers and Packers (voluntary registration);
Organic Processor and Handler Certification;
Seal of Quality*

Appendix D

Racing Occupations Requiring Licensure

All individuals and entities carrying out their duties on the racing premises must hold an occupational license. Each applicant must be at least 18 years of age unless otherwise specified. There are no requirements for examination, continuing education, residency, or citizenship. Exceptions and additional licensing requirements are listed below with the appropriate occupation. All licenses are valid through December 31 of the year of issue.

Only greyhound and harness racing occupations are specified, as there are no facilities in New Hampshire for thoroughbred racing. Licenses are required for occupations in thoroughbred racing, including, but not limited to, owners, breeders, authorized agents, sub-agents, nominators, jockeys, jockey apprentices, and jockey agents.

For complete details of requirements for applicants, review the Administrative Rules Chapter Pari 800.

Statute/Rules NH RSA 284; Administrative Rules Chapter Pari 800

Regulatory Agency **New Hampshire Pari-Mutuel Commission**

78 Regional Drive, Building 2
Concord, New Hampshire 03301-8530

phone (603) 271-2158
fax (603) 271-3381
web <www.racing.nh.gov>
contact person Paul M. Kelley, Director
e-mail paul.kelley@racing.nh.gov

Fees

Harness Racing Occupations	Annual Fee	Active Licenses
Admissions Employee	\$10.00	.27
Admissions Manager	\$25.00	.0
Announcer	\$10.00	.1
Assistant Trainer	\$10.00	.0
Asst Racing Secretary	\$10.00	.0
Blacksmith	\$20.00	.5
Chief of Security	\$25.00	.1
Clerk of the Course	\$10.00	.0
Clerk to the Racing Secretary	\$10.00	.2
Course Maintenance Employee	\$10.00	.0
Director of Maintenance	\$25.00	.0
Director of Racing	\$25.00	.0
Driver	\$25.00	.35
Driver/Trainer	\$40.00	.36
Equine Dentist	\$20.00	.2
Food Concession Employee	\$10.00	.33
Food Concession Manager	\$25.00	.0
Horse Identifier	\$10.00	.0
Horsemen's bookkeeper	\$10.00	.1
Judge	\$10.00	.1
Licensee's Employee Not Otherwise Specified	\$25.00/\$10.00	.104
Maintenance Employee	\$10.00	.30
Mutuel Department Employee	\$10.00	.58
Mutuel Manager	\$25.00	.3
Owner	\$25.00	.461
Owner/Driver	\$40.00	.9
Owner/Trainer	\$40.00	.85
Owner/Trainer/Driver	\$60.00	.90
Paddock Judge	\$20.00	.1
Paddock Judge Assistant	\$10.00	.0
Patrol Judge	\$10.00	.0
Photo Finish Operator	\$10.00	.1
Race Charter	\$10.00	.0

Appendix D

Racing Occupations Requiring Licensure

Fees (continued)	Harness Racing Occupations (continued)	Annual Fee	Active Licenses
	Race Starter	\$10.00	.0
	Racing Official Trainee	\$10.00	.0
	Racing Secretary	\$10.00	.1
	Security Personnel	\$10.00	.32
	Stable Employee (<i>groom, etc.</i>)	\$10.00	.219
	Starting Gate Driver	\$10.00	.0
	Timer	\$10.00	.1
	Totalisator Company	\$100.00	.0
	Totalisator Company Employee	\$10.00	.0
	Trainer	\$25.00	.51
	Vendor	\$25.00	.9
	Veterinarian	\$20.00	.5
	Veterinary Asst.	\$10.00	.1
	Video Equipment Operator	\$10.00	.6
	Greyhound Racing Occupations	Annual Fee	Active Licenses
	Admissions Employee (<i>minimum age 16 years</i>)	\$10.00	7
	Admissions Manager	\$25.00	2
	Announcer	\$10.00	4
	Assistant Race Starter	\$10.00	2
	Assistant Racing Secretary	\$10.00	2
	Assistant Trainer	\$20.00	5
	Brakeman	\$10.00	3
	Chart Writer	\$10.00	4
	Chief of Security (<i>must hold valid NH security guard license</i>)	\$25.00	3
	Clerk of Scales	\$10.00	2
	Clerk to the Racing Secretary	\$10.00	0
	Director of Maintenance	\$25.00	2
	Director of Racing	\$25.00	2
	Food Concession Employee (<i>minimum age 16 years</i>)	\$10.00	114
	Food Concession Manager	\$25.00	2
	Judge	\$10.00	3
	Kennel Helper	\$10.00	23
	Kennel Master	\$10.00	4
	Lead-Out (<i>minimum age 16 years</i>)	\$10.00	69
	Licensee's Employee not otherwise specified	\$10.00	127
	Lure Operator	\$10.00	3
	Maintenance Employee (<i>minimum age 16-18 years</i>)	\$10.00	28
	Mutual Department Employee	\$10.00	99
	Mutuel Manager	\$25.00	4
	Owner	\$20.00	197
	Owner/Trainer	\$30.00	12
	Paddock Judge	\$10.00	3
	Patrol Judge	\$10.00	0
	Photo Finish Operator	\$10.00	0
	Race Starter	\$10.00	2
	Racing Official Trainee	\$10.00	0
	Racing Secretary	\$10.00	2
	Security Personnel (<i>must hold valid NH security guard license</i>)	\$10.00	41
	Timer	\$10.00	0
	Totalisator Company	\$100.00	0
	Totalisator Company Employee	\$10.00	2
	Trainer	\$30.00	17
	Vendor	\$25.00	2
	Veterinarian (<i>must hold valid NH veterinary license</i>)	\$20.00	0
	Veterinary Assistant	\$10.00	0
	Video Equipment Operator	\$10.00	4

Appendix E

Apprenticeship Program, State of NH

The Apprenticeship Training Program is designed to provide the systematic skills training that will lead individuals to profitable employment in a wide variety of occupations. Apprenticeship training combines on-the-job training with related supplemental instruction in all aspects of an occupation, resulting in broad-based technical skills supported by theoretical knowledge.

Employers participate as sponsors of apprenticeship programs. A program can be designed to assist most employers in training their employees in skilled occupations. Employers may select apprentices from a “restricted pool” of their own employees or from all qualified applicants.

How the Program Works

- ◆ The Office of Apprenticeship is not a provider of on-the-job training, but performs the following services:
 1. Certifies employers to give training.
 2. Recognizes the acceptance of employees into Apprenticeship Training programs.
 3. Monitors the training given in the field to ensure that it is given in accordance with established standards.
 4. Coordinates with the Department of Education for associated classroom instruction.
 5. Acts as the agency for approving Apprenticeships.
- ◆ Most apprenticeships require over 4,000 hours of training and take from two to five years to complete.
- ◆ More than 75 percent of the apprentices are enrolled in programs in five construction trades: carpenters, electricians, ironworkers, plumbers, and sheet metal workers. Apprenticeships can also be developed in other occupations requiring manual, mechanical, or technical skills and knowledge.
- ◆ Wages paid to apprentices are determined in the agreement between the Office of Apprenticeship and the employer. The minimum wage shall be not less than the state minimum and at the conclusion of apprenticeship shall not be less than that paid to qualified craftworkers.
- ◆ Apprenticeship is also for women who need increased access to high-paying jobs. Women are strongly encouraged to apply and qualify for apprenticeable jobs.

Requirements

- ◆ Apprentices must be at least 16 years old and are generally 18 years and older.
- ◆ Apprentices must be employed in the occupation and must demonstrate the physical and mental competencies required to perform the job.
- ◆ Selection of apprentices must be “on the basis of qualifications alone and without regard to race, creed, color, national origin, sex, or occupationally irrelevant physical requirements.”

Regulatory Agency

phone
fax
web
contact person
e-mail

Office of Apprenticeship and Training

US Department of Labor
55 Pleasant Street
Concord, New Hampshire 03301

(603) 225-1444
(603) 226-7761
<www.doleta.gov/oa/>
Jack Jarvis
jarvis.jack@dol.gov

Advisory Agency

phone
fax
web

State Apprenticeship Council
New Hampshire Department of Labor
95 Pleasant Street
Concord, New Hampshire 03301

(603) 271-3171
(603) 271-6852
<www.labor.state.nh.us/apprenticeships.asp>

Appendix E

Apprenticeship Program, State of NH

Some of the Over 950 Recognized Apprenticeable Trades

Required Training	Trade	O*Net Code
2,000 Hours	Barber.	39-5011.00
	Bio-Manufacturing Technologist	19-4021.00
	Cosmetologist	39-5012.00
	Dental Assistant	31-9091.00
	Nurse Assistant.	31-1012.00
4,000 Hours	Child Care Development Specialist	39-9011.00
	Cook (<i>any industry</i>)	35-2012.00
	Embalmer.	39-4011.00
	Medical Assistant	31-9092.00
	Medical Laboratory Technician	29-2012.00
	Paramedic.	29-2041.00
	Quality Control Technician	17-3026.00
	Surveyor Assistant	17-3031.01
6,000 Hours	Dental Laboratory Technician	51-9081.00
	Fire Fighter.	33-2011.01
	Horticulturist	19-1013.00
	Line Repairer	49-9051.00
	Meat Cutter	51-3021.00
	Motorcycle Repairer.	49-3052.00
	Painter (<i>Construction</i>)	47-2141.00
	Refrigeration Mechanic (<i>any industry</i>)	49-9021.02
8,000 Hours	Automotive Mechanic	49-3023.01
	Biomedical Equipment Technician	49-9062.00
	Bricklayer (<i>brick and tile</i>)	47-2021.00
	Cabinetmaker.	51-7011.00
	Carpenter.	47-2031.01
	Diesel Mechanic.	49-3031.00
	Drafter, Architectural	17-3011.01
	Electrician.	47-2111.00
	Electronics Technician.	17-3023.01
	Foundry Metallurgist	17-2131.00
	Industrial Engineering Technician	17-3026.00
	Machinist	51-4041.00
	Millwright.	49-9044.00
	Numerical Control Machine Operator.	51-4011.00
	Plumber	47-2152.02
	Programmer, Engineering and Scientific.	15-1021.00
	Sheet Metal Worker	47-2211.00
	Shipfitter (<i>ship and boat</i>)	51-4192.00
	Tool and Die Maker	51-4111.00
	Welder	51-4121.06
10,000 Hours	Electronic Pre-Press System Operator	43-9031.00
	Optician (<i>Optical Laboratory</i>)	51-9083.00

Appendix F

New Hampshire Police Standards and Training Council

The New Hampshire Police Standards and Training Council is responsible for providing basic mandatory training for all full-time and part-time police officers. They must attend the basic school within six months of hire. State Troopers, Sheriffs and Deputy Sheriffs, Conservation Officers, Liquor Investigators, Gaming Investigators, Corrections Officers, Probation and Parole Officers, University Police Officers, and Marine Patrol Officers, as well as municipal Police Officers all attend the same school and must meet the same requirements.

Individuals must already be appointed to a law enforcement agency to attend the Academy; outside students are not accepted. The local police department pays the student's salary while he or she attends. For full-time officers, a 12-week residency is required. The school is run according to paramilitary discipline, with reveille at 5:30 am and "lights out" at 9:30 pm.

PSTC also conducts academies for part-time law enforcement officers, who must complete a 200-hour curriculum. These are usually commuter (non-residential) schools, and contain none of the paramilitary elements or exercise regimen of the full-time school. These academies are held at various locations throughout the state.

State Corrections Department employees are required to attend an eight-week Corrections Academy held at the Police Training Facility in Concord, including both physical and classroom training, within six months of hire. State Probation or Parole Officers employed by the New Hampshire Department of Corrections are required to attend 208 hours of basic training and become certified within six months of hire. The Council approves a four-week curriculum for County Corrections Officers, who are trained by the New Hampshire Association of Counties.

The Council also holds periodic in-service training seminars and schools for full-time and part-time officers, regionally and in Concord. These are voluntary and at no cost to the student, but he or she must be an active police officer in order to attend.

Regulatory Agency

phone
fax
web
contact person
e-mail

New Hampshire Police Standards and Training Council

17 Institute Drive
Concord, New Hampshire 03301-7413

(603) 271-2133
(603) 271-1785
<www.pstc.nh.gov/home.htm>
Donald L. Vittum, Director
dvittum@pstc.state.nh.us

Academy Pre-Entry Requirements

- ◆ Must be at least 18 years of age
- ◆ High school diploma or GED
- ◆ No serious criminal or motor vehicle record
- ◆ Good credit history
- ◆ Pass a background investigation and a fingerprint check
- ◆ Pass a psychological evaluation and a medical exam by a licensed health professional
- ◆ Pass a physical fitness test consisting of a 1.5 mile run, bench press, sit-ups, and push-ups at the 35th percentile for applicant's age and sex
- ◆ Meet minimum visual acuity and hearing standards

Academy Graduation Requirements

Part-Time Officers

- ◆ Must complete a 200-hour part-time curriculum
- ◆ Must pass a background investigation, medical exam, and psychological evaluation
- ◆ Achieve a satisfactory grade in each academic module of the program

Appendix F

New Hampshire Police Standards and Training Council

Academy Graduation Requirements *continued*

Full-Time Officers

- ◆ Attend a 12-week residency at the Academy
- ◆ On exit from the Academy, pass a physical fitness test consisting of a 1.5 mile run, bench press, sit-ups, and push-ups at the 50th percentile for the student's age and sex
- ◆ Pass all academic requirements, physical fitness, and defensive tactics requirements
- ◆ Pass a driving test
- ◆ Firearms qualification
- ◆ Medical examination and psychological evaluation

Corrections Officers

- ◆ Must complete an eight-week curriculum
- ◆ Applicants must pass a physical fitness test, background investigation, medical exam and psychological evaluation before entering

Continuing Education

- ◆ Officers issued or allowed to carry firearms must qualify annually on the range or a Council approved course under the supervision of a Council-certified instructor with each firearm he or she is permitted to carry
- ◆ Firearms training must include a minimum of four hours of classroom or computer assisted training in the legal and moral aspects of the use of force
- ◆ Attend at least eight hours of ongoing training in other subjects, exclusive of firearms training, first aid and CPR certificate renewal, and defense tactics refreshers
- ◆ Officers hired after January 1, 2001, are required to pass physical fitness tests and medical examinations every three years during their active service

Fees

All associated costs are paid by either the employer or the State; for corrections officers, costs are paid by the Department of Corrections and the State

Reciprocity

- ◆ Anyone currently serving as a certified, Academy-trained, full-time police officer in another state *may* be eligible to have some subjects waived and attend only about 100 hours of commuter "New Hampshire Law Package" training and pass tests on these modules
- ◆ All pre-hiring background investigations, medical and psychological exams, and physical fitness tests are still required
- ◆ Any classes not part of the other state's Academy will be required, as will first aid and CPR certificate renewal
- ◆ If analysis of out-of-state training results in the applicant having to take 30 percent or more of the New Hampshire Academy hours, the entire Academy training will be have to be taken
- ◆ Training through federal law enforcement or military service is not accepted for reciprocity
- ◆ The Corrections Academy is not reciprocal, all applicants must attend the entire eight-week course here in New Hampshire

Residence or Citizenship

New Hampshire residency is not required
US citizenship is required

Active Licenses

2,500 certified full-time officers, 1,650 certified part-time officers, and about 900 Corrections employees

O*Net Code

33-3051.01 Police Patrol Officers; 33-3012.00 Correctional Officers and Jailers

Related Training

Criminal Justice/Police Science; Corrections